

ST GEORGES & PRIORSLEE PARISH COUNCIL

MINUTES

of

The Meeting held on

Tuesday 19th July 2016 at

St George's & Priorslee Parish Centre

Present: Councillor R Overton (Chairman), Councillors, T Hoof, S Malpass, J Minor, S Overton, R Williams, V Fletcher and I Fletcher (arrived 7.30pm due to Borough Duties)

In attendance – 2 members of the public

56/17 **Public Question Time**

- (a) Mr Dabb reported there were a number of environmental concerns; Bramble bushes overhanging on to the pavement along Willows Road into the Cockshutt, overgrown trees hanging along Station Hill towards the Junction of Willows Grove area and concern for gaps in the pavement along the footpath in the ViconianWay/Station Hill area. **The Chairman undertook to report the concerns to Telford & Wrekin Council**

57/17 **Apologies**

Apologies for absence were received as follows:
Councillor S Ali – Work Commitment
Councillor Mrs B Richards - Holiday

58/17 **Declarations of Interest**

Councillor J Minor and I Fletcher declared an Interest on all Planning Matters and undertook not to vote

59/17 **MINUTES**

Amendment to 49/17 to amend the date for the Pact meeting was due to be held Monday 18th July not 21st July 2016 as recorded

RESOLVED: that the Minutes of the meeting held on 21st June 2016, having been previously circulated, be signed by the Chairman as a true record.

60/17 **Clerks report on Matters Arising from the Minutes**

- (a) **Planning Applications** – confirmation received that Planning Application notification do not have to be displayed at properties, it is left to the person submitting the application- Cllr Minor agreed to make further enquiries to the Borough Council on this matter.
- (b) **Street Naming New Dwellings Daisy Bank Way**

Correspondence from Dave Barnett Building Control Officer has suggested the new dwellings are named 'Miners Way' in keeping with the areas local History.

Resolved: that the suggestion 'Miners Way' be agreed and confirmed to David Barnett Building Control Officer for Telford & Wrekin Council

61/17 **Planning**

- (a) Planning Applications

Resolved: that the following recommendations be forwarded to Telford and Wrekin Council

App No TWC/2016/0595
Site 1 Mayfair Grove, Priorslee
Proposed Dev. Erection of two storey side and extension
erection of double garage, porch, front bay window, sun room

Recommendation Recommend Approval

App No TWC/2016/0587
Site Car Park adjacent 14 Kew Gardens, Priorslee
Proposed Dev Crown thinning by 20% and crown lift to 20 inches to Oak tree

Recommendation Recommend approval

App No TWC/2016/0600
Site St Georges Park Care Home School Street, St Georges
Proposed Dev. Erection of a single storey rear extension to form Orangery

Recommendation Recommend approval

App No TWC/2016/0584
Site 10 Ullswater Close, Priorslee
Proposed Dev. Erection of a first floor side extension

Recommendation Recommend approval.

App No TWC/2016/0572
Site The Old Vicarage, Priorslee Road, St Georges
Proposed Dev. Change of use from Hostel (Sui Generis) to a House of Multiple
Occupancy

Recommendation Recommend approval.

App No TWC/2016/0559
Site 26 Ainsdale Drive, Priorslee
Proposed Dev. Erection of a front porch and velux window

Recommendation Recommend approval.

App No TWC/2016/0561
Site Ashbourne, Goulbourne Road, St Georges
Proposed Dev. Erection of a single storey rear extension and two storey side
extension

Recommendation Recommend approval.

App No	TWC/2016/0637
Site	117 Walker Crescent, St Georges
Proposed Dev.	Erection of two storey side extension, single storey front and rear extension
Recommendation	Recommend approval.

62/17 **Accounts**

Resolved: that the following accounts be approved for payment:

<u>Name</u>	<u>Particulars</u>	<u>Amount</u>	<u>Cheque No</u>
K I James	Salary (July)	964.13	011122
Mrs W Tonge	Salary (July)	1,178.88	011123
Inland Revenue	Income Tax and NI	461.85	011124
Miss J Ellis	Wages (July)	259.00	011125
Ah Fung Shum	CCTV Contribution	50.00	011126
Prestige Print	Tickets for Lluandudno	63.45	011127
Mrs W Tonge	Money for Lluandudno	1,400.00	011128
BT	Parish Centre Phone	275.98	011129
Miss J Ellis	Cleaning Materials	31.12	011130

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63/17 **Bank reconciliation Statement as at 5th July 2016 Scheduled was circulated and agreed**

64/17 **PET Report of meeting held on 14th June 2016**

A copy of the notes of the PET meeting held on 14th June 2016 had been circulated as follows:

