

Minutes



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| Meeting held: St Georges & Priorslee Parish Meeting | | | |
| Date: Tuesday 19th June 2018 7pm at St Georges & Priorslee Parish Centre | | | |
| Chairman: Cllr Richard Overton | | | |
| Minute Taker: Wendy Tonge (Parish Clerk) | | | |
| Present: | | | |
| Councillors: | R Overton | R Williams | I Fletcher |
| S Overton | Mrs B Richards | Mrs V Fletcher | D Wright |
| | | | |
| In attendance: | 6 Members of the public | Mrs A Atkinson (Community projects & events officer) | |

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| 47/19 | Public Question time <u>Cockshutt Road</u> Thanks was received to the PET team for strimming of the long grass along Cockshutt Road, notice was received that it required further attention – the Clerk undertook to report it the PET Team. <u>Potholes on Walker Crescent/Nabb Close</u> Notice was received there was a large pothole which requires attention– the Clerk undertook to report it to T&WC Highways Dept. <u>Overhanging Trees – Station Hill</u> Notice was received a number of trees were overhanging onto the pathway in the location of Station Hill/Laburnum Cottage – the Clerk undertook to report it to T&WC. <u>Abion Walkway</u> Notice was received that residents of Albion Street had organised a meeting with T&WC Environment Officer Kay Grice, regarding the ongoing maintenance of the Albion Walkway area. |
| 48/19 | Apologies T Hoof – work commitments S Ali – work commitments Mrs J Overton - unwell Mr J Minor-unwell |
| 49/19 | Declarations of interest Councillor Ian Fletcher declared an Interest in all Planning Matters and undertook not to vote. Members agreed that they would make any other declarations if they arose during the meeting. |
| 50/19 | Minutes of previous meeting Resolved: that the minutes of the meeting held on 15 th May 2018, having been circulated be signed by the Chairman as a true record. |
| 51/19 | Clerks update on matters arising |
| (a) | <u>Priorslee Football Pitches</u> The Clerk circulated a letter received from Stuart Davidson (T&WC) outlining the Borough Council’s plans for the football pitches. |
| (b) | <u>Priorslee Clock</u> Members were informed of the recently held parish plan committee meeting where the Priorslee Clock was the main Agenda item, it had been agreed that the Clerk will continue to work with partners to organise a consultation activity with residents at the Summer Fete on Sat 30 th June. |

