



## St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday **21<sup>st</sup> January 2025** 7:00pm at The School Hall,  
St Georges C of E Primary School, London Road, St Georges. TF2 9LJ

Chairman: Cllr Richard Overton  
Clerk & RFO: Kate Southgate  
Deputy Clerk: Catherine Lane (taking minutes)

### **Present:**

Councillors: R. Cadman, E. Dabbs, S. Handley, J. Little, R. Overton, G. Singh, J. Smart, P. Thomas, R. Tyrrell.

**In attendance:** J. Ellis (Community Events & Parish Support Officer)

**120/25 Welcome from the Chair:** Chairman R. Overton welcomed everyone to the meeting.

**121/25 Apologies:** Cllrs A. Harrison and S. Harrison  
**Resolved** to note the apologies.

### **122/25 Declarations of Interest:**

| Cllr       | Interests                                       |
|------------|-------------------------------------------------|
| S. Handley | Substitute Member of Borough Planning Committee |

Members agreed that they would make any other declarations if they arose during the meeting

**123/25 Public Session:** 15 minutes is allowed for members of the public to raise their concerns.  
There were nine members of the public present.

Items raised included the ongoing odour at the landfill and outline planning permission for Greenways Farm with the importance of an archaeological dig at the site, the roman moat, historic archaeological digs and overgrown bushes.

### **124/25 Minutes:**

**Resolved** that the minutes of the Parish Council Meeting held on 17<sup>th</sup> December 2024 having been circulated, be agreed and signed following the amendment of "Recognition to be made for the winner of the dog foul signage" to be added to the end of item 113/25.

### **125/25 Clerk's update on any matters arising from the previous meeting:**

The Clerk updated the Council on the adoption of the Cloisters development, outstanding grit bin enquiries and planned improvements to Westley Brook.

### **126/25 Planning:**

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

Planning applications notified by Telford & Wrekin Council for January 2025:

**Applications:** none.

### **Permissions Granted:**

TWC/2024/0842

**Site address:** Former Abbey House, Whitechapel Way, Priorslee, Telford, Shropshire, TF2 9RG

**Description of proposal:** Creation of a 4G sports pitch and installation of a playing area

**Decision:** Full Granted 06.01.25

#### **TWC/2024/0871**

**Site address:** Former Abbey House, Whitechapel Way, Priorslee, Telford, Shropshire, TF2 9RG

**Description of proposal:** Variation of condition 6 (usage hours) and 10 (firework restrictions) of planning application TWC/2022/0898 (Change of use from commercial offices (Use Class E) to place of worship (Use Class F1)) to allow changes to the number of events permitted outside of the consented hours (condition 6) and changes to the number of fireworks throughout the year (condition 10)

**Decision:** Full Granted 15.01.25

**Permissions Refusals:** none.

**Any other planning matters:** none.

#### **127/25 Finance:**

##### **(a) To approve payments of accounts due in December 2024**

**Resolved** to approve all payments in December's expenditure sheet

|                      |                               |            |
|----------------------|-------------------------------|------------|
| J Ellis Aldi         | Breakfast Club Supplies       | 8.95       |
| GiffGaff             | 2x mthly Contracts            | 20.00      |
| J Ellis Aldi         | Breakfast Club Supplies       | 15.39      |
| Idverde              | Park Inspection - December 24 | 156.00     |
| BT                   | Jan-March 25                  | 150.66     |
| Staff Administration | Salaries/Pension - Jan 25     | 5,668.60   |
| J Ellis Aldi         | Breakfast Club Supplies       | 23.62      |
| Smith of Derby       | Priorslee Clock Service 2024  | 292.80     |
| SALC                 | CiLCA Training Sessions       | 300.00     |
| TWC                  | Street Lighting Q2            | 8,175.64   |
| JCE Electrical       | PAT Testing 24/25             | 26.10      |
| J Ellis Asda         | Cleaning Materials            | 43.80      |
| Taylors              | 2nd Boiler Service            | 72.00      |
|                      |                               | £14,953.56 |

**(b) Budget comparison report for the 9 months ended 31<sup>st</sup> December 2024** – noted.

**(c) Bank reconciliation report for December 2024** – noted.

##### **(d) CCLA updated banking mandate**

**Resolved** that Cllrs Overton, Handley, Thomas and Singh will be the signatories for the CCLA account.

##### **(e) Parish centre meeting room**

**Resolved** not to increase the prices.

#### **128/25 Gower Project:**

**Update on project:** Discussions relating to the procurement items such as audio-visual equipment, CCTV, intruder alarm and entry systems had commenced and quotations from contractors would be requested for the electrical installations. The group will be meeting frequently to work through other items needed such as a dishwasher, stage/spot lighting and catering trolley.

**129/25 Christmas Lights:**

This year's Christmas lights were well received, with only minor issues. Wind damage to the tree lights in the square was addressed by making them safe rather than replacing them due to cost. The contractor suggested positioning the connector lower on the tree for easier access in future. Priorslee's lights had no issues apart from a delay in the power supply installation by TWC's contractor, which was resolved directly with them. Thanks were expressed to Lightwire Ltd for their exceptional service for the second year of their three-year contract.

**130/25 Policy Review:****(a) Volunteer policy & application form**

**Resolved** to adopt the Volunteer policy

**Resolved** to defer the application form

**(b) Councillor code of conduct**

**Resolved** to agree the Councillor code of conduct

**(c) Children & adults safeguarding policy**

**Resolved** to agree the Children & Adults Safeguarding policy

**(d) Coach trip policy**

**Resolved** to adopt the Coach Trip policy following slight amendments

**(e) Lawn mowing service policy**

**Resolved** to adopt the Lawn Mowing Service following slight amendments

**131/25 Community Projects & Events:****Report from the community projects & events officer:**

Knit & Natter/Age UK group continue to meet fortnightly on Tuesday mornings, the winner of the dog fouling poster competition has been informed with plans to promote in the next newsletter. Not in the loop project has been promoted at Turnpike Court and very well received – Please share details for interested residents unable to attend groups. Planting the Woodland Trust whips will be held on 12th February on the old WI site. RSPB Birdwatch is taking place 24th–26th January and the free pop-up prom event is planned for 23<sup>rd</sup> May. Donations of dresses, suits, and accessories appreciated.

**(b) Models for Heroes Veterans group**

There is a new group starting on 11<sup>th</sup> February 1:30 – 4:30, open to former and current armed forces and emergency service personnel.

**(c) Victory in Europe 80<sup>th</sup> anniversary**

**Resolved** to hold an Events Working Group meeting asap to discuss further.

**132/25 Parish Assets:****Freeston Avenue play area RoSPA report**

Following a meeting with TWC the Clerk updated the council on various issues picked up during the Rospa report. A quotation has been sought to make recommended repairs. The TWC playparks officer commented how nice the park was.

Comment was made that the 5 a side football pitch next to Holy Trinity Academy was still not open for use. Although the pitch had recently been finished apparently the drainage needed to be ripped out and re installed.

**133/25 Health & Safety** – nothing to report**134/25 Correspondence Received:**

**(a) Proposed Armed Forces community hub consultation** - noted

**(b) Invite to Holocaust Memorial Day** - noted

**(c) Invite to TWC budget information session** - noted

**135/25 Date of Next Meeting:** – Tuesday 18<sup>th</sup> February 2025

**136/25 Future meetings:**

Climate Change & Plastic Free Working Group – Tuesday 18<sup>th</sup> February 2025

**Resolved** to change this to the Events Working Group

The meeting closed at 8:26pm

Chairman.....18.02.25