



St Georges & Priorslee Parish Council

Minutes of the meeting held on Tuesday **20th February 2024** commencing at 7pm at The School Hall, St Georges C of E Primary School, London Road, St Georges.

Present:

Councillors: R. Cadman, E. Dabbs, S. Handley, S. Harrison, J. Little, R. Overton (Chairman), G. Singh, J. Smart, P. Thomas, R. Tyrrell.

In attendance: K. Southgate (Clerk & RFO) C. Lane (Deputy Clerk) J. Ellis (Community Events & Parish Support Officer).

Welcome from the Chair: The Chairman welcomed everyone to the meeting.

142/24 Apologies: There were apologies from Cllr S. Handley, that he would be running late due to a prior meeting.

143/24 Declarations of Interest:

Cllr	Interests
S. Handley	Substitute member of Borough Planning Committee
P. Thomas	Substitute member of Borough Planning Committee
R. Overton	Cabinet Member with responsibility for strategic planning

Members agreed that they would make any other declarations if they arose during the meeting.

144/24 Public session: 15 minutes is allowed for members of the public to raise their concerns. There were seven members of the public present.

The following matters were raised:

- Residents from Ivor Thomas Road thanked the Parish Council for their assistance in getting the hedge flailed, they commented that the work was done well with the debris being cleared afterwards.
- Questions were asked about the statues of the TRO at Albion Street and how this was progressing. Cllr R. Overton informed the meeting that TWC have re issued the notices again, and that he had asked them if Albion Street could be completed first.
- A resident wanted to convey her thanks to Cllr P. Thomas who assisted with the installation of a dropped kerb in Priorslee where, following a new footpath creation by TWC a resident fell off their mobility scooter. The question was asked, why hadn't historic kerb issues been addressed yet. Comment was made that TWC are in currently reviewing all kerbs within the borough, as they only had limited funds available.
- The Council was asked why there is no youth provision in the area, when there are constant complaints about drug taking and youths hanging around. It was raised that other Parish & Town Councils (such as Madeley) offer youth clubs and have youth worker roles. Cllr R. Tyrrell commented that as both a Borough Cllr and a Trustee of Priorslee Residents Association they want to provide youth provision and in fact it is surprising that we don't have more trouble than we do, considering there is nothing on offer for the youth. Talks had been taking place with the University of Wolverhampton. Cllr P. Thomas advised that he had been

in discussion with TWC planning about the proposed centre on the miller homes development.

- Assistance was requested by a resident who was having difficulty in contacting the Tree Officer regarding a neighbouring tree containing a TPO. She was experiencing difficulty identifying ownership of the tree to which she was also suffering vermin issues.

145/24 Minutes:

Resolved to approve the minutes of the Parish Council Meeting held on 16th January 2024.

Resolved to re-approve the minutes of 19th December 2023 for which there was a copy & paste error in the expenditure approvals list.

Resolved to approve the minutes of the Staffing Committee of 23rd January 2024.

146/24 Clerk's update on any matters arising from the previous meeting:

(a) Alley Way on Regent Drive – Several teams at TWC are in the process of resolving the outstanding issues both with the surface and street lighting.

(b) Diversion Issues – Speeding issues on Canongate have been reported to the police and the road closure signage has been relocated.

(c) Cloister Estate – Section 38 adoption agreement are processing however this is delayed while the haul road is still being used for construction traffic.

(d) Parish Website – TWC have updated the links from the Parish Website to the Gower Project.

(e) CAB – are moving to Stafford Park and are now offering Councillors the option to refer clients to them directly.

(f) Training – the Clerk reported that she had completed her safeguarding training and commenced two modules of ILCA (Introduction to Local Council Administration).

147/24 Planning:

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

Planning Applications & Decisions notified by Telford & Wrekin Council.

Applications:

TWC/2024/0133

Site address: Site of, 30 The Nabb, St Georges, Telford, Shropshire

Description of proposal: Variation of condition 5 (Greenfield Foul and Surface Water) to amend agreed 'pre-commencement' phrasing and the removal of conditions 8 (Tree roots/utilities) and condition 10 (Site environmental management plan) on planning application TWC/2021/0601 (Erection of 3no. bungalows)

Comment: No objection

TWC/2024/0047

Site address: Land between, Castle Farm Way and A5 (Phase 2a), Priorslee, Telford, Shropshire

Description of proposal: Reserved matters application pursuant to outline planning permission TWC/2014/0980 (Residential development of up to 1100 dwellings) including details of landscaping for phase 2A of development consisting of 151no. dwellings

Comment: No objection

TWC/2024/0048

Site address: Land between, Castle Farm Way and A5 (Phase 1), Priorslee, Telford, Shropshire

Description of proposal: Reserved matters application pursuant to outline planning permission TWC/2014/0980 (Residential development of up to 1100 dwellings) including details of landscaping for phase 1 of development consisting of 271no. dwellings

Comment: No objection

TWC/2024/0080

Site address: 12 Cloisters Way, St Georges, Telford, Shropshire, TF2 9FY

Description of proposal: Installation of 1no. rear dormer and 2no. front roof lights

Comment: No objection

Permissions Granted:

TWC/2022/1021

Site address: The Warehouse, Cockshutt Road, Oakengates, Telford, Shropshire, TF2 6EB

Description of proposal: Change of Use from furniture warehouse to Nursery School with single storey front extension and 1no door and window. Over-cladding of various external walls, new fascia and cladding replacement, replacement of existing vehicular gates, hard surfacing and landscaping

Decision: Full Granted 30.01.24

Permissions Refusals: None.

