



## St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 16<sup>th</sup> July 2024 7:00pm at The School Hall,  
St Georges C of E Primary School, London Road, St Georges.

Chairman: Cllr Richard Overton  
Clerk & RFO: Kate Southgate  
Deputy Clerk: Catherine Lane (taking minutes)

### **Present:**

Councillors: E. Dabbs, S. Handley, A. Harrison, S. Harrison, R. Overton (Chairman) G. Singh, J. Smart, P. Thomas, R. Tyrrell.

**In attendance:** J. Ellis (Community Events & Parish Support Officer) P. Fenn (TWC Enforcement Manager)

**Welcome from the Chair:** Chairman R. Overton welcomed everyone to the meeting.

**35/25 Public Session:** 15 minutes is allowed for members of the public to raise their concerns. There were eight members of the public present.

The following matters were raised: Dropped kerbs, disabled access to the flash, TRO's, bus shelter on Priorslee Road and anti-social behaviour in and around St Georges, specifically Beatrix Webb House.

**36/25 Apologies:** Cllr R. Cadman, J. Little  
**Resolved** to note the apologies.

### **37/25 Declarations of Interest:**

Cllr	Interests
R. Overton	Cabinet Member with responsibility for Strategic Planning
S. Handley	Substitute member of Borough Planning Committee

Members agreed that they would make any other declarations if they arose during the meeting.

**38/25 Guest Speaker:** Paul Fenn, a representative from Telford & Wrekin Council, provided an overview of the roles and responsibilities of Neighbourhood Enforcement Officers (NEOs) in the community. He explained how NEOs issue parking tickets and log activities electronically to ensure transparency and prevent bias.

Concerns were raised about the frequency of NEO visits to Redhill Primary School compared to Priorslee Academy. It was noted that Priorslee Academy received more visits despite multiple complaints about parking issues at Redhill. Paul acknowledged these concerns and discussed the allocation of NEO resources.

Issues regarding fly tipping were discussed. Paul clarified that different departments use various legislation to enforce fly tipping regulations, and land ownership affects the clearance timeframe. Attendees asked questions and expressed concerns about local enforcement issues. Paul addressed these queries, emphasising the importance of community feedback in resource allocation.

The meeting concluded with appreciation for Paul's informative presentation. Follow-up actions will include addressing the specific concerns raised and improving resource allocation for Redhill Primary School.

**39/25 Minutes**

**Resolved** that the minutes of the Parish Council Meeting held on 18<sup>th</sup> June 2024 having been circulated, be agreed, and signed.

**40/25 Clerk's update on any matters arising from the previous meeting:**

The Clerk reported on the work that had taken place at the Parish Centre since the last meeting. It was confirmed that the Clerk was liaising with TWC to gain updates regarding TRO's, disabled access to the flash, dropped curbs and SID's. The Clerk also updated the Council on meetings that had taken place with companies to gain quotations for the Freeston Avenue Playpark enhancements, the Surveyor for the Gower project and a local company who are looking into restoring the Roll of Honour.

**41/25 Planning**

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

- a) Planning applications & decisions notified by Telford & Wrekin Council.

**Applications:****TWC/2024/0472**

**Site address:** Tzigane, Freeston Avenue, St Georges, Telford, Shropshire, TF2 9EF

**Description of proposal:** Conversion of 1no. dwelling into 2no. assisted living dwellings following the erection of a single storey rear extension and single storey side extension

**Comment:** The Parish Council has concerns that this being the second application to the site, now will be increasing the volume of traffic and cars parking from the original one bungalow with a garage, to first the additional two new buildings and their extra vehicles (possibly four or more cars) using the site and adjacent road for parking. Now this proposal will be a further new property with even more cars trying to use this small stretch of road. We think we need to be mindful of the number of extra vehicles that will be attempting to park in an already busy residential area. There is a well-established dog grooming business next door, with customers often using the turning area to get in and out of the street. There is a large amount of school children that walk along the footpath to the nearby Primary school located two streets away. We were unable to locate any information regarding the use of the two properties that explained the need for staff other than the wording "assisted living" there is no detail to explain the level of staff, if they will be round the clock, if they will require two staff parking spaces i.e. while they handover to each other at a change of shift for example? Will the two car parking spaces on the site be for the residents or, the staff and where will any additional parking be should the residents require regular carers or have visitors? For a very long time there was no vehicles at the bungalow, but there was a garage for parking off road if needed. The site is now being changed to four properties and a business all of which will require parking in a very narrow and heavily used dead end.

