

Minutes

Meeting held: St Georges & Priorslee Parish Council

Date: Tuesday 18th October 2016 at 7pm at

St Georges & Priorslee Parish Centre



Chairman: Cllr Richard Overton

Minute Taker: Wendy Tonge (Parish Clerk)

Present:

Councillors:	R Overton	J Overton	T Hoof
S Overton	R Williams	V Fletcher	I Fletcher
B Richards	S Overton	B Richards	
In attendance:	2 Members of the public		

84/17	1. Public Question Time	
	No questions were asked.	
85/17	2. Apologies	
	Apologies for absence were received as follows: Councillor S Malpass – Work commitment Councillor J Minor - indisposed Councillor S Ali – Non attendance	
86/17	Declaration of interest	
	Councillor I Fletcher declared an Interest in all Planning Matters and undertook not to vote Councillor V Fletcher declared an interest in the motion to support the Telford & Wrekin Council in the PRH campaign and undertook not to vote	
87/17	Guest Speaker – Graham Bould – Pisces WM	
	The Chairman introduced Graham Bould to the meeting. Graham gave a presentation of the overall work the Pride in Your High Street Funding has delivered in St Georges to date, and the remainder of the funding to be allocated towards various community initiatives. Graham confirmed he will continue to work with members of the St Georges Partnership, and continue to communicate with the Parish Clerk. It was agreed Graham will forward a copy of his presentation to the Clerk for further distribution to Parish Councillors. No questions were asked. The Chairman thanked Graham for his work and attending the meeting.	
88/17	Minutes	
	Resolved: That the minutes of the meeting held on 20 th September 2016, having being previously circulated be signed by the Chairman as a true record.	
89/17	Clerks update on matters arising	

	None raised, all matters arising covered in the Clerks Report.	
90/17	Clerks Report	
	<p>Resolved: That the following be approved:</p> <ul style="list-style-type: none"> a) Building Management - The Clerk be allowed to procure the necessary services to ensure the Parish Centre is fully compliant with its legal duties under building management regulations, including Water Testing, Electrical Testing, Servicing of Air Conditioning Units, Repair to immersion heater, Emergency lighting and Fire Alarm as a minimum requirement. The Clerk will continue to update Council on progress and finances. b) Additional Christmas lights - The Clerk provided details and costings for additional overhead lights for the entrance to Church Street, it was agreed to purchase additional lights with P&P Electricals, and the Clerk to make further enquiries for additional lighting to be added to Gatcombe Way Area. c) Christmas Trees - The Clerk clarified the 3 locations for this year's Christmas Trees to be planted. It was agreed that the Clerk order the trees with Nobridge Nurseries and confirm dates for planting. d) Community Project Bid - The Clerk provided a verbal update on the recent Lottery Funding Workshop she attended. It was agreed the Clerk be given permission to work collaboratively with key partners to scope out a potential project and the Council be the lead body for the funding application. e) Workshop – The Clerk shared that 8 Councillors had confirmed they are available for the planned workshop on the 29th October to set out the Parishes Priorities. It was agreed the workshop go ahead and requested those Councillors who were unable to attend due to prior engagements forwarded the Clerk any suggestions or matters they wish to be considered in advance. f) Annual Leave Cover – The Clerk provided details of planned annual leave during November. It was agreed the previous Clerk Kathy James, who has kindly offered to provide holiday cover to Clerk the meeting to be held on the 15th November and no office cover will be required during the Clerks absence. 	
91/17	Motion to support Telford & Wrekin Councils 'PRH4Me' Campaign	
	<p>Resolved: It was unanimously agreed that St Georges & Priorslee Parish Council strongly objects to the proposed to lose its A&E Departments and Women & Children's Centre at the PRH, and believe this would be extremely detrimental to the residents and community within the Parish. The Parish Council fully supports Telford & Wrekin Council in the #PRH4Me campaign, the PRH and services it provides, and wishes to show how valued the hospital is in this Parish, and will encourage members of the parish to pledge their support for the PRH services to remain.</p>	
92/17	Improving our Parish Gateways	
	<p>Councillor Hoof explained how he believed by the entry to a place – whether a town, a National Park or a visitor attraction – says a lot about it. The Parish is a beautiful place to live in or visit with a unique history and St Georges & Priorslee deserves an equally improved entry which some other local Councils have already implemented which reflects local pride in the Parish.</p> <p>Resolved: The Council agreed in principle to improving local Gateways, Cllr Hoof to work with the Clerk to develop a proposal. The proposal for a noticeboard to be placed in the vicinity of The Shires was raised, the Clerk agreed to ensure this was an Agenda item for November's meeting</p>	
93/17	Community Grants	
	<p>A schedule of Grant applications had been circulated to all members for consideration.</p> <p>Resolved: That the following Grants be made</p> <ul style="list-style-type: none"> (a) Tabbi Cats Rescue Home - £500 (b) Homestart Telford & Wrekin - £1,000 (c) Samaritans Telford & Wrekin - £500 (d) St Georges Community Group - £100 	
94/17	Planning	
(a)	<p>Planning Applications</p> <p>Resolved: that the following recommendations be forwarded to Telford & Wrekin Council TWC/2016/0887 Site: Land adjacent The Shires Shifnal Road, Priorslee Telford Description of proposal: Erection of a 65 bedroom care home and 2no.care buildings including 33 apartments</p>	