Any other planning matters:

TWC/2023/0837

Site address: Land north/east of Greenways Farm Shop, Off Church Street, St Georges, Telford, Shropshire

Description of proposal: Outline application for the erection of up to 120no. dwellings with access and all other matters reserved.

Withdrawn: 29.01.24

TWC/2024/0077

Site address: Former Argo Dental Practice (surgery), Priorslee Avenue, Priorslee, Telford, Shropshire, TF2 9SW

Description of proposal: Prior approval application for the change of use from commercial, business and service (Use Class E) to dwellinghouse (Use Class C3)

148/24 Finance:

(a) to approve payments of accounts due in February 2024.

Resolved to approve all payment in February's expenditure sheet.

Expenditure Approvals List for Parish Council meeting on 20th February 2024

Name	Particulars	Amount (£)	Detail
Staff Salaries	Salaries & Wages Feb 24 2/7 8 9	3,505.08	Standing Order
HMRC	Tax & NI in Feb 24 2/11	690.69	Bank Transfer
Pension Fund	Pension Contributions Feb 24 2/10	1,110.47	Standing Order
J Ellis	Coffee Morning & T/Rolls 2/1	25.09	Bank Transfer
SLCC	Clerks Safeguarding Training 2/3	36.00	Debit Card
Cartridge People	Printer Cartridge - Magenta 2/2	33.18	Debit Card
Amazon	Office Stationary 2/4	66.68	Debit Card
SLCC	Clerks ILCA 2/5	144.00	Debit Card
SLCC	SLCC Subscription 2/6	244.00	Debit Card
Idverde	Park Inspection Dec 23 2/17	156	Bank Transfer
Cartridge People	Printer Cartridges-Full Set 2/22	99.90	Debit Card
Amazon	Card/Receipt Book-Trips 2/23	35.98	Debit Card
Total		6147.07	

Expenses Awaiting Authorisation For Payment:

Name	Particulars	Amount (£)	Detail
Lightwire	Inv 2 of 2 2/12	4,635.18	
Taylors	2nd Boiler Service 2/13	72.00	
TWC	PAT Testing 2/14	39.60	
Idverde	Freeston Ave Park Insp Jan 24 2/15	156.00	
TWC	May 2023 Election 2/16	12,778.00	
Eyton Solutions	Fire Risk Assessment 2/19	86.40	
Novascope IT Ltd	ID Cards 2/20	79.20	
Mr Owusuaddo	Payment Error 2/21	22.00	
Granville Construction	Toilet Leak Repair 2/18	74.70	
		17,943.08	

Payments Total

£ 24,090.15

(b) To approve payment to Mr Owusuaddo for £22 which was made to us by in error.

Resolved to approve the reimbursement to Mr Owusuaddo.

(c) Comparison report for the ten months ended 31st January 2024 – noted.

(d) To approve transfer of £100,000 into Unity Trust bank account.

Resolved to transfer £100,000 into the unity trust bank account.

(e) To consider quotes and appoint contract for hanging baskets for 2024.

Resolved to appoint Limetree Nurseries to supply and water 43 hanging baskets for the year.

(f) To consider quotes and appoint contract for coach trips for 2024.

Resolved to use company A for the three 2024 coach trips.

(g) To receive and sign CAT team agreement

Resolved to accept and sign the agreement with TWC for the CAT team.

(h) Grant application from St Georges Cricket Club, council to consider request for £750.

Resolved to grant the Cricket Club £750 towards new lighter covers.

(i) ROSPA quotation for Freeston Avenue Play Park, council to consider quote.

Resolved to accept quote to cover repairs at Freeston Avenue Play Park.

(j) Chewing gum removal for Freeston Avenue Play Park, £466.80 for removal, to consider.

Resolved to obtain further quotes if possible and to enquire if this is something that community payback could do.

(k) Parish center meeting room – review of charges.

Resolved not to increase the room hire charges.

(l) Council to receive Quarterly Finance Check – Q3 23/24.

Noted with thanks given to Cllr R. Cadman for taking the time to carry out the check.

149/24 Environment/Public Realm:

(a) Community Action Team Enforcement Report – The team have been hitting problem areas of parking that have been identified by public as well as regular visits to the skate park.

(b) Community Action Team Public Realm – The team are carrying out their normal programme of works. New Dog Fowling Signs have been going up around Fox Avenue. The TWC Locality Officer had recently visited the Coffee Morning and had been given quite a few suggestions of issues that could be resolved by the members there.

150/24 Gower Project: The Council were updated on works that had been completed such as plots 4 – 8 had first lift brickwork, attenuation tank has now been installed and connected to the storm

outfall. There had been structural issues which had become evident (mainly down to dry rot) and a redundant underground storm water storage tank had been discovered to the rear of the main building.

151/24 Policy Review:

(a) Garden Service Policy

Resolved to adopt the Garden Service Policy with the addition of the wording “& serving personnel”.

(b) Coach Trip Policy Amendment

Resolved to adopt the Coach Trip Policy.

(c) Safeguarding Policy Review

Resolved to adopt Safeguarding Policy.

(d) PEEP Policy

Resolved to adopt the PEEP policy.

152/24 Terms of Reference: Council to Review

(a) Standing Committees

Resolved to adopt the Standing Committees terms of reference.

(b) Gower Working Group

Resolved