**TWC/2024/0474**

**Site address:** 35 Bullrush Glade, St Georges, Telford, Shropshire, TF2 9TR

**Description of proposal:** Erection of a single storey rear extension following demolition of existing conservatory

**Comment:** No objection

**TWC/2024/0504**

**Site address:** 4 The Grove Estate, St Georges, Telford, Shropshire, TF2 9JH

**Description of proposal:** Creation of a vehicular access

**Comment:** No objection

**TWC/2024/0507**

**Site address:** 9 Powell Road, Priorslee, Telford, Shropshire, TF2 9RU

**Description of proposal:** Erection of a single storey side and rear extension

**Comment:** No objection

**TWC/2024/0515****Site address:** 37 The Timbers, St Georges, Telford, Shropshire, TF2 9UY**Description of proposal:** Erection of a single storey rear extension, first floor side extension, garage conversion, driveway alteration and boundary wall**Comment:** No objection**Permissions Granted:****TWC/2024/0409****Site address:** Glen Cottage, Priorslee Avenue, Priorslee, Telford, Shropshire, TF2 9SW**Description of proposal:** Replacement of 12no. UPVC windows, creation of 1no. window following removal of porch to Southeast elevation and creation of 2no. windows and bi-fold doors following removal of 1no. window to South West elevation**Decision:** Full Granted 21.06.24**TWC/2024/0021****Site address:** Land corner of Redhill Way/A5, Redhill, Telford, Shropshire**Description of proposal:** Hybrid planning application. Part A: Full planning application for construction of a new food store, electric vehicle charging station with retail provision, coffee shop with drive-thru, together with associated car parking, servicing and landscaping. Part B: Outline planning application for a care home with all matters reserved\*\*\*amended description\*\*\***Decision:** Full Granted 04.07.24**TWC/2024/0412****Site address:** 8 Alderslee Close, Priorslee, Telford, Shropshire, TF2 9GH**Description of proposal:** Branch reduction on house side by up to 1.5m to 1no. Oak tree (T1)**Decision:** Full Granted 24.07.24**Permissions Refusals:****TWC/2024/0423****Site address:** 93 The Nabb, St Georges, Telford, Shropshire, TF2 9BU**Description of proposal:** Application under section 191 for a certificate of lawfulness for an existing use for a residential care home for children (Use Class C2)**Decision:** Existing Use Refused 01.07.24**Any other planning matters:** none**42/25 Delegated authority during Recess:****Resolved** that during Recess the Chair and the Clerk together would have delegated authority to make financial and other decisions that cannot wait until the September Parish Council meeting.**Resolved** that during Recess Cllr A Harrison and the Clerk together would have delegated authority to respond to Planning applications for which the deadline for comments is before the September Parish Council meeting.**43/25 Finance****(a)To approve payments of accounts due in July 2024****Resolve** to approve all payments in July's expenditure sheet.

J Ellis - Aldi	Coffee Morning Milk	10.68
Cartridge People	Full Set & L/Pouches	194.18
GiffGaff	June 24 X2 Contracts	20.00
BT	Q2 Line Rental	150.66
TWC	Crucial Crew Grant	250.00
Jones Gardening	Inv 1155 - 2nd Cut	245.50
Jones Gardening	Inv 1157 - 2nd Cut	159.50

