



## St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday **21<sup>st</sup> May 2024** 7:20pm at The School Hall,  
St Georges C of E Primary School, London Road, St Georges.

Chairman: Cllr Richard Overton  
Clerk & RFO: Kate Southgate  
Deputy Clerk: Catherine Lane (taking minutes)

### **Present:**

Councillors: R. Overton (Chairman) R. Cadman, E. Dabbs, S. Handley, A. Harrison, S. Harrison, J. Little, J. Smart, P. Thomas, G. Singh

**In attendance:** J. Ellis (Community Events & Parish Support Officer).

### **01/25 Election of Chairman:**

**Resolved** to elect Cllr R. Overton as Chairman for the year 2024 – 2025

### **02/25 Declaration of Acceptance of office:**

Cllr R. Overton signed the Declaration of Acceptance of Office.

### **03/25 Election of Vice - Chairman:**

**Resolved** to elect Cllr R. Cadman as Vice-Chair

### **04/25 Declaration of Acceptance of office:**

Cllr R. Cadman signed the Declaration of Acceptance of Office.

### **05/25 Apologies:** Cllr R. Tyrrell

**Resolved** to note the apologies.

### **06/25 Declarations of Interest:**

Cllr	Interests
S. Handley	Substitute member of Borough Planning Committee
R. Overton	Cabinet Member with responsibility for strategic planning

### **07/25 Minutes:**

**Resolved** that the minutes of the Parish Council Meeting held on 21<sup>st</sup> April 2024 having been circulated, be agreed, and signed.

### **08/25 Public session:**

15 minutes is allowed for members of the public to raise their concerns.

There were seven members of the public present.

The following matters were raised:

- A resident raised the question regarding the location of the monument at the old WI site on Station Hill, wondering if there was a more prominent location it could go?
- The question was asked if the CCTV camera was working in Church Street.

### **09/25 Appointment of members to standing committees / work groups for 2024/25:**

<b>Committee / Group</b>	<b>Representatives 2023/24</b>	<b>Representatives 2024/25</b>
Staffing Committee	Cllr R Cadman Cllr A Harrison Cllr S Harrison Cllr J Little Cllr R Overton	Cllr R Cadman Cllr A Harrison Cllr S Harrison Cllr J Little Cllr R Overton
Parish Plan Committee	Cllr R Overton Cllr S Handley Cllr S Harrison Cllr J Little Cllr R Tyrrell	Cllr R Overton Cllr S Handley Cllr S Harrison Cllr J Little Cllr R Tyrrell Cllr J Smart
Gower Project Working Group	Cllr R Overton Cllr S Handley Cllr R Cadman Cllr J Little	Cllr R Overton Cllr S Handley Cllr R Cadman Cllr J Little
Climate Change & Plastic Free Working Group	Cllr A Harrison Cllr R Overton Cllr R Tyrrell Mark Latham Heather Capsey	Cllr A Harrison Cllr R Overton Cllr R Tyrrell Mark Latham
Christmas Lights Working Group	Cllr S Handley Cllr A Harrison Cllr R Overton Cllr P Thomas	Cllr S Handley Cllr A Harrison Cllr R Overton Cllr P Thomas Cllr J Smart
Parish Council Events Working Group	Cllr R Overton Cllr S Handley Cllr A Harrison Cllr S Harrison	Cllr R Overton Cllr S Handley Cllr A Harrison Cllr S Harrison Cllr J Smart

**10/25 Affiliation to other organisations:**

**Resolved** to continue annual affiliation to Shropshire Association of Local Councils (SALC).

**Resolved** to fund annual membership to Society of Local Council Clerks (SLCC).

**11/25 Representatives to outside bodies:**

<b>Group</b>	<b>Representatives in 2023/24</b>	<b>Representatives in 2024/25</b>
St Georges Recreation Ground	Cllr A Harrison	Cllr A Harrison
Bus Users Group	Cllr J Little	Cllr P Thomas
Tree Warden	Cllr P Thomas	Cllr A Harrison
Snow Liaison Officer	Cllr R Overton	Cllr R Overton
Granville Park Management	Catherine Lane	Catherine Lane
Friends of the Cockshut	Cllr E Dabbs	Cllr E Dabbs
St Georges Partnership	Cllr R Overton	Cllr R Overton
Wrekin Area Committee SALC	Cllr S Handley	Cllr S Handley

