



## St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 9<sup>th</sup> December 2025 at 7:00pm at The School Hall, St Georges C of E Primary School, London Road, St Georges. TF2 9LJ

Chairman: Cllr Richard Overton

Clerk & RFO: Kate Southgate

Deputy Clerk: Catherine Lane (taking minutes)

**Present:**

Councillors: R. Cadman, S. Handley, A. Harrison, S. Harrison, J. Little, A. Morris, R. Overton, G. Singh, J. Smart, P. Thomas, R. Tyrrell

**In attendance:**

**119/26 Welcome from the Chair:** Chairman R. Overton welcomed everyone to the meeting.

**120/26 Apologies:** none

**121/26 Declaration of Acceptance of Office:**

**Resolved** Cllr A Morris having been elected to the office of member of St Georges & Priorslee Parish Council, declared prior to the commencement of the meeting that he would take that office upon himself, and would duly and faithfully fulfil the duties of it according to the best of his judgement and ability and undertook to observe the code as to the conduct which is expected of members of the St Georges & Priorslee Parish Council.

**122/26 Declarations of Interest:**

| Cllr       | Interests   |
|------------|---|
| S. Handley | Member of Planning Committee Telford & Wrekin Council |

Members agreed that they would make any other declarations if they arose during the meeting

**123/26 Clerk's update on any matters arising from the previous meeting:** The Clerk updated the Council on CCTV that is now installed in St Georges, the SNT engagement van and a St Georges walk and talk open to residents with the SNT and local Councillors, the potential regeneration of land at the site of the demolished bus shelter in Snedhill and a potential TWC consultation surrounding HMO licensing. The Clerk also advised Councillors of training opportunities and gave an update on the preparation of documents for the upcoming changes to the parish boundaries.

*The meeting was adjourned for public session.*

**124/26 Public Session:** 15 minutes is allowed for members of the public to raise their concerns.

Ten members of the public were present, and the following items were raised: Fallen leaves at Albion Street, Cannon Gate and Station Hill, an update was requested on ASB on a specific location in St Georges along with the storage capability of the new CCTV camera that has been installed and the outline planning permission on Land North/East of Greenways Farm Shop off Church Street St Georges along with questions raised surrounding the over development of a property on Marrions Hill. Residents also highlighted concerns surrounding suspicious behaviour that had been reported to both the police and

the landlord at a HMO in St Georges and welcomed the upcoming consultation for HMOs in the borough. A resident asked for clarification on the licensing, costs and the future plans for the Christmas lights switch-on in St Georges along with questions on the colour of the lights in St Georges.

*The meeting was resumed.*

**125/26 Minutes:**

**Resolved** to approve the minutes of the Parish Council meeting held on 18<sup>th</sup> November 2025.

**126/26 Planning:**

To consider the following planning applications: Councillors are requested to view the application prior to the meeting at <https://secure.telford.gov.uk/planning/home.aspx>

*Cllr S. Handley left the meeting.*

**Applications:**

**TWC/2025/0837**

**Site address:** 51 St Georges Avenue, St Georges, Telford, Shropshire, TF2 9FZ

**Description of proposal:** Change of use from dwelling to holiday let

**Comment:** No comment.

**TWC/2025/0830**

**Site address:** 22 School Street, St Georges, Telford, Shropshire, TF2 9LD

**Description of proposal:** Erection of a single storey side extension

**Comment:** No comment.

**Permissions Granted:**

**TWC/2025/0629**

**Site address:** Site of Tzigane, Freeston Avenue, St Georges, Telford, Shropshire

**Description of proposal:** Variation of condition 5 (hard and soft landscaping) of planning permission

TWC/2023/0717 (Erection of 2no. single storey dwellings and associated landscaping) to allow for ground level changes to as-built levels, raising by approximately 250mm

