



## St Georges & Priorslee Parish Council

Minutes of the meeting held on Tuesday 16<sup>th</sup> April 2024 commencing at 7pm at The School Hall, St Georges C of E Primary School, London Road, St Georges.

Chairman: Cllr Richard Overton  
 Clerk & RFO: Kate Southgate  
 Deputy Clerk: Catherine Lane (taking minutes)

### **Present:**

Councillors: R Overton (Chairman) R. Cadman, E. Dabbs, S. Handley, A. Harrison, S. Harrison, J. Smart, P. Thomas, R. Tyrrell

**In attendance:** J. Ellis (Community Events & Parish Support Officer).

**Welcome from the Chair:** The Chairman welcomed everyone to the meeting.

**170/24 Apologies:** Cllrs J. Little and G. Singh  
**Resolved** to note the apologies.

### **171/24 Declarations of Interest:**

Cllr	Interests
S. Handley	Substitute member of Borough Planning Committee
P. Thomas	Substitute member of Borough Planning Committee
R. Overton	Cabinet Member with responsibility for strategic planning
R. Cadman	Planning item TWC/2024/0240

Members agreed that they would make any other declarations if they arose during the meeting.

**172/24 Public session:** 15 minutes is allowed for members of the public to raise their concerns. There were five members of the public present.

The following matters were raised:

- Residents requested an update on when double yellow lines would be painted in Albion Street at the turning point. Cllrs commented that this had been chased however TWC were still awaiting Traffic Regulation Orders to be processed due to a change in their systems.
- A resident updated the council on the local news reports of new traffic lights in St Georges, these should have read Snedshill. There are also ongoing issues with the blue Silkin way signs pointing in the wrong direction.
- The Council were asked what was planned for the former WI site. Cllrs commented that a miner's memorial was going to be installed along with some wildflowers and hopefully a seating area. The meeting was informed that the area could not be used as a car park as the walls were not load bearing and the site not suitable for vehicles to park on.

- Discussion was had over the amount of dog fouling in the area, particularly around primary schools and questions were raised about the NEO's and if they were fining people they caught? The meeting was told that TWC were soon to be running a dog fouling campaign.

#### **173/24 Minutes:**

**Resolved** that the minutes of the Parish Council Meeting held on 20<sup>th</sup> February 2024 having been circulated, be agreed, and signed.

**Resolved** that the minutes of the Parish Council Meeting held on 19<sup>th</sup> March 2024 having been circulated, be agreed, and signed.

#### **174/24 Clerk's update on any matters arising from the previous meeting:**

- Following two weeks of annual leave, the Clerk updated the Council on speaking to NEO's regarding litter outside the Co-Op. They will be checking the CCTV as well as looking into additional signage.
- Inconsiderate fisherman at the flash update, we are waiting a response from TWC.
- Clerks are now having 6 weekly meetings with representatives from TWC & SALC who are supporting Parish & Town Councils by providing information and guidance. So far topics have included the My Telford App, Visit Telford and Events Planning.
- Preparation for the Rialtas year-end closedown have begun.

#### **175/24 Planning:**

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate. Planning Applications & Decisions notified by Telford & Wrekin Council.

#### **Applications:**

##### **TWC/2024/0217**

**Site address:** 26 Leveson Close, St Georges, Telford, Shropshire, TF2 9PW

**Description of proposal:** Erection of a first-floor side extension

**Comment:** No objection

##### **TWC/2024/0240**

**Site address:** 15 Carlton Drive, Priorslee, Telford, Shropshire, TF2 9SH

**Description of proposal:** Variation of condition 3 (approved plans) on planning application TWC/2020/0703 (Erection of first floor side extension and a part single and two storey side and rear extension \*\*\*Amended description and amended plans received\*\*\*) to allow amendments to approved plans

**Comment:** No objection

#### **Permissions Granted:**

##### **TWC/2024/0201**

**Site address:** St Georges Sports and Social Club, Church Street, St Georges, Shropshire, TF2 9LU

**Description of proposal:** Removal of 1no. limb and epicormic growth to 1no. Oak tree (T11), removal of epicormic growth to 1no. Sycamore tree (T12), Remove to ground level to 1no Rowan tree (T16), 1no. Oak tree (T14), 2no. Elm trees (T15) and group of Wych Elm and Rowan trees (G13)