### **12/25 Clerks update on any matters arising from the previous meeting:**

The Clerk updated the Council on the following matters:

- a) Blue signs on Cannongate have been reported to TWC
- b) A representative from TWC will be attending the June 24 meeting to report on the actions NEO's have taken during May 24 *\*and a request was made for trend information to be presented\**
- c) Planting will commence at both St Georges Square and Priorslee Clock on Thursday 23<sup>rd</sup> May 24 and will be carried out and maintained by the Cat Team.

### **13/25 Planning:**

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

(a) Planning applications & decisions notified by Telford & Wrekin Council.

### **Applications:**

#### **TWC/2024/0299**

**Site address:** Woodfield, Ashley Road, St Georges, Telford, Shropshire, TF2 9LF

**Description of proposal:** Change of use of dwellinghouse (use class C3) to children's residential accommodation (use class C2)

**Comment:** Comment - The Parish Council are very concerned about the location of the home not being ideal due to the amount of elderly residents in the nearby area. There is also a large nursing home as a neighbour, as well as a neighbour with complex mental health issues.

#### **TWC/2024/0303**

**Site address:** 5 Priors Gate, Priorslee, Telford, Shropshire, TF2 9NY

**Description of proposal:** Felling of 1no. Sycamore Tree

**Comment:** Object - Rather than felling the tree, we feel it would be better to follow the recommendations of the report and instead prune the tree.

#### **TWC/2024/0320**

**Site address:** 1 Everglade Road, Priorslee, Telford, Shropshire, TF2 9QS

**Description of proposal:** Erection of a front porch and single storey side and rear extension

**Comment:** No objection

### **Permissions Granted:**

#### **TWC/2024/0048**

**Site address:** Land between, Castle Farm Way and A5 (Phase 1), Priorslee, Telford, Shropshire

**Description of proposal:** Reserved matters application pursuant to outline planning permission TWC/2014/0980 (Residential development of up to 1100 dwellings) including details of landscaping for plots within phase 1 of development consisting of 271no. dwellings

**Decision:** Reserved Matters Granted 17.04.24

### **Permissions Refusals:** None.

### **Any other planning matters:**

#### **TWC/2024/0289**

**Site address:** Site of Unit 7, 8 and 9 Gower Street Trading Estate, Gower Street, St Georges, Telford, Shropshire

**Description of proposal:** Erection of 1no. detached unit and 1no. semi-detached unit (use class E)

**Comment:** Object

"The Parish Council has received a number of complaints from local residents about parking overspill from this site on Old Tollgate and Walker Crescent. There have also been similar complaints on social media.

The application claims that parking will increase from 16 to a total of 22 spaces. Looking at satellite images of the site, there are already greater than 22 vehicles parked within its boundaries. Rather than increasing the

available parking, the additional units will reduce the spaces available thereby increasing pressure on adjoining properties and neighbouring streets. Furthermore, the new units could reasonably be expected to generate additional parking requirements exacerbating the problem.”

(b) To Nominate a member who will have delegated authority, together with the Clerk to respond to planning applications where the deadline is before the next Parish Council Meeting.

**Resolved** that Cllr A. Harrison would have delegated authority, together with the Clerk to comment on applications where the deadline is before the next Parish Council Meeting.