(b)	<p>Recommendation: Recommend Refusal and request for Cllr Williams to speak to Plans Board</p> <p>TWC/2016/0903 Site: Site of Unit 1 & Unit 5 Redland Industrial Estate, Station Hill, St Georges Telford Description of proposal: Erection of 1no.unit to be used as 5no. individual business starter units following demolition of existing unit Recommendation : Recommend Approval</p> <p>TWC/2016/0959 Site: Wickes, Holyhead Road, Snedshill, Telford Description of proposal: Installation of new covered trolley park and minor changes to window frame, fire exits and glazing panels Recommendation: Recommend Approval</p> <p>TWC/2016/0963 Site:44 Leveson Close, St Georges Telford Description of proposal :Erection of a two storey side extension, single storey rear extension and front porch Recommendation: Recommend Approval</p> <p>TWC/2016/0961 Site: 7-8 Dorrان Place, St Georges, Telford Description of proposal: Replacement of existing rear flat roof over a two storey extension with pitched tiled roof Recommendation: Recommend Approval</p> <p>Planning decisions The following planning decision were received and Granted by Telford & Wrekin Council</p> <p>TWC/2016/0125 Site: Land at junction of, Moss Road/Rookery Road, Wrockwarding Wood Telford Description of proposal: Erection of 21no apartments and 3no dwellings</p>																																																								
	(c)	<p>Local Development Orders Cllr R Williams explained that Telford & Wrekin Council is proposing to implement a Local Development Order (LDO) for householders who would normally have to apply for planning permission for an extension deemed straight forward and of low impact.</p> <p>Consultation The Council would like to gain views through consultation which is running from 10 October 2016 to 7 November 2016. Councillors were provided with a frequently asked questions sheet and directed to relevant website.</p>																																																							
95/17	Accounts																																																								
(a)	<p>Resolved: that the following accounts be approved for payment:</p> <table border="1" data-bbox="256 1368 1426 2024"> <thead> <tr> <th>Name</th> <th>Particulars</th> <th>Invoice No</th> <th>Amount</th> <th>Cheque No</th> </tr> </thead> <tbody> <tr> <td>W Tonge</td> <td>Salary</td> <td></td> <td>£1,170.80</td> <td>011151</td> </tr> <tr> <td>J Ellis</td> <td>Wages</td> <td></td> <td>£259</td> <td>011152</td> </tr> <tr> <td>K James</td> <td>Salary</td> <td></td> <td>£152.88</td> <td>011153</td> </tr> <tr> <td>Inland Revenue</td> <td>Salaries</td> <td></td> <td>£186.06</td> <td>011154</td> </tr> <tr> <td>Mazaars</td> <td>Annual Audit</td> <td>1182987</td> <td>£480</td> <td>011155</td> </tr> <tr> <td>Granville Construction</td> <td>Maintenance of bus shelters</td> <td>10331</td> <td>£175.20</td> <td>011156</td> </tr> <tr> <td>Citizen Engagement (CIC)</td> <td>Community Consultation</td> <td>354</td> <td>£2,500.</td> <td>011157</td> </tr> <tr> <td>Telford & Wrekin Council</td> <td>Contribution to PET Scheme</td> <td>4287085</td> <td>£12,500</td> <td>011158</td> </tr> <tr> <td>Telford & Wrekin Council</td> <td>Telephone Charges</td> <td>4290019</td> <td>£9.66</td> <td>011159</td> </tr> <tr> <td>BT</td> <td>Telephone Line</td> <td>Q066 L9</td> <td>£80.70</td> <td>011160</td> </tr> </tbody> </table>	Name	Particulars	Invoice No	Amount	Cheque No	W Tonge	Salary		£1,170.80	011151	J Ellis	Wages		£259	011152	K James	Salary		£152.88	011153	Inland Revenue	Salaries		£186.06	011154	Mazaars	Annual Audit	1182987	£480	011155	Granville Construction	Maintenance of bus shelters	10331	£175.20	011156	Citizen Engagement (CIC)	Community Consultation	354	£2,500.	011157	Telford & Wrekin Council	Contribution to PET Scheme	4287085	£12,500	011158	Telford & Wrekin Council	Telephone Charges	4290019	£9.66	011159	BT	Telephone Line	Q066 L9	£80.70	011160	
Name	Particulars	Invoice No	Amount	Cheque No																																																					
W Tonge	Salary		£1,170.80	011151																																																					
J Ellis	Wages		£259	011152																																																					
K James	Salary		£152.88	011153																																																					
Inland Revenue	Salaries		£186.06	011154																																																					
Mazaars	Annual Audit	1182987	£480	011155																																																					
Granville Construction	Maintenance of bus shelters	10331	£175.20	011156																																																					
Citizen Engagement (CIC)	Community Consultation	354	£2,500.	011157																																																					
Telford & Wrekin Council	Contribution to PET Scheme	4287085	£12,500	011158																																																					
Telford & Wrekin Council	Telephone Charges	4290019	£9.66	011159																																																					
BT	Telephone Line	Q066 L9	£80.70	011160																																																					

	Royal British Legion	Remembrance Sunday	-	£50	011161	
(b)	Bank Reconciliation A copy of the bank reconciliation to 30 th September 2016 was circulated. Resolved: that the Bank Reconciliation be approved					
(c)	Audit of Accounts – Half – yearly Internal Audit Report A copy of the Internal audit report was circulated Resolved: To allow Councillors time to read the report, the Clerk will ensure that approval for the report in an item on the Agenda for Novembers meeting.					
96/17	PET Report – meeting rescheduled for 25th October 2016					
97/17	Correspondence					
	<p>The following correspondence was received and the contents noted:</p> <ul style="list-style-type: none"> • Festival of Remembrance on Sunday 13th November at 8.00pm- agreed the Council will donate £50 to the Royal British Legion for a wreath to be placed on the St Georges Memorial Gates. The Clerk was also asked to note other Council Members will also be in attendance at a Memorial service due to be held at St Peters Church. • Civic Carol Service on Thursday 1st December at 7.30pm 					
	Chairman.....Date.....					