| (c) | <p><u>Speeding and Traffic meeting</u> Members were reminded a meeting has been arranged with Dominic Proud (T&WC) for them to discuss concerns regarding Speeding and Traffic across the parish, it will be held on Tuesday 26th June 5.30pm at the Parish Centre.</p> <p><u>Insurance Policy</u> The Clerk confirmed the current policy agreement will need to be renewed in June 2020.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|--|-----------|-----------------|--------|-----------------|----------------|---------------------|-----------|----------------|----------------|---------------------------|---------|---------------|---------------------------|------------------------|---------|---------------|-----------|----------------|--------|-----------------|-------------------|----------|-------|-----------------|-------------------|------------|--------|-----------------|--|
| 52/19 | Planning | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (a) | <p><u>Planning Application for consideration</u> 1 Application number TWC/2018/0443 Site address: 14 Reed Close, St Georges, Telford, Shropshire, TF2 9TQ Crown thin by 15% and crown lift by 10% to 1no. medium Sycamore (T1), felling of 1no. medium Ash (T2) and 10% crown thin and crown lift to 1no. large Sycamore (T3) Recommendation: No objection</p> <p>2.Application number TWC/2018/0436 Site address: Site of Greenacres & The Bungalow, Church Street, St Georges, Telford, Shropshire Description of proposal Outline application for layout, appearance, scale and access for the erection of 4no. semi- detached dwellings following demolition of existing 2no. bungalows with landscaping reserved Recommendation: Objection – over development of site, traffic management concerns.</p> <p>3. Application number TWC/2018/0496 Site address: Homeleigh, The Nabb, St Georges, Telford, Shropshire, TF2 9BY Description of proposal Erection of a two storey rear extension and installation of 1no. dormer window to side elevation Recommendation: No objection</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (b) | <p><u>Plans received and 'Full Granted' by Telford & Wrekin Council</u> Site address: Brambly Oak, 8 Chilcombe Drive, Priorslee, Telford, Shropshire, TF2 9TD Description of proposal Crown reduction of up to 4m on 1no. Oak tree</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (c) | <p><u>Plans received and granted 'Full refusal' by Telford & Wrekin Council:</u> 1.Application number TWC/2018/0242 Site address 15 Yellowstone Close, St Georges, Telford, Shropshire, TF2 9UG Description of proposal Erection of a single storey side extension and porch *****AMENDED PLANS RECEIVED*****</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 53/19 | Internal Audit 2017/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>A copy of the Internal Auditors Final Report on the Year end Accounts had been previously circulated to all Members. Resolved: That the Internal Report be received and adopted and it to be noted that the point raised regarding the headcount on the annual day trip, would not include Carers. The Clerk was thanked for a successful Audit.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 54/19 | Annual return/year end accounts 2017/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>A copy of the Annual Return Governance Statement 2017/2018 had been previously circulated to all Members. Resolved: that the Governance Statement and year end accounts be adopted and signed by the Chairman and Clerk. A copy of the accounting statement 2017/2018 had been previously circulated to all Members. Resolved: that the accounting statement 2017/2018 be adopted and signed by the Chairman and Clerk. A copy of intention to display notice of Electors Rights was read out by the Clerk. Resolved: that the display notice of Electors Rights be displayed by the Clerk.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 55/19 | Finance - Accounts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (a) | <p>Resolved: that the following accounts due for payment in June 2018 be approved.</p> <table border="1" data-bbox="268 1709 1329 1995"> <thead> <tr> <th>Name</th> <th>Particulars</th> <th>Amount</th> <th>Cheque No/SO/BT</th> </tr> </thead> <tbody> <tr> <td>Staff Salaries</td> <td>June Salary & Wages</td> <td>£2,239.33</td> <td>Standing Order</td> </tr> <tr> <td>Inland Revenue</td> <td>NI & Income Tax June 2018</td> <td>£420.34</td> <td>Bank Transfer</td> </tr> <tr> <td>Shropshire County Pension</td> <td>June 2018 Contribution</td> <td>£418.99</td> <td>Bank Transfer</td> </tr> <tr> <td>HiVis.net</td> <td>Hi Vis Jackets</td> <td>£23.44</td> <td>Visa card debit</td> </tr> <tr> <td>Lanyards Tomorrow</td> <td>Lanyards</td> <td>£6.90</td> <td>Visa card debit</td> </tr> <tr> <td>Eventbrite Events</td> <td>Conference</td> <td>£60.00</td> <td>Visa card debit</td> </tr> </tbody> </table> | Name | Particulars | Amount | Cheque No/SO/BT | Staff Salaries | June Salary & Wages | £2,239.33 | Standing Order | Inland Revenue | NI & Income Tax June 2018 | £420.34 | Bank Transfer | Shropshire County Pension | June 2018 Contribution | £418.99 | Bank Transfer | HiVis.net | Hi Vis Jackets | £23.44 | Visa card debit | Lanyards Tomorrow | Lanyards | £6.90 | Visa card debit | Eventbrite Events | Conference | £60.00 | Visa card debit | |