#### **14/25 Finance:**

##### **(a) To approve payments of accounts due in May 2024**

**Resolve** to approve all payments in May's expenditure sheet.

Hobby Craft	Craft Supplies	6.00
Range	Coffee Morning Refreshments	15.20
Range	Craft Supplies	31.42
B&M	Coffee Morning Refreshments	6.98
Asda - J Ellis	Cleaning Supplies	35.38
Cartridge People	Black Toner	42.15
Amazon	Paper/Card	32.97
HMRC	Tax & NI in May 24	777.41
Staff Salaries	Salaries & Wages May 24	3,720.38
Pension Fund	Pension Contributions May 24	1,331.56
TWC	Q4 23/24 Street Lighting	9,317.51
TWC	1st Aid Training - Staff X3	225.00
Boultons Coaches	Barmouth X4 Coaches	2,800.00
Idverde	Park Inspections - April 24	156.00
Rialtas	Year End Closedown/Silver Scheme	1,023.60
Clear Councils	Insurance Renewal 24/25	1,946.93
TWC	Q4 23/24 Street Lighting Add Works	125.63
Priorslee Residents Ass	Grant - Spring Event	3,500.00
JDH Business Services Ltd	Internal Audit 2023/24	554.40
		<u>£</u>
<b><u>Payments Total</u></b>		<b><u>25,648.52</u></b>

##### **(b) To receive and approve the bank reconciliation up to 30<sup>th</sup> April 2024**

**Resolved** to approve the bank reconciliation to 30<sup>th</sup> April 2024.

##### **(c) Comparison report for the last month ended 30<sup>th</sup> April 2024 - noted.**

##### **(d) Chairmans Allowance for 2024/25 – to approve**

**Resolved** to approve the Chairmans Allowance of £800.

**Quarterly Finance Checks** – to appoint a member to conduct a check each quarter.

**Resolved** to appoint Cllr R. Cadman to conduct the quarterly finance checks.

Finance check for Q4 2023/24 - The report by Cllr R. Cadman was received and **Noted**.

Thanks were expressed to the Clerk for keeping the Parish accounts in good order.

**Payments by on-line banking** – to confirm continuation of existing arrangements.

**Resolved** to continue existing arrangements for online banking.

**Payments by Debit Card** – to confirm continuation of existing arrangements.

**Resolved** to continue existing arrangements for the use of Debit Card.

**Signatories for Bank Account** – to confirm continuation of existing arrangements.

**Resolved** to keep the current signatories who are: Cllrs R. Overton, S. Handley, P. Thomas, S. Harrison, A. Harrison.

**Mobile Phones to receive quotes and agree contract.**

**Resolved** to purchase 2 x Motorola Moto G32's and two contracts with Giff Gaff (18mth 25gig)

**Council to confirm the Insurance fee for year two of our three-year contract.**

**Resolved** to agree year two of the three-year contract at £1946.93.

**Council to consider Freeston Avenue H&S recommendations from TWC.**

**Resolved** to approve the repair of all required equipment.

**Priorslee Clock Proposed Footpath** – Council to consider and agree a quote.

**Resolved** to accept the quotation provided by Lines Landscaping.

#### **15/25 Environment/Public Realm:**

(a) Community Action Team (Enforcement)

Discussion was had regarding the most suitable way of comparing the monthly reports.

(b) Community Action Team (Public Realm) – verbal update

A report on activities in April 24 was received and noted.

#### **16/25 Gower Project:**

Work is progressing well with dry rot being treated, all wooden lintels have now been replaced and the safe which was located in the floor has been lifted and opened (although it was found to be empty). The chimneys inside the building were found to be dummies and the south wing is nearly ready for construction. Work will soon begin on the roof of the Gower itself.

#### **17/25 Community Projects & Events:**

A brief report was given on upcoming events such as the first ever family day trip to Barmouth which is just a week away, soon to be followed by the sale of Llandudno tickets from 3<sup>rd</sup> as well as the start of the free lawn cutting service which also begins in June. There will be a community litter pick on 22<sup>nd</sup> May meeting outside St Georges C of E Primary School at 10am, everyone is welcome to attend (all equipment is provided). The Age UK coffee & craft group has asked for donations of glass jars for a lead painting project. We will also be holding our first ever big lunch on Thursday 6<sup>th</sup> June at Priorslee Flash between 12noon and 2pm, everyone is welcome to attend.

#### **18/25 Correspondence Received:**

Request from a resident to look into purchasing speed indicator devices (SID's) for the Parish.

**Resolved** that the Clerk would consult with TWC and report back.

#### **19/25 Date of Next Meeting:** – Tuesday 18<sup>th</sup> June 2024

The Meeting closed at 9:06pm

Chairman.....18.06.24