Present: P Pritchard, W Tonge

Issues Raised from Previous Notes

1. **Lych Gates** – Report has been finalised copy received. Repairs total £11,200 including removal of one structure. Likely that Parish Council will want the work completed before they adopt the Lych Gates. - Clerk to arrange a meeting with Dave Hanley Service Delivery Manager for Neighbourhood Services to progress matters.
2. **Path North of Priorslee Flash** – main work has been completed but there is still a problem during heavy downpours when water floods from ditch. Solution is for two pipes to be laid and possibly removing trees. Nothing will be paid from PET budget until all work is complete. – Confirmation received Engineers have met onsite with T&WC Tree Officers to agree the removal of a tree to enable access for the work to be carried out for installation of the new pipe.
- 3 Litter Bins – Bin for Everglade Road hardstanding has now been installed and completed
4. Apprentice – Total of 11 applications received. Referred to TCAT for assessment. Interviews were held on 27th June 2016, Jake Dodewell has been appointed and will be starting week commencing August 10th.
5. Priorslee Clock – Clerk to arrange a meeting with Dave Hanley to discuss options.

7. Village Green – Two picnic benches to be ordered from 2016 PET budget – Liaise with Councillor R Williams for confirmation of locations – Mark Greaves to contact Cllr Williams
8. Cloisters Notice Board – Grass around Notice Board needs strimming. – Reported to Team
9. Footpath by Wordsworth Way has been strimmed.
10. Footpath by Recreation Ground is not on T & W Maintenance programme. Andrew Careless has no maintenance budget. Suggested PET have is added to their work schedule so that regular strimming can take place.
11. Clerk to send copy of the three Parish Council footpath leaflets to P Pritchard so that all the public footpath can be identified for future consideration for strimming
12. Request made for a new bins to be installed on Furnace Road/Wilkinson Close location – Phil Pritchard to confirm with Councillor Hoof exact location
13. Phip Pritchard to arrange an introductory meeting with PET Operative Phil Ecclestone and TWS Manager Derek Carr.
14. It was agreed to review the frequency of the meetings – Wendy to speak to Council

Meeting ended at 3.10pm

Resolved: That the above report be adopted. Concrete bins need replacing – Clerk to enquire to Telford & Wrekin Council when the programme of replacements is due to commence and discuss Sensory Garden suggestion with Cllr V Fletcher.

65/17 **Newsletter Review**

The Clerk requested a wider review be undertaken on how the Parish Communicates its news.

Resolved: that the Clerk, Cllr Overton & Hoof develop a revised Parish Communication Plan

66/17 **Freeston Avenue Play area**

A quote for £756 from Telford & Wrekin Council has been received to fix the netting.

Resolved: that the Clerk calls an urgent meeting with Telford & Wrekin to explore a longer term solution, Council agreed should the situation require a more immediate resolution the Clerk and Chairman have delegated Powers to approve an urgent repair.

67/17 **St Georges Churchyard**

It was agreed there are concerns for the current plans for changes to St Georges Churchyard, Graham Bould (PiscesWM) has previously presented an overview of the programme to Council in April but it was generally agreed Council now require further detail following the Consultation

Resolved: The Clerk to write to the Reverend requesting further information on the findings of the consultation and a more detailed description of the plans. Cllr J Minor undertook to make an enquiry regarding any planning application.

68/17 **Senior Citizens Outing**

Details were circulated of dates and times for ticket sales and request for any Councillors to help the Clerk was made. Councillors confirmed there availability with the following to supervise coaches: Councillors I Fletcher, Mrs V Fletcher, S Malpass, J Minor, R Overton, J Overton, Mrs B Richards, S Overton, T Hoof

Resolved: Clerk to ensure any volunteers are covered by a risk assessment & Insured

69/16 **Christmas Decorations**

Councillors R Overton and T Hoof to hold meeting with PP Electrical

Resolved: The Clerk to organise a meeting

70/17 **Priorslee Flash Play Area**

Concern was raised for current broken equipment at the Play Area

Resolved: Councillor Mrs V Fletcher to pursue quotes with Telford & Wrekin Council for repairs/replacement

71/17 **Correspondence**

The following correspondence was received and the contents noted:

- (a) Letter of thanks from Crucial Crew for Grant funding
- (b) Clerk and Council Direct
- (c) SALC Bulletin
- (d) Priorslee Academy – thanks for Commemorative Medals
- (e) Age Uk for Grant funding

72/17 **Delegated Powers**

Resolved: that the Chairman and Clerk have delegated powers on all Parish Council matters during the August recess until the September Parish Council Meeting. Councillor R Williams and Clerk to have delegated powers on all Planning Matters.

Chairman...Richard Overton..... Date 20/09/16.....