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| | Telford & Wrekin Council | Telephony charges | £19.07 | Bank Transfer | |
| | RPS | St Georges Monument | £960.00 | Bank Transfer | |
| | Rialtis Business Solutions Ltd | Year- end closedown | £717.36 | Bank Transfer | |
| | DM Payroll Services Ltd | Internal Audit Fees 17/18 | £380.00 | Bank Transfer | |
| | Signs of the times | No parking notices | £129.60 | Bank Transfer | |
| | Taylor's | Valve Service at PC | £43.20 | Bank Transfer | |
| | JCE and Sons Ltd | PC lights repairs | £102.62 | Bank Transfer | |
| | Hydro Tech Enviro Services | Legionella Risk Assessment at PC | £240.00 | 011326 | |
| | Taylor's | Service PC | £86.40 | Bank Transfer | |
| | B&M | Fan for PC | £12.99 | Visa Card Debit | |
| | St Georges Primary School | Contribution to heating & lighting for PC | £1,000 | Bank Transfer | |
| | Cllr R Overton | Chairman's allowance | £700.00 | Bank Transfer | |
| | Nobridge Nurseries | Hanging baskets | £5938.28 | Bank Transfer | |
| | Teal Design & Print | Newsletter | £535.00 | Bank Transfer | |
| | SJF Designs & Print | Vinyl Banners | £100.80 | Bank Transfer | |
| | Telford & Wrekin Council | Grant Funding Crucial Crew | £700.00 | Bank Transfer | |
| | Shropshire Playing Fields Association | Grant Funding | £30.00 | 011327 | |
| | Telford Crisis Support Network | Grant Funding | £300.00 | 011328 | |
| (b) | <p>To approve contribution of £1,000 to St Georges C of E Primary School towards the cost of heating & lighting for 2018/2019</p> <p>Resolved: that St Georges C of E Primary School be paid a sum of £1,000 for utilities to the Parish Centre.</p> | | | | |
| 56/19 | PACT Meeting request | | | | |
| | <p>The Chairman informed members a request has been received, asking the council to show their support to residents by writing to the local policing team with a request they attend a joint meeting with residents to talk to the police directly about their crime and safety concerns.</p> <p>Resolved: that the Clerk send a formal request to the local policing team for a meeting to be held with local residents, that the parish council offer the parish centre as a meeting place.</p> | | | | |
| 57/19 | Painting of Memorial Gates | | | | |
| | <p>Copies of quotes received for the painting of the memorial gates were circulated to members</p> <p>Resolved: that the quote from KRM at a cost of £980.00 plus VAT be accepted.</p> | | | | |
| 58/19 | Community Projects & Events Officer: Update to Members | | | | |
| (a) | <p>A verbal update on the successful Priorslee Clean-up event was given to members.</p> <p>Resolved: that the St Georges Community Clean-up event be held on Wednesday 19th September 4-6pm.</p> | | | | |
| (b) | <p>Resolved: that the Parish Council's 30th Birthday celebration tea party be held on Wednesday 10th October 4.30-6.30pm at the Parish Centre.</p> | | | | |
| (c) | <p>Resolved: that the proposed dates for the ticket sales for the Annual Day Trip to Llandudno be adopted.</p> | | | | |
| (d) | <p>Resolved: that an additional 80 Giant Poppies be purchased from the RBL for 2018.</p> | | | | |
| 59/19 | Grant Funding Allocation | | | | |
| | <p>A schedule of Grant Applications had been previously circulated to all members for consideration.</p> <p>Resolved: that the following grants be made:</p> <p>T&WC Crucial Crew Event - £700.00 Bank Transfer Shropshire Playing Fields Association - £30.00 Telford Crisis Support (Foodbank)- £300.00 Priorslee Community Group – Grant unsuccessful.</p> | | | | |

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| | Resolved: that the parish council accept the quote from TWS for the purchase and installation of 2 benches on Teece Drive Community Field, Priorslee. | |
| 60/19 | Correspondence | |
| (a) | <p>Correspondence received: Mr S Edwards – Request from The Gower Heritage & Enterprise Foundation Activities and Volunteers Worker to attend a future meeting.</p> <p>Resolved: that a representative from the GH&EF be invited to attend a future parish meeting to provide members with an update on progress with the Gower building, it was suggested that Mr Edwards could also be invited to introduce himself to members at the same meeting.</p> | |
| (b) | Invitation to attend Crucial Crew event on Thursday 5th July at Telford College. | |
| (c) | Invitation to attend Civic Event from Wellington Town Council in October 2018. | |
| (d) | <p>A request was received for a representative of the parish council to meet with children on Friday 5th July at The Holy Trinity Academy to listen to the children’s ideas on improvements to road safety around the School.</p> <p>Resolved: that the Clerk confirm with the Academy that Councillors Mrs V and Mr I Fletcher will attend the session.</p> | |
| | <p>Chairman.....Date.....</p> | |