



St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 18th June 2024 7:00pm at The School Hall,
St Georges C of E Primary School, London Road, St Georges.

Chairman: Cllr Robert Cadman

Clerk & RFO: Kate Southgate

Deputy Clerk: Catherine Lane (taking minutes)

Present:

Councillors: R. Cadman (vice chair), E. Dabbs, S. Handley, A. Harrison, S. Harrison, J. Little, G. Singh, J. Smart, P. Thomas, R. Tyrrell.

In attendance: J. Ellis (Community Events & Parish Support Officer), PCSO W. Jervis

Welcome from the Chair: Vice Chair R. Cadman welcomed everyone to the meeting.

20/25 Public Session: 15 minutes is allowed for members of the public to raise their concerns. There were four members of the public present.

The following matters were raised: Lack of dropped Kerbs around Snedshill, PRA event & parking on double yellow lines on the day, lack of disabled access to the Flash from Durrant Road underpass.

21/25 Apologies: Cllr R. Overton

Resolved to note the apologies.

22/25 Declarations of Interest:

Cllr	Interests
S. Handley	Substitute member of Borough Planning Committee

Members agreed that they would make any other declarations if they arose during the meeting.

23/25 Guest Speaker: A representative from Telford & Wrekin Council will be attending the meeting to speak about the role and powers of Neighbourhood Enforcement Officers.

Resolved to defer this item.

24/25 Minutes

Resolved that the minutes of the Parish Council Meeting held on 21st May 2024 having one amendment as follows, be agreed, and signed.

Item:12/25 b) A representative from TWC will be attending the June 24 meeting to report on the actions NEO's have taken during May 24 *and a request was made for trend information to be presented.*

25/25 Clerk's update on any matters arising from the previous meeting:

The Clerk reported on the work that had taken place at the Parish Centre since the last meeting. It was confirmed that the CCTV on Church Street is in full working order, a reminder was issued to both Cllrs and residents that the most effective way to report issues within the Parish is through the MyTelford app and an update was given on the Section 106 funds that're being held for enhancements to the Freeston Avenue playpark.

Cllr E. Dabbs arrived at 7.40pm

26/25 Planning

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

- a) Planning applications & decisions notified by Telford & Wrekin Council.

Applications:

TWC/2024/0409

Site address: Glen Cottage, Priorslee Avenue, Priorslee, Telford, Shropshire, TF2 9SW

Description of proposal: Replacement of 12no. UPVC windows, creation of 1no. window following removal of porch to South East elevation and creation of 2no. windows and bi-fold doors following removal of 1no. window to South West elevation.

Comment: No objection

TWC/2024/0412

Site address: 8 Alderslee Close, Priorslee, Telford, Shropshire, TF2 9GH

Description of proposal: Branch reduction on house side by up to 1.5m to 1no. Oak tree (T1)

Comment: No objection

TWC/2024/0423

Site address: 93 The Nabb, St Georges, Telford, Shropshire, TF2 9BU

Description of proposal: Application under section 191 for a certificate of lawfulness for an existing use for a residential care home for children (Use Class C2)

Comment: No objection

Permissions Granted:

TWC/2024/0299

Site address: Woodfield, Ashley Road, St Georges, Telford, Shropshire, TF2 9LF

Description of proposal: Change of use of dwellinghouse (use class C3) to children's residential accommodation (use class C2)

Decision: Full Granted 06.06.24

Permissions Refusals:

TWC/2024/0303

Site address: 5 Priors Gate, Priorslee, Telford, Shropshire, TF2 9NY

Description of proposal: Felling of 1no. Sycamore Tree

Decision: Tree Preservation Order Refused 06.06.24

TWC/2024/0289

Site address: Site of Unit 7, 8 and 9 Gower Street Trading Estate, Gower Street, St Georges, Telford, Shropshire

Description of proposal: Erection of 1no. detached unit and 1no. semi-detached unit (use class E)

Decision: Full Refused 29.05.24

Any other planning matters: none

27/25 Finance

(a)To approve payments of accounts due in June 2024

Resolve to approve all payments in June's expenditure sheet.