**Decision:** Full Granted 28.11.25

**Permission Refusals: none.**

**Any other planning matters: none.**

*Cllr S. Handley returned to the meeting.*

**127/26 Finance:**

**(a) To approve payments of accounts due in December 2025**

**Resolved** to approve payments of accounts due in December 2025

| Name                 | Expenditure                                     | Amount (£)       |
|----------------------|---|------------------|
| B&M                  | Breakfast Club Supplies 19/11                   | 2.85             |
| Aldi                 | Breakfast Club Supplies 19/11                   | 2.07             |
| Bank of Scotland     | Service Charge                                  | 8.50             |
| Shropshire Council   | Pension Review Meeting 24/11/25                 | 5.20             |
| JRB Enterprise       | 12X Boxes Dog Waste Bags Cllr Pride EMR         | 353.28           |
| Idverde              | Play Inspection - November 25                   | 156.00           |
| M&S                  | Twig Tree Christmas Lights                      | 9.00             |
| The Works            | 2026 Diaries/Staionery                          | 20.00            |
| Coach House          | Staff Chester Subsistance                       | 30.00            |
| Giff Gaff            | 2X Monthly Sims                                 | 20.00            |
| Ocean Fishbar        | Staff P/ship Subsistance                        | 10.50            |
| Aldi                 | Cleaning Supplies                               | 10.82            |
| Various              | Staff PRA Subsistance                           | 28.60            |
| Aldi                 | Breakfast Club Supplies 03/12                   | 4.55             |
| TWC                  | Cleaning Chgs 14/11-31/03/26                    | 569.76           |
| Longmynd Travel      | Chester Coaches X3                              | 1,890.00         |
| Lightwire Ltd        | Valuation 1 - P/T Core Contract                 | 5,760.00         |
| Lightwire Ltd        | 2 S/hill Features, 2 Net Trees - Miller/Timbers | 2,781.00         |
| Lubbe & Sons         | Flower Seed Mix                                 | 60.00            |
| TWC                  | Freeston Ave RoSPA 2025                         | 120.00           |
| Staff Administration | Dec-25  | 6,180.52         |
|                      | <b>Payments Total</b>                           | <b>18,022.65</b> |
|                      |   |                  |
| Name                 | Income Received                                 | Amount (£)       |
| Room Hire            | Age UK 13/25                                    | 20.00            |
| Cash Banked          | Chester Ticket Sales                            | 70.00            |
| CCLA                 | Dividend  | 327.20           |
| TWC                  | Roomhire - Election                             | 240.00           |
|                      | <b>Income Total</b>                             | <b>£ 657.20</b>  |
|                      |   |                  |

**(b) Budget comparison report for the 8 months ended 30<sup>th</sup> November 2025 - noted**  
**(c) To receive and note the Bank reconciliation report up to 30<sup>th</sup> November 2025 – noted**

**(d) Council to consider the budget and precept for 2026/27 –**

**Resolved** that the 2026/27 budget is approved at £297,111.00

**Resolved** that the 2026/27 precept request is set at £285,411.00 Based on Band 'D' equivalents, this represents an increase of 0% for residents

**(e) Council to consider the Rialtas silver package for the year end closedown –**

**Resolved** to approve the silver package with Rialtas for the 2025/26-year end closedown

**(f) Cllr Pride funding update**

**Resolved** to set a new EMR for the funds allocated to the Gower opening

#### **128/26 Christmas Lights:**

**(a) Update from the working group -** A verbal update was issued by the Chair of the Christmas lights working group advising that the majority of lights are lit and looking fantastic thanks to Lightwire Ltd however, a small number of lights remain un-lit due to an ongoing delay with TWC infrastructure. Lightwire Ltd are working hard to get this resolved.

- (b) Report from St Georges Partnership regarding the Christmas lights event - A verbal update was issued by St Georges Partnership**
- (c) Report from the Priorslee Residents Association Christmas event - A verbal update was issued by the Priorslee Residents Association**

**129/26 Gower Project:**

- (a) A verbal update was issued by the Chair of the working group – Progress is going well with residents expected to move into 10 of the 13 residential properties on Thursday 11<sup>th</sup> December. No meeting has taken place this month with the project manager however we're hopeful that a move date will be issued in the new year.

**130/26 Community Projects & Events:**

- (a) Report on the Community Projects:** Recent activities included a successful coach trip to Chester and attendance at two local Christmas fayres, where free children's craft activities were provided. Regular groups continue to be well attended, and the Knit & Natter group donated a knitted Christmas decoration to the school. The Parish Centre will close for the Christmas break and reopen on Monday 5th January.
- (b) Chester coach trip report** - noted

**131/26 Health & Safety:**

- (a) Fire risk assessment** – deferred to January 2026
- (b) Fire Safety Policy**

**Resolved** to approve the fire safety policy

**© RoSPA safety inspection report**

**Resolved** that the report was reviewed

**Resolved** that the multi-play junior platform be replaced costing £300 plus vat

**Resolved** that the rocker see-saw collar be replaced costing £325 plus vat

**132/26 Date of Next Meeting:**

Tuesday 20<sup>th</sup> January 2026

**133/26 Future Meetings:**

**Climate change & plastic free** - 5.45pm Tuesday 20<sup>th</sup> January 2026

**Parish Plan** – 5.45pm Tuesday 17<sup>th</sup> February 2026

**134/26 Private Session:**

**Councillors are asked to consider entering into Private Session. Under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.**

**135/26 Council to consider additional contracted hours for the Deputy Clerk:**

**Resolved** to increase the Deputy Clerks hours to 26-hours per week from 1<sup>st</sup> January 2026

**Resolved** to pay the Deputy Clerk 30 hours of TOIL with the remaining TOIL to be taken as leave in January 2026

**136/26 Council to consider 26/27 quotations for the provision of:**

- (a) Grass cutting**

**Resolved** to approve Coopers Gardening Services

The Meeting closed at 8.43pm

Chairman..... 20.01.25