



## St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 19<sup>th</sup> May 2026  
on the rise of the Annual Parish Meeting in The School Hall,  
St Georges C of E Primary School, London Road, St Georges. TF2 9LJ

Chairman: Cllr Richard Overton  
Deputy Clerk: Catherine Lane (taking minutes)

### **Present:**

Councillors: R. Cadman, S. Handley, A. Harrison, S. Harrison, J. Little, A. Morris, R. Overton, G. Singh, J. Smart, P. Thomas, R. Tyrrell

### **1/27 Election of Chairman:**

Resolved to elect Cllr R. Overton as Chairman for the year 2026/27

### **2/27 Declaration of Acceptance of Office:**

Cllr R. Overton signed the Declaration of Acceptance of Office

### **3/27 Election of Vice - Chairman:**

Resolved to elect Cllr R. Cadman as Vice - Chair for the year 2026/27

### **4/27 Declaration of Acceptance of Office:**

Cllr R. Cadman signed the Declaration of Acceptance of Office

### **5/27 Apologies:** There were none

### **6/27 Declarations of Interest:**

| Councillor | Interests                                |
|------------|--|
| S. Handley | Member of the Borough Planning Committee |

Members agreed that they would make any other declarations if they arose during the meeting.

**7/27 Public session:** 15 minutes is allowed for members of the public to raise their concerns.  
Members of the public.

There was one member of the public present, and they raised Trees in Albion Street.

### **8/27 Minutes:**

**Resolved** to approve and accept the minutes of the Parish Council Meeting of 21st April 2026

### **9/27 Appointment of members to standing committees / work groups for 2026/27:**

| Committee / Group        | Representatives<br>2025/26   | Representatives<br>2026/27   |
|--------------------------|--|--|
| Staffing Committee       | Cllr R Cadman<br>Cllr A Harrison<br>Cllr S Harrison<br>Cllr J Little<br>Cllr R Overton | Cllr R Cadman<br>Cllr A Harrison<br>Cllr S Harrison<br>Cllr J Little<br>Cllr R Overton |
| Parish Plan<br>Committee | Cllr R Overton<br>Cllr S Handley   | Cllr R Overton<br>Cllr S Handley   |

|   |  |  |
|---|--|--|
|   | Cllr S Harrison<br>Cllr J Little<br>Cllr R Tyrrell<br>Cllr J Smart                     | Cllr S Harrison<br>Cllr J Little<br>Cllr R Tyrrell<br>Cllr J Smart                     |
| Gower Project Working Group                 | Cllr R Overton<br>Cllr S Handley<br>Cllr R Cadman<br>Cllr J Little                     | Cllr R Overton<br>Cllr S Handley<br>Cllr R Cadman<br>Cllr J Smart                      |
| Climate Change & Plastic Free Working Group | Cllr A Harrison<br>Cllr R Overton<br>Cllr R Tyrrell<br>Cllr P Thomas<br>Mark Latham    | Cllr A Harrison<br>Cllr R Overton<br>Cllr R Tyrrell<br>Cllr P Thomas<br>Mark Latham    |
| Christmas Lights Working Group              | Cllr S Handley<br>Cllr A Harrison<br>Cllr R Overton<br>Cllr P Thomas<br>Cllr J Smart   | Cllr S Handley<br>Cllr A Harrison<br>Cllr R Overton<br>Cllr P Thomas<br>Cllr J Smart   |
| Parish Council Events Working Group         | Cllr R Overton<br>Cllr S Handley<br>Cllr A Harrison<br>Cllr S Harrison<br>Cllr J Smart | Cllr R Overton<br>Cllr S Handley<br>Cllr A Harrison<br>Cllr S Harrison<br>Cllr J Smart |

**10/27 Affiliation to other organisations:**

**Resolved** to continue annual affiliation to Shropshire Association of Local Councils (SALC)

**Resolved** to fund annual membership to Society of Local Council Clerks (SLCC)

**Resolved** that the membership should be in the deputy clerk's name

**11/27 To appoint members as representatives to outside bodies:**

|                              | <b>Representatives in 2025/26</b> | <b>Representatives in 2026/27</b> |
|------------------------------|-----------------------------------|-----------------------------------|
| St Georges Recreation Ground | Cllr A Harrison                   | Cllr A Harrison                   |
| Bus Users Group              | Cllr P Thomas                     | Cllr P Thomas                     |
| Tree Warden                  | Cllr A Harrison                   | Cllr A Harrison                   |
| Snow Liaison Officer         | Cllr R Overton                    | Cllr R Overton                    |
| Granville Park Management    | Catherine Lane                    | Cllr S Harrison                   |
| Friends of the Cockshut      | Cllr E Dabbs                      | Catherine Lane                    |
| St Georges Partnership       | Cllr R Overton                    | Cllr R Overton                    |
| Wrekin Area Committee SALC   | Cllr S Handley                    | Cllr S Handley                    |
| Wrekin Area Committee SALC   | Cllr R Tyrrell                    | Cllr R Tyrrell                    |