**Decision:** Tree Preservation Order Granted 12.04.24

##### **TWC/2024/0204**

**Site address:** 14 Reed Close, St Georges, Telford, Shropshire, TF2 9TQ

**Description of proposal:** Pollarding to 3.05m to 2no. multi-stemmed Sycamore trees (T1 & T3) and 1no. Ash tree (T2)

**Decision:** Tree Preservation Order Granted 12.04.24

##### **TWC/2024/0080**

**Site address:** 12 Cloisters Way, St Georges, Telford, Shropshire, TF2 9FY

**Description of proposal:** Installation of 1no. rear dormer and 2no. front roof lights

**Decision:** Full Granted 22.03.24

**TWC/2023/0851**

**Site address:** Land between, Castle Farm Way and A5, Priorslee, Telford, Shropshire

**Description of proposal:** Reserved matters application pursuant to outline planning permission TWC/2014/0980 (layout, scale, landscaping and external appearance) for the erection of primary school and nursery comprising of a two storey building with hard and soft landscaping, external play areas with parking and ancillary works

**Decision:** Reserved Matters Granted 27.03.24

**TWC/2024/0133**

**Site address:** Site of, 30 The Nabb, St Georges, Telford, Shropshire

**Description of proposal:** Variation of condition 5 (Greenfield Foul and Surface Water) to amend agreed 'pre-commencement' phrasing and the removal of conditions 8 (Tree roots/utilities) and condition 10 (Site environmental management plan) on planning application TWC/2021/0601 (Erection of 3no. bungalows)

**Decision:** Full Granted 04.04.24

**Permissions Refusals:** None.

**Any other planning matters:**

**TWC/2023/0671**

**Site address:** Site of Unit 7, 8 and 9 Gower Street Trading Estate, Gower Street, St Georges.

**Description of proposal:** Erection of 1no. detached unit and 1no. semi-detached unit (use class E)

**Withdrawn**

**176/24 Dates for the upcoming council year meetings.**

**(a) To receive and approve the dates for the 2024/25 Council year.**

**Resolved** to agree the meeting dates for the next Council year.

**177/24 Finance:**

**(a) To approve payments of accounts due in April 2024.**

**Resolved** to approve all payment in April's expenditure sheet.

Expenditure Approvals List for Parish Council meeting on 16<sup>th</sup> April 2024

Name	No.	Particulars	Amount
Currys	4/1	Black Toner	£59.99
Transolutions	4/2	Window Cleaning	£55.00
TWC	4/3	DBS Check KS / JE	£90.00
Cartridge People	4/4	Full Set Toner	£109.90
Amazon	4/5	Stationery	£67.32
BT	4/6	Telephone April – June	£150.66
J. Ellis	4/7	Aldi Coffee Morning	£13.12
Staff Salaries	4/14	Salaries & Wages April	£3,509.87
Pension Fund	4/15	Contributions April 24	£1,248.06
HMRC	4/16	Tax & NI April 24	£685.90
Argos	4/21	Laminate Pouches	£19.98
Lakeside Plant Centre	4/22	3x Plants for Square	£67.47
		<b>Total</b>	<b>£6,077.27</b>

Expenses Awaiting Authorisation for Payment:

Name	No.	Particulars	Amount
Rialtas	4/8	Support & Maintenance	£230.40
TWC	4/9	23/24 Telephony bill	£228.69
TWC	4/10	7 x Festive Isolator Sockets	£2,283.71
TWC	4/11	Pole – St Georges Square	£1,800.00
TWC	4/12	Grit Bin x 4 & 100 re-fills	£1,893.00
SCPF	4/13	Pension Deficit Lump Sum	£1,100.00
Idverde	4/17	Play Inspection March 24	£156.00
St Georges Partnership	4/18	Grant – Spring Event	£2,500.00
Npower	4/19	Festive Lights Electricity	£578.89
TWC	4/20	Teece Drive Skate Park SLA	£3,000.00
SALC	4/23	24/25 Subscription	£2558.49
		<b>Total</b>	<b>£16,329.18</b>

**Payments Total £22,406.45**

**(b) To receive and approve the bank reconciliation to 31<sup>st</sup> March 2024.**

**Resolved** to agree the bank reconciliation to 31<sup>st</sup> March 2024.

**(c) Comparison report for the twelve months ended 31<sup>st</sup> March 2024 – noted.**

**(d) Council to consider Transfer of Earmarked Reserves**

As recommended by the Clerk/RFO it was **Resolved**:

- to create an Earmarked Reserve named Parish Environmental Fund and to transfer the unspent portion of the following 2023/24 budgets: Gardening (£1250), Parish Environmental Fund (£2500) and Community Projects (£2500)
- to create an Earmarked Reserve named War Memorial and to transfer the unspent portion of the 2023/24 budget from Grants (£2000)
- to create an Earmarked Reserve named Office Equipment and to transfer the unspent portion of the following 2023/24 budgets: Equipment Maintenance (£300), Office Supplies (£222), Printing (£296)
- to transfer the unspent portion of the Gower Project budget for 2023/24 (£31,900) into the Gower Project Earmarked Reserve
- to transfer the unspent portion of the Repairs and Maintenance budget for 2023/24 (£989) into the Repairs and Maintenance Earmarked Reserve

**(e) Council to consider GDPR/Legal support packages from TWC up to £1000.**

**Resolved** to engage in a 3-year contract for the GDPR (£360) and silver legal support packages (£372) per year

**(f) Review of Fixed Asset Register**

**Resolved** to agree the fixed asset register with the amendment of removal of the Durrant Road CCTV Camera which belongs to TWC.

**178/24 Environment/Public Realm:**

**(a) Community Action Team Enforcement Report** – The team have been hitting problem areas of parking such as Redhill Primary School and Wyndham Grove. There was discussion around the NEO's especially the number of tickets they are issuing, and how they are dealing with problems such as dog fouling.

**Resolved** to invite a representative from the team to update the Council on the role of NEO's.

**(b) Community Action Team Public Realm** – In addition to their routine tasks, the team had been maintaining the beds in St Georges square and had recently replaced three of the plants which had died. The team will be planting additional bedding plants from mid-May.

**179/24 Gower Project:**

Building work is progressing well although, as with any older building hiccups are to be expected. Both wet rot in the roof and dry rot in the floor has been discovered resulting in a delay in the

expected completion time. On the residential side of the building, the lintels for the apartment entrances are being manufactured and then the doorway openings will be formed. The team are also looking into locations that would be suitable to install a defibrillator.

#### **180/24 Health & Safety:**

**(a) Safety at the Flash** – The Chairman read the response from TWC stating that they were looking into options for additional safety at the flash and would update us in due course.

**Resolved** to maintain contact with officers to gain regular updates.

**(b) Concerns over air quality around Red Hill** – Although there had been nothing sent to the Parish Council directly, Cllr R. Tyrrell updated the meeting with information she had, including liaising with the Environment Agency regarding going back to the Health & Safety Executive about any potential health risks the gas could be causing.

**(c) Freeston Avenue Play Area** – The Clerk updated on a recent meeting she attended with the TWC contractor who congratulated the parish council on the park at Freeston Avenue. She was able to update on several changes that need to be made to the planned ROSPA repairs such as moving the litter bin outside the park in order for it to be more accessible for dog walkers. She was also able to update on suggestions for spending the section 106 money at the park ideally on additional equipment / adult gym items.

#### **181/24 Community Projects & Events:**

**(a) Report from the Community Projects & Events Officer** – Informed the meeting of the upcoming event on Saturday 20<sup>th</sup> April, to celebrate St Georges Day which will be held in the School Playground 1pm - 4pm. Volunteers for the event are always welcome and anyone wishing to lend a hand should speak to Jess. Tickets have been on sale for the Barmouth coach trip and are going well, there are still spaces available if residents would like to attend, they can call the Parish Office to arrange obtaining their tickets. Age UK had their first Coffee and Craft Morning last week, which went extremely well, the group was fully booked and will be back on the second Tuesday of each month. Finally, Learn Telford are starting a new English Speaking for Other Languages (ESOL) course which is being held at the 1<sup>st</sup> Priorslee & St Georges Scout Club TF2 9QQ starting 23<sup>rd</sup> April. The next Parish Litter pick will be Wednesday 24<sup>th</sup> April meeting outside Priorslee Primary School at 10am and everyone is welcome to attend.

**(b) Priorslee Clock Proposed Footpath** – A further quotation had come in, so this will be on the next agenda to discuss.

**(c) Flower beds in St Georges Square** – Three new phormium's had been planted in the square to replace the three cordylines that had almost died. These will be nursed back to health to hopefully be re-planted.

#### **182/24 Correspondence received:**

**(a) Crucial Crew** – A letter inviting members to the VIP day on 11<sup>th</sup> July was read out. Any Cllrs wanting to attend would need to let the Clerk know. A request for a contribution towards the cost of this year's event was also included.

**Resolved** to enquire with the three primary schools in the parish on how many students plan to attend this year.

#### **183/24 Date of Next Meeting:** – Tuesday 21<sup>st</sup> May 2024

The Meeting closed at 8:25pm

Chairman.....21.05.24