



St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 21st October 2025 at 7:00pm at The School Hall,
St Georges C of E Primary School, London Road, St Georges. TF2 9LJ

Chairman: Cllr Richard Overton
Clerk & RFO: Kate Southgate
Deputy Clerk: Catherine Lane (taking minutes)

Present:

Councillors: R. Cadman, S. Handley, S. Harrison, J. Little, R. Overton, J. Smart, P. Thomas, R. Tyrrell.

81/26 Welcome from the Chair: Chairman R. Overton welcomed everyone to the meeting.

82/26 Apologies: Cllrs A Harrison, G Singh
Resolved to note the apologies

83/26 Declarations of Interest:

Cllr	Interests
S. Handley	Member of Planning Committee Telford & Wrekin Council

Members agreed that they would make any other declarations if they arose during the meeting

The meeting was adjourned for public session.

84/26 Public Session: 15 minutes is allowed for members of the public to raise their concerns.

Twenty-one members of the public were present, and the following items were raised: Anti-social behaviour at various location in St Georges, HMO's in St Georges, location of wheelie bins on Church Street, parking on the Grove Estate green guarantee site and an update was given on the installation of TRO's within the Parish.

Resolved that Cllr R Tyrrell would contact John Campion, Police & Crime commissioner, the Chief Constable of West Mercia Police and the Detective Inspector for North Telford to request a meeting.

Resolved that the Clerk would liaise with relevant officers from Telford & Wrekin Council (TWC) along with the Safer Neighbourhood Team (SNT) and the Inspector for North Telford SNT on issues raised during public session.

The meeting was resumed.

85/26 Minutes:

Resolved to approve the minutes of the Parish Council meeting held on 16th September 2025.

86/26 Clerk's update on any matters arising from the previous meeting: The Clerk updated the Council on weekly meetings that had taken place since the September meeting where concerns were raised over the recent issues on Park Close. Ward members for St Georges met with the SNT and Safer Stronger Communities Officer (SSCO) - residents are advised that all incidents should be reported to the police or if relevant on the MyTelford app

to enable a full investigation to take place. It was also requested to the TWC liaison officer that the wildflowers on Marrions Hill and the bulbs near the Snedshill Christmas tree are monitored. The Clerk went onto to update that the consultation period for Community Governance Review had now closed, and amendments had been made to the website.

87/26 Planning:

To consider the following planning applications: Councillors are requested to view the application prior to the meeting at <https://secure.telford.gov.uk/planning/home.aspx>

Cllr S. Handley left the meeting.

Applications:

TWC/2025/0643 – asked for extension 30.09.25

Site address: Danescourt, Grove Street, St Georges, Telford, Shropshire, TF2 9JJ

Description of proposal: Erection of a single storey, front side and rear extension, part-enclosure of existing balcony on the first floor and amendments to the balustrade around existing balcony

Comment: No objection.

Permissions Granted:

TWC/2025/0553

Site address: 10 Lambeth Drive, Priorslee, Telford, Shropshire, TF2 9FF

Description of proposal: Change of use from residential (Class C3) to a mixed residential and dog grooming business (Sui Generis) with erection of a log cabin (Retrospective) ****AMENDED PLANS RECEIVED****

Decision: Full Granted 24.09.25

TWC/2025/0561

Site address: 9 Cooper Close, Priorslee, Telford, Shropshire, TF2 9SE

Description of proposal: Change of use from private open space to private garden land and the erection of a 2m high boundary fence

Decision: Full Refused 08.10.25

Permissions Refusals:

TWC/2025/0561

Site address: 9 Cooper Close, Priorslee, Telford, Shropshire, TF2 9SE

Description of proposal: Change of use from private open space to private garden land and the erection of a 2m high boundary fence

Decision: Full Refused 08.10.25

Any other planning matters: None.

Cllr S. Handley returned to the meeting.

88/26 Finance:

(a) To approve payments of accounts due in October 2025

Resolved to approve payments of accounts due in October 2025

Name	Expenditure	Amount (£)
British Garden Centres	Parish Planting	198.92
Bank of Scotland	Service Charges	37.04
Aldi	Macmillan/Meet Cllr	8.96
Amazon	Stationery	46.98
Giff-Gaff	2X Sims	20.00
Idverde	Park Inspection	156.00
Newbroom	9/9 Grass Cuts	611.11
Cllr R Overton	Chairs Allowance 25/26	640.00
BT	Sept-Dec 25	208.80
SLCC	Membership Upgrade Post CilCA	22.92
Staff Administration	Salary/PAYE/Pension October 25	8,757.67
Cartridge People	Black Printer Ink	43.55
Amazon	Stationery - Envelopes/Cable	18.03
Bank of Scotland	Service Charges	11.35
RBL	2X Poppy Wreathes	42.49
Lubbe & Sons	Crocus Bulbs 4425	591.00
Lubbe & Sons	Crocus Bulbs 5124	614.88
TWC	Professional Services	570.00
DLM Electrical Ltd	PAT Testing 25/26	58.80
Martin Kaye	Legal Services	450.00
	Payments Total	£ 13,108.50