Staff Administration	July 2024	5,780.51
Huws Gray	Gravel (SG Square)/ Bench Painting	118.01
Boultons Coaches	Llandudno Aug 24	4,000.00
Aqua Logic	Urinal Maintenance	58.08
Eyton Solutions	Fire Door Inspection	216.00
TWC	Clerks Laptop Replacement	822.00
SALC	Clerks Training - Minutes & Canva	70.00
Rialtas	New Laptop Software	30.00
Jones Gardening Service	Inv 1158 - 3rd Cut	174.00
Idverde	Play Park Inspection - June 24	156.00
		<u>£</u>
<b><u>Payments Total</u></b>		<b><u>12,455.12</u></b>

**(b) To receive and approve the bank reconciliation up to 30<sup>th</sup> June 2024**

**Resolved** to approve the bank reconciliation up to 30<sup>th</sup> June 2024.

**(c) Budget Comparison Report up to 30<sup>th</sup> June 2024 - Noted**

**(d) Review of Financial Risk Assessment**

**Resolved** to approve the financial risk assessment

**(e) Approval for expenditure for the Llandudno Coach Trip**

**Resolved** to approve the Clerk and Deputy Clerk be authorised to obtain the lunch money contribution up to £2570, with the exact amount to be reported on the Expenditure Approvals list for the September Parish Council meeting.

**(f) Council to consider the purchase of Dog Foul Bag Dispensers**

**Resolved** not to purchase three dog foul bag dispensers from Donnington & Muxton Parish Council

Votes: For x 3, Against x 4, Abstain x 2

**(g) Council to consider purchasing additional dog foul signage**

**Resolved** to approve metal dog foul signs 4x A3 & 8x A4

**44/25 Environment/Public Realm**

**(a) Community Action Team (Enforcement)**

The monthly report was received and noted.

**(b) Community Action Team (Public Realm) – Noted**

**45/25 Christmas Lights**

**(a) Verbal update on Project**

Last year, we faced a few challenges while setting up the festive display, but thanks to the corrective measures implemented, everything turned out well. Despite the rush to complete the necessary infrastructure, the final display looked fantastic. Moving forward, we plan to expand our efforts, depending on the budget, by acquiring more lights for Priorslee, St Georges, and Snedshill. Additionally, some of our Christmas trees are in poor health, so we are considering artificial trees as replacements.

**(b) Council to discuss poor quality Christmas Trees**

It was noted that four Christmas trees within the Parish have very poor health. The Clerk is liaising with the TWC tree warden to assess what can be done & research pre-lit Christmas trees to be positioned near existing locations.

**(c) Council to consider additional Christmas lights order**

**Resolved** to approve four Christmas lights be purchased for Snedshill

**46/25 Gower Project**

An update was given on the ongoing works at the Gower. There had been some issues initially locating the gas pipes, but now a new pipe has been installed. The second section of houses has been started and despite all the recent bad weather everything is still on schedule.

**47/25 Health & Safety****(a) Review of General Risk Assessment****Resolved** to approve the General Risk Assessment**(b) Fire Door Inspection - Noted****48/25 Community Projects & Events**

We had a lovely turn out of Cllrs at our meet your councillor event, no public though. Sadly, we had to take the difficult decision to cancel our 1940's themed social event due to lack of interest. Our next litter picks will be on 17<sup>th</sup> July, meeting outside St Georges Primary School and 14<sup>th</sup> August meeting outside Priorslee Academy both at 10am. A meeting will be held on 25<sup>th</sup> July to discuss ways we can set up a new group to tackle and take care of green spaces within the community. Officers from TWC will be there to explain the best ways forward, everyone welcome to attend. Finally, our annual coach trip to Llandudno will take place on 1<sup>st</sup> August if chaperones could be on site for 8:30 we can distribute packs.

**(b) Report from the Priorslee Residents Association Summer Fair** – A brief report was given on the Priorslee Residents Association event held in June which was part funded with a £3500 grant from the Parish Council.

**(c) Council to Discuss future newsletters & distribution**

**Resolved** that further information on different options of distribution and printing is brought back to the council for discussion.

**49/25 Correspondence Received:** None.**50/25 Date of Next Meeting** – Tuesday 17<sup>th</sup> September 2024

The Meeting closed at 9.07pm

Chairman.....17.09.24