**12/27 Cllrs to confirm use of contact details for public use:**

**Resolved** following amendments everyone was happy with the contact details to be in the public domain.

**13/27 Clerks update on any matters arising from the previous meeting:**

**Resolved** to defer this item.

**14/27 Planning:**

**a)** To consider the following planning applications: Councillors are requested to view the application prior to the meeting at <https://secure.telford.gov.uk/planning/home.aspx>

**Applications:**

**TWC/2026/0212**

**Site address:** Land opposite The Turf Inn, Grove Street, St Georges, Telford, Shropshire

**Description of proposal:** Erection of 1no. self-build dwelling (Part Retrospective) \*\*\*\*AMENDED RED LINE BOUNDARY & OWNERSHIP CERTIFICATE RECEIVED\*\*\*\*

**Comment:** no comment.

**Permissions Granted:**

**TWC/2025/0184**

**Site address:** 8 Hollyoak Grove, Priorslee, Telford, Shropshire, TF2 9GE

**Description of proposal:** Erection of a porch and balcony to front elevation, erection of an outbuilding, engineering works to rear garden and installation of retaining wall and steps (Retrospective)

**Decision:** Full Granted 08.04.26

**Permissions Refusals:**

**TWC/2025/0113**

**Site address:** Land adjacent Sunnyside, Gower Street, St Georges, Telford, Shropshire

**Description of proposal:** Outline application for the erection of 1no. dwelling and associated access, appearance, layout and scale with all other matters reserved

**Decision:** Outline refused 20.04.26

**TWC/2025/0126**

**Site address:** Tzigane House, Managers Office (Tzigane House), Rhapsody House, Maurice House and Ravel House, Freeston Avenue, St Georges, Telford, Shropshire, TF2 9EF

**Description of proposal:** Variation of condition 4 (staff numbers, staff movements and parking arrangements) for planning permission TWC/2025/0368 (Change of use of 4no. dwellinghouses (Use Classes C3 and C3(b)) to Residential Institutions (Use Class C2)) to clarify that operational staffing arrangements are regulated under separate legislation and do not form part of the land use control exercised through the planning system \*\*\*\*\*amended Operational Management Plan received\*\*\*\*\*

**Decision:** Full refused 21.04.26

**Any other planning matters:**

We have received a new application for a **mobile street trading consent**, the applicant's details are given below

Trading Name – NotJust Surplus

Goods and Services – mostly food items and occasional surplus random things, that have been donated by businesses

Days/Times – Monday – Sunday Between 8.00am and 10.00pm

Plan/Photo of location – Borough wide

Photo of stall/van/trailer – See Attached

Comment: to strongly object.

**TWC/2026/0126** – Appeal which has been made to the Secretary of State

**b)** To Nominate a member who will have delegated authority, together with the Clerk to respond to planning applications where the deadline is before the next Parish Council Meeting.

**Resolved** that Cllr A. Harrison would have delegated authority, together with the Clerk to comment on applications where the deadline is before the next Parish Council Meeting.