Name	Income Received	Amount (£)
TWC Cllr Pride Funding	Cllrs Thomas/Tyrrell - EMR 323 Xmas	1,464.40
Room Hire	Age UK 09/25	20.00
Royal Mail	Newsletter Refund	632.70
TWC	Precept 2nd Payment	136,345.00
R Overton	Payment Correction Contra 5/28	800.00
CCLA	Dividend	330.82
TWC Cllr Pride Funding	Cllrs Overton/Handley - EMR 323 Xmas (float)	900.00
TWC Cllr Pride Funding	Cllrs Overton/Handley - EMR 323 Xmas	790.00
	Income Total	£ 141,282.92

(b) To receive and note the Bank reconciliation report up to 30th September 2025 – noted

(c) Budget comparison report for the 6 months ended 30th September 2025 - noted

(d) Cllr Pride funding update with EMR allocation - noted

(e) Contribution of £2500 to the St Georges Partnership Christmas Lights event

Resolved to agree the contribution of £2500 to the St Georges Partnership Christmas event

(f) Contribution of £1000 to the PRA Christmas event

Resolved to agree the contribution of £1000 to the PRA Christmas event

(g) Contribution of £2000 to St Georges C of E Primary School

Resolved to agree the contribution of £2000 to St Georges C of E Primary School

(h) Approval of expenditure for Chester coach trip (attached)

Resolved to approve £1860 for three coaches to Chester

(i) Llandudno coach trip report (attached) - noted

(j) Contribution to the maintenance of St Peters Church Yard - £1000.00

Resolve to approve the contribution of £1000 to the maintenance of St Peters Church Yard

89/26 Grant Applications:**(a) 1st Telford Boys' Brigade & Girls' Association Camping Trip - £500.00**

Resolved to grant £200 to the 1st Telford Boys' Brigade & Girls' Association Camping Trip

90/26 Policy Review:**(a) Grants**

Resolved to approve the Grants Policy

(b) Retention of Documents

Resolved to approve the Retention of Documents Policy with the addition of retaining coach trip documentation for 3-years

(c) IT Policy

Resolved to approve the IT Policy

(d) To consider member gov.uk email addresses

Resolved to not proceed with member gov.uk email addresses due to the potential changes to the Parish

91/26 Christmas Lights:

A verbal update was issued by the Chair of the Christmas lights working group - As the Parish Council are now in the third and final year of the festive contract, a quotation has been requested for Lightwire to extend the contract for a further year due to the potential changes to the Parish. Lightwire have provided their recommendations for additional lighting and have advised that the features will be installed early November. Cllr Pride funding has been sought for an additional 6m string lit Christmas tree at the Timbers, and it was also noted that Miller Homes will be providing the infrastructure for an additional Christmas tree to be installed at the new Miller Homes development in Priorslee. Thanks were expressed to Miller Homes and Cllr Thomas for organising this.

92/26 Gower Project:

The Chair of the working group advised that the 'Long Stop Agreement' had now been signed by both the Chair of the working group and the Chair of the Parish Council, there is still no further update from the project manager for an accurate move date other than Summer 2026, the houses on the site will be let from 1st December 25 and due to this, the communal garden is taking shape. Finally, as a gesture of goodwill, the cost of all CCTV, intruder alarm and door entry system will be waived.

93/26 Community Projects & Events:

(a) Report on the Community Projects: Since the last meeting, six new dog poo bag dispensers have been installed using Cllr Pride funding. The Healthy Lifestyles Team plans further blood pressure events following positive feedback. Autumn arts and crafts sessions were held at Turnpike Court, and the Priorslee planters were refreshed with new flowers and herbs. The Macmillan Coffee Morning raised £38, and the Veterans group engaged with TWC's Comms Team and Cllr Paul Davies on a Remembrance mural project. Citizens Advice provided energy-saving guidance, and upcoming events include a visit from the Independent Living Centre, a November coach trip to Chester, and new weekly Tea & Toast session starting 12th November. Remembrance Services will take place on 9th November in St Georges and 11th November at the Priorslee clock both commencing at 10.45am.

94 /26 Health & Safety: Nothing to report**95/26 Correspondence Received:**

Resolved that as no correspondence received, this item will be removed as a regular item from the monthly agenda unless items occur

96/26 Date of Next Meeting: Tuesday 18th November 2025

97/26 Future Meetings:**Informal Budget Setting** - 5.45pm Tuesday 18th November 2025**98/26 Private Session:**

Councillors are asked to consider entering into Private Session. Under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

99/26 Staffing matters:

A verbal report was given by the Clerk regarding a confidential staffing matter.

100/26 Council to consider 26/27 quotations for the provision of:**(a) Christmas lights**

Resolved to approve the purchase of 6m string lit tree for the Miller Homes development, 8m string tree for West Street and two additional features to match the existing features in Snedshill from Lightwire along with all additional infrastructure involved through TWC costing £3900.00

(b) Internal auditor

Resolved to instruct B.Townend as the internal auditor for a further two years

(c) Grass cutting service

Resolved to instruct TF Gardeners to carry out the gardening service in 2026

(d) Hanging baskets – deferred to November**(e) Coach trips**

Resolved to instruct company 'A' AT Brown for the coach provision in 2026

The Meeting closed at 9:14pm

Chairman.....18.11.25