



St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 16th September 7:00pm at The School Hall,
St Georges C of E Primary School, London Road, St Georges. TF2 9LJ

Chairman: Cllr Richard Overton

Clerk & RFO: Kate Southgate

Deputy Clerk: Catherine Lane (taking minutes)

Present:

Councillors: R. Cadman, S. Handley, A. Harrison, S. Harrison, J. Little, R. Overton, G. Singh, J. Smart, P. Thomas, R. Tyrrell.

61/26 Welcome from the Chair: Chairman R. Overton welcomed everyone to the meeting.

62/26 Minutes' Silence: Council observed a one-minute silence in memory of Cllr Dabbs, as a mark of respect following his passing.

63/26 Apologies: None.

64/26 Declarations of Interest:

Cllr	Interests
S. Handley	Member of Planning Committee Telford & Wrekin Council

Members agreed that they would make any other declarations if they arose during the meeting

The meeting was adjourned for public session.

65/26 Public Session: 15 minutes is allowed for members of the public to raise their concerns.

Four members of the public were present, and the following items were raised: Anti-social behaviour at a location in St Georges, TRO's and the maintenance of the wildflowers on Marrions Hill.

The meeting was resumed.

66/26 Minutes:

Resolved to approve the minutes of the Parish Council meeting held on 15th July 2025.

67/26 Clerk's update on any matters arising from the previous meeting: The Clerk updated the Council on a meeting that had taken place on 30th July following concerns raised over the recent months regarding 22/a Church Street St Georges. Safer Neighbourhood Team (SNT), Safer Stronger Communities Officer (SSCO) and ward members for St Georges along with the property landlord and the head of temporary accommodation for Shropshire who house the residents were all in attendance. It was advised that a risk assessment is conducted on every tenant (with no high-risk individuals accepted), CCTV and a robust warning system are in place. During the meeting it was requested that Shropshire Council issue an update to the SNT when new tenants are due to arrive. On the 27th August following concerns surrounding drug taking that had been raised at the July meeting, a meeting was arranged with the Deputy PCC, SNT, SSCO and ward members for St Georges. The Deputy PCC was taken on a drive around the Parish

highlighting hotspot areas and congratulated all agencies on the reduction in crime within the parish falling by 9% on this time last year – a true testament to all parties working together. An update was also given on TRO's, the welcome to Priorslee sign, parking at local schools and the roundabout in St Georges.

68/26 Delegated authority decisions made since the last meeting: There was none other than planning and financial payments that would be discussed during the meeting.

69/26 Planning:

To consider the following planning applications: Councillors are requested to view the application prior to the meeting at <https://secure.telford.gov.uk/planning/home.aspx>

Cllr S. Handley left the meeting.

Applications:

TWC/2025/0559

Site address: Ronaldsway, 6 Park Close, St Georges, Telford, Shropshire, TF2 9LY

Description of proposal: Erection of a single storey side and rear extension incorporating the existing detached garage to create a workshop (Part-Retrospective)

Comments: Comment - The Parish Council would want to make to sure that the structure is adhering to all building regulations and that it doesn't impact the neighbouring garage with rainwater runoff. Concerns have been raised about the current appearance of the structure as well as possible disturbance to neighbours. The presumption is that the workshop is for personal / hobby use. We would not support a change of use further down the line for commercial use.

TWC/2025/0597

Site address: New Street Car Centre, New Street, St Georges, Telford, Shropshire, TF2 9AW

Description of proposal: Erection of single storey side and rear extension

Comments: Object - The Parish Council objects to the proposal as we believe it is overdevelopment of the site. We have concerns with the proximity to the neighbouring property as well as any increase in traffic on an already congested narrow road.