**15/27 Finance:**

**(a) To approve income and payments of accounts due in May 2026**

**Resolved** to approve payments of accounts due in May

| <b>Name</b>                | <b>Expenditure</b>                   | <b>Amount (£)</b>       | <b>Date</b> |
|----------------------------|--------------------------------------|-------------------------|-------------|
| IDVerde                    | Play Inspection                      | 156.00                  | 22/04/2026  |
| Rialtas                    | Software Support licence             | 252.00                  | 22/04/2026  |
| Telford & Wrekin           | Infrastructure for Christmas Tree    | 1,020.00                | 22/04/2026  |
| Telford & Wrekin           | Street lighting recharge qtr 3       | 10,007.29               | 22/04/2026  |
| Telford & Wrekin           | Inspection checks for festive lights | 333.94                  | 22/04/2026  |
| Telford & Wrekin           | Skate Park inspection                | 3,000.00                | 22/04/2026  |
| Telford & Wrekin           | Domain name renewal                  | 90.00                   | 22/04/2026  |
| Telford & Wrekin           | Legal fees                           | 446.25                  | 22/04/2026  |
| Lightwire Electrical       | Priorslee clock repairs              | 318.00                  | 22/04/2026  |
| Telford & Wrekin           | Street lighting recharge qtr 4       | 9,561.20                | 27/04/2026  |
| St Georges Partnership     | St Georges Day event                 | 2,500.00                | 27/04/2026  |
| Priorslee Residents        | Summer Fayre                         | 4,000.00                | 27/04/2026  |
| British Heart Foundation   | Defibrillator for The Gower          | 1,448.99                | 28/04/2026  |
| Giff Gaff                  | SIM monthly                          | 10.00                   | 28/04/2026  |
| Giff Gaff                  | SIM monthly                          | 10.00                   | 28/04/2026  |
| Coopers Gardening Services | Grass cutting for April 2026         | 1,500.00                | 07/05/2026  |
| Salaries                   | Deputy Clerk May 2026                | 1,534.38                | 13/05/2026  |
| Shropshire Pension Fund    | Pension contribution                 | 876.58                  | 13/05/2026  |
| Salaries                   | Clerk April and May 2026             | 1,155.34                | 19/05/2026  |
| Clear Councils             | Insurance renewal                    | 2,209.71                |             |
| Bank of Scotland           | Service charge                       | 8.50                    |             |
| Npower                     | Electricity charge                   | 832.48                  |             |
| Rialtas                    | Year end close-down                  | 1,176.00                |             |
| Stevenson Carter           | Freestone Avenue play area           | 144.00                  |             |
| SALC                       | Affiliation fees                     | 3,195.39                |             |
| Taylors                    | Hot water repair                     | 81.00                   |             |
| Telford & Wrekin           | Buy Back Service                     | 600.00                  |             |
| HMRC                       | Tax and NI                           | 875.00                  |             |
|                            | <b><u>Payments Total</u></b>         | <b><u>47,342.05</u></b> |             |
| <b>Name</b>                | <b>Income Received</b>               | <b>Amount (£)</b>       | <b>Date</b> |
| CCLA                       | Dividend                             | 309.01                  | 05/05/2026  |
| Sewing clup                | Room hire                            | 242.00                  | 06/05/2026  |
| AGE UK                     | Room hire                            | 40.00                   | 08/05/2026  |
|                            | <b><u>Income Total</u></b>           | <b><u>551.01</u></b>    |             |

- (b) To receive and note the bank reconciliation up to 30<sup>th</sup> April 2026** – noted.  
**(c) Income and expenditure report for the last month ended 30<sup>th</sup> April 2026** – noted.  
**(d) Chairmans Allowance for 2026/27**

**Resolved** to pay the Chairman £800 for his 2026/27 allowance.

- (e) Quarterly Finance Checks** – to appoint a member to conduct a check each quarter.  
**Resolved** that Cllr Paul Thomas will continue to carry out the quarterly finance checks.

- (f) Payments by on-line banking—to confirm continuation of existing arrangements.**

**Resolved** to continue to pay regular and expected payments such as salaries, pension, HMRC, telephone bill, bank charges & the Gardener as and when they come in without having to wait for a meeting to agree payment.

- (g) Payments by Debit Card – to confirm continuation of arrangements in line with Financial Regulations.**

**Resolved** to allow the Deputy Clerk to spend up to £500 on the debt card as per the Financial Regulations.

- (h) Signatories for Bank Account** – to confirm continuation of existing arrangements.

**Resolved** that the banking signatories will be Cllrs R. Overton, S. Handley, A. Harrison, S.Harrison.

- (i) Council to confirm the Insurance fee for 2026/27**

**Resolved** that following checks to the level of cover, the insurance policy managed by Clear Councils Insurance Management and provided by Ecclesiastical Insurance costing £2,209.71 was approved.

#### **16/27 Policy review:**

##### **Travel expenses for staff**

**Resolved** to increase the amount available for staff subsistence to £20 per day.

#### **17/27 Gower Project:**

An update on the progress made was given, with highlights including that 65% of the decorating had been completed and that it was hoped that the building could be handed over to us by the end of June. It is hoped that we will have an official opening event in September all being well.

#### **18/27 Community Projects & Events:**

**(a) Report from St. Georges Partnership Community Event:** A report was read out by the Chair of the Partnership detailing the event.

**(b) The Community Projects & Events Officer:** The free lawn cutting service has begun and is going well. The free kids craft activity at the St Georges Day Event was really popular. A new gardening club has started at the Workers Memorial site and in order to tie in with the Eden Project Big Lunch they are having a Picnic & Party Event on site 3<sup>rd</sup> June this would be an ideal opportunity for anyone wanting to find out more to pop over and say hello. We have been supporting Age UK by getting all our user groups to fill out an activity's questionnaire.

#### **19/27 Health & Safety:**

**Freestone Avenue play area:** The deputy Clerk advised the committee that there had been some antisocial behaviour happening at the park. The police were aware of this and had been dealing with it for a while, however due to a small, attempted arson incident under one of the climbing frames which had recently occurred she wanted to highlight the issue to the council.

#### **20/27 Correspondence Received: none**

**21/27 Date of Next Meeting** – Tuesday 16<sup>th</sup> June 2026

#### **22/27 Future Meetings:**

Gower Working Group 16<sup>th</sup> June 2026

Events Working Group 21<sup>st</sup> July 2026

The Meeting Closed at 20.17pm

Chairman.....16.06.26

DRAFT