Lakeside Plant Centre	Planting Clock & Square	189.97
Amazon	Stationery/2X Mobile Phones	300.11
Giff Gaff	P/Support Contract - May 24	10.00
Giff Gaff	Clerk Contract - May 24	10.00
Knickersbockers/Mermaid	Subsistence - Barmouth	27.00

R Overton	Chairmans Allowance	800.00
C Lane - Aldi/Lakeside	Big Lunch/ Additional Plants Square	49.63
Aldi - J Ellis	Coach Trip Essentials	13.14
Staff Salaries	Salaries & Wages June 24	3,879.07
HMRC	Tax & NI in June 24	853.78
Pension Fund	Pension Contributions June 24	1,396.57
Aldi - J Ellis	Cleaning Supplies	4.99
Draper Tools Ltd	Garden Hand tool Set	20.00
B&M Ltd	PRA Event - Planting Table	23.12
TWC	Buyback Fees 2024/25	570.85
Taylor's Services Ltd	Blending Valve Service	81.00
Idverde	May 24 Play Park Inspections	156.00
I & A Publishing	Summer Newsletter 5500 Copies	1,036.78
Jones's Gardening	Inv 1143 - 13 Properties	187.50
Jones's Gardening	Inv 1144 - 11 Properties	159.50
K Southgate	Travel Exp - Up to 12/6/24 - Training	70.04
		<u>£</u>
	<u>Payments Total</u>	<u>9,839.05</u>

(b) To receive and approve the bank reconciliation up to 31st May 2024

Resolved to defer this item

(c) Comparison report for the last month ended 31st May 2024

Resolved to defer this item

(d) Report from St Georges Partnership – A brief report was given on the event held to celebrate St Georges Day in April which was part funded with a £2500 grant from the Parish Council.

(e) To consider Grant application from Crucial Crew up to £500

Resolved to support the request with a grant of £250.

28/25 Annual Return 2023/24

(a) Annual Internal Audit Report 2023/24

(i) To receive recommendations in the Internal Audit Report – The Clerk highlighted the one point that the internal auditor had brought up which related to room hire.

(b) To complete the Annual Governance Statement (Page 4 of AGAR)

Resolved to approve the Annual Governance Statement for 2023/24 and that it be signed by the Chair and Clerk.

(c) Accounting Statements

(i) To receive and sign Balance Sheet

Resolved to note and sign the Balance Sheet.

(ii) To receive Income and Expenditure Account – noted.

(iii) To receive Bank Reconciliation - noted.

(iv) To confirm Accounting Statements (Page 5 of AGAR)

Resolved to agree and sign the Accounting Statements.

(d) Notice of Elector's Rights

Resolved to accept the proposed Notice of Public Rights.

29/25 To discuss suitable locations for a mobile Speed Indicator Device

There was a great deal of discussion regarding SID's and the best location for them. Cllrs discussed what happens to the information captured and how findings could be used.

30/25 Environment/Public Realm**(a) Community Action Team (Enforcement)**

The monthly report was circulated, and a number of questions were raised regarding the limited information provided.

(b) Community Action Team (Public Realm)

The Clerk reminded everyone that any issues in the first instance should be reported via the TWC "My Telford App" so that issues can be sent to the relevant teams. This will also help TWC see if there any gaps in the core contact with Idverde and ensure our CAT team are not picking up jobs missed by other departments and allow an accurate programme of works to be compiled for the Cat team within the Parish.

31/25 Gower Project

Work was progressing well with the gas line going in and being connected to the site. Roofs, trusses and tiles were all due to go on to the new builds shortly and repairs were being made to the main building roof

32/25 Community Projects & Events

Our First ever Big Lunch event went well, we had a picnic at the lake, and were able to meet around 50 residents. Some of the people we chatted to came from as far away as Newport and Aqueduct to enjoy the Flash. Currently there are around 60 spaces left for the over 60's & Veterans coach trip to Llandudno, tickets had been selling fast, residents are advised to call the office if want to book, or alternatively they can attend the free weekly coffee morning held at the Parish Centre from 9:30 – 11:30. The Parish Council will be having a kids free activity stall at the PRA summer fayre, seed sowing on 15th June. The meet your Cllr event will be 10th July 6pm – 8pm at the Parish Centre. The next litter pick will be 19th June, meeting at Priorslee Academy at 10am everyone is welcome to join in. Our summer social will be an afternoon tea with a 1940's theme, tickets will go on sale shortly and there will be a light buffet along with games of bingo and a tombola etc.

33/25 Correspondence Received: None.**34/25 Date of Next Meeting – Tuesday 16th July 2024**

The Meeting closed at 8:40pm

Chairman.....16.07.24