TWC/2025/0629

Site address: Site of Tzigane, Freeston Avenue, St Georges, Telford, Shropshire

Description of proposal: Variation of condition 5 (hard and soft landscaping) of planning permission TWC/2023/0717 (Erection of 2no. single storey dwellings and associated landscaping) to allow for ground level changes to as-built levels, raising by approximately 250mm

Comments: Object - The Parish Council is concerned about the loss of privacy to the neighbouring properties as well as the infrastructure problems that have been caused. We are unable to support an application that has a planning enforcement against it.

Permissions Granted:

TWC/2025/0527

Site address: 27 Windermere Drive, Priorslee, Telford, Shropshire, TF2 9RA

Description of proposal: Erection of a part single storey, part two storey front, side and rear extension

Decision: Full Granted 28.08.25

TWC/2025/0455

Site address: Lindisfarne, Church Street, St Georges, Telford, Shropshire, TF2 9NA

Description of proposal: Felling of 1no. Apple tree

Decision: Tree Preservation Order Granted 15.08.25

TWC/2025/0315

Site address: Land between, Castle Farm Way and A5 (Phase 2b), Priorslee, Telford, Shropshire

Description of proposal: Reserved matters application for the erection of 162no. dwellings, public open space and associated infrastructure in pursuant to outline application TWC/2014/0980 (1100

dwellings, a commercial center, primary school, local center, and a retirement village) including details for access, appearance, landscaping, layout and scale

Decision: Reserved Matters Granted 06.08.25

TWC/2025/0422

Site address: Land between, Castle Farm Way and A5 (Phase 1), Priorslee, Telford, Shropshire

Description of proposal: Reserved matters application for the erection of 162no. dwellings, public open space and associated infrastructure in pursuant to outline application TWC/2014/0980 (1100 dwellings, a commercial centre, primary school, local centre, and a retirement village) including details for access, appearance, landscaping, layout and scale

Decision: Reserved Matters Granted 16.09.25

Permissions Refusals: none.

Any other planning matters:

Comments made under delegated powers during August recess.

TWC/2025/0508

Site address: St Georges Sports And Social Club, Church Street, St Georges, Telford, Shropshire, TF2 9LU

Description of proposal: Erection of 2no. padel courts with associated fencing and lighting

Comments: support.

TWC/2025/0527

Site address: 27 Windermere Drive, Priorslee, Telford, Shropshire, TF2 9RA

Description of proposal: Erection of a part single storey, part two storey front, side and rear extension

Comments: no comment.

TWC/2025/0553

Site address: 10 Lambeth Drive, Priorslee, Telford, Shropshire, TF2 9FF

Description of proposal: Change of use from residential (Class C3) to a mixed residential and dog grooming business (Sui Generis) with erection of a log cabin (Retrospective)

TWC/2025/0561

Site address: 9 Cooper Close, Priorslee, Telford, Shropshire, TF2 9SE

Description of proposal: Change of use from private open space to private garden land and the erection of a 2m high boundary fence

Cllr S. Handley returned to the meeting.

70/26 Finance:

(a) To approve payments of accounts due in September 2025

Resolved to approve payments of accounts due in September 2025

Name	Particulars	Amount (£)	Date
Cash Banked	Llandudno Ticket Sales	48.00	16/07/2025
TWC	Cllr Pride RT PT Dog Waste Bags	160.00	28/07/2025
CCLA	Dividend	359.05	04/08/2025
Cash Banked	Llandudno Ticket Sales	78.00	06/08/2025
Roomhire	Age UK 08/25	20.00	18/08/2025
Cash Banked	Lunch Fund Refund	190.00	20/08/2025
CCLA	Dividend	348.40	02/09/2025
Lanyon Bowdler	Gower Legals Rebate	60.00	08/09/2025
TWC	Legal/GDPR Package Rebate 2024/25	327.56	10/09/2025
Roomhire	Sewing Group 10/25	242.00	15/09/2025
<u>Income Total</u>		<u>£ 1,833.01</u>	

Name	Expenditure	Amount (£)	Power
Bank of Scotland	Bank Charges July 25	10.34	LG(MP) 1976 S.19
Signs 4 Less	Master Key For CAT	14.16	LG&RA 1997 S.31
Screw Fix	CAT Tool Kit	79.98	CA 1899 S.5
B&M	Coffee Morning Supplies	15.26	LG(MP) 1976 S.19
Royal Mail	Newsletter Delivery	396.17	LGA 1972 S.111
Giff Gaff	Monthly Sims X2	20.00	LG(FP)A 1963 S.5
Steel Street	Monument Galvenising	180.00	LGA 1892 S.8(1)(i)
Newbroom	Grass Cutting 7th of 9 Cuts	611.11	HA 1980 S.96
SALC	Risk M/ment Training - Clerk	20.00	LGA 1972 S.111
Idverde	Jul-25	156.00	PHAAA 1907 S.76
I&A Publishing	Newletter - Design/Print	837.00	LGA 1972 S.111
Bank of Scotland	Llandudno Fund *S137 Spending*	1,720.00	LGA 1972 S.137
Southwater Parking	Llandudno Lunch Fund - Bank	1.50	LG(FP)A 1963 S.5
Iceland	Coffee Morning Supplies	6.80	LG(MP) 1976 S.19
British Garden Centre	WI Edible Planting - Veolia Grant	136.99	HA 1980 S.96
Llandudno Subsistence	CL & KS	28.50	LG(FP)A 1963 S.5
Staff Administration	Aug-25	6,821.19	LGA 1972 S.112
Huws Gray	WI Site Top Soil/Compost - Veolia Grant	112.73	HA 1980 S.96
Llandudno Subsistence	JE	15.00	LG(FP)A 1963 S.5
J Ellis Reimbursement	Coffee Morning Supplies	7.80	LG(MP) 1976 S.19
Newbroom	Grass Cutting 8th of 9 Cuts	611.11	HA 1980 S.96
Lines Landscaping	Percy Repair	150.00	PCA 1957 SS.1&7
PKF Little John	External Audit Fee 24/25	756.00	LGA 1972 S.111
Long Mynd Travel	Llandudno Aug 25 *S137 Spending*	2,180.00	LGA 1972 S.137
JRB Enterprises Ltd	Cllr Pride Dog Waste Bags - Cllr Pride EMR	353.28	LGA1997 S.31
Canva	12mths Design Subscription	100.00	LGA 1972 S111
Bank of Scotland	Bank Charges Aug 25	15.39	LG(MP) 1976 S.19
Giff Gaff	Monthly Sims X2	20.00	LG(FP)A 1963 S.5
K Southgate Reimbursement	Aldi Coffee Morning Supplies	19.38	LG(MP) 1976 S.19
Idverde	Aug-25	156.00	PHAAA 1907 S.76
Aqua Logic	Urinal Service	58.08	LG(MP) 1976 S.19
Taylors	1st Boiler Service	72.00	LG(MP) 1976 S.19
Security Wise	Alarm Service/Monitoring 25/26	312.00	LG(MP) 1976 S.19
Steel Street	Notice Board Repair - Redhill	150.00	LGA 1892 S.8(1)(i)
Staff Administration	Sep-25	6,355.90	LGA 1972 S.112
I&A Publishing	Newletter - Re-Print (Royal Mail)	675.00	LGA 1972 S.111
Donnington & Muxton PC	6X Dog Waste Bag Disp - Cllr Pride	360.00	LA 1983 S.5
Payments Total		£23,534.67	

(b) To receive and note the Bank reconciliation report up to 31st August 2025 – noted

(c) Budget comparison report for the 5 months ended 31st August 2025 - noted

(d) Finance check for the first quarter of 2025/26

Cllr Thomas advised that the first check of the new financial year had taken place. No issues were found, and thanks were expressed to the Clerk for the assistance given. Discussion took place regarding the planned expenditure for Street Furniture and Parish Environmental Fund EMR

Resolved to thank Cllr Thomas for carrying out the checks and look into future projects using the EMR.

(e) Investment Policy & Annual Investment Strategy for 2025/26

Resolved to approve the Investment Policy & Annual Investment Strategy for 2025/26 but due to the imminent move to the Gower and the pending decisions on the Community Governance Review no additional bank accounts would be investigated.

71/26 To receive the external audit report regarding this councils AGAR for 2024/25

Resolved to put on record thanks to the Clerk for all her hard work, resulting in no recommendations or matters coming to the attention of the external auditor.

72/26 Policy Review:

(a) Standing Orders

Resolved to approve the Standing Orders.

73/26 Christmas Lights:

A verbal update was issued by the Chair of the Christmas lights working group. The Parish Council are now in the third and final year of the contract with Lightwire who again provided an exceptional service. All documentation has been submitted to TWC and an assessment has been made on last years display and discussion taken place on how this can be improved on in 2025 keeping within the approved annual budget. Lightwire will be providing their recommendations in the coming days.

74/26 Gower Project:

An update was given on project and the unfortunate delays that are now in place due to dry rot being found within the main community hall. The Parish Council will now be required to sign an updated 'Long Stop Agreement' with the extension date being up to November 2026.

Resolved that Cllrs R. Overton and R. Cadman will sign the agreement on behalf of the Parish Council.

75/26 Community Projects & Events:

(a) Report on the Community Projects: A letter of thanks was received from the Models for Heroes group for the support they receive from the council, representatives from TWC have attended coffee mornings to gather feedback regarding both the housing strategy and digital inclusion, both well received. Time has been spent planting at the old WI site where a wooden planter has been constructed and filled with herbs for residents, and the noticeboard outside Redhill Academy has been repaired and now back in place. Upcoming events include a visit from the healthy lifestyles team who will be carrying out blood pressure checks on Thursday 18th September and Macmillan coffee morning on Thursday 25th September 9.30-1.30pm

(b) Council to consider bulb/wildflower planting along with a bench in the parish

Resolved to approve the proposed planting costing £1120.00 using the EMR Parish Environmental Fund in locations as follows:

- Stewardstone Gate Priorslee (locations 1&2) – Crocus
- Corner of Albion Street – Crocus
- Gower Street – Crocus
- Top of Marions Hill – Wildflower Seed

Resolved to approve a bench be installed at Stewardstone Gate Priorslee costing £619.00 using EMR Street Furniture.

76 /26 Health & Safety: Nothing to report

77/26 Correspondence Received:

(a) TWC Play Strategy - Noted

(b) TWC Draft Housing Strategy - Noted

(c) Local Nature Recovery Consultation – Noted

(d) Battle of Britain Commemoration Church Service - Noted

(e) Police & Crime Commissioners 2025 Survey

Resolved that this be completed by the Clerk in conjunction with the Chair expressing the exceptional service that the SNT provide within the Parish.

78/26 Date of Next Meeting: Tuesday 21st October 2025

79/26 Future Meetings:

Meet Your Councillor - 5.45pm Tuesday 21st October 2025

80/26 Private Session:

Councillors are asked to consider entering into Private Session. Under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

(a) Local government service pay agreement increase 2025/26

Resolved to approve the increase in line with the Government recommendation

(b) Clerks CiLCA qualification

Resolved following recommendations from the Staffing Committee, in line with the Clerk's contract that states upon completion of the qualification, the Clerk's pay scale would be reviewed. It was agreed that:

- The Clerk's scaling point would increase to 35 of the 2025/26 National Joint Council for Local Government Services as indicated on the matrix provided and backdated to 18 August 2025.
- The Clerk's contracted hours be increased to 30 hours per week with effect from the week commencing 22 September 2025.

Congratulations were expressed to the Clerk on the successful completion of two years' service and completion of the CiLCA qualification.

(c) Staffing matters

A verbal report was given by the chair of the staffing committee regarding a confidential staffing matter.

Resolved to approve the use of TWC HR and follow their recommendations.

The Meeting closed at 8:52pm

Chairman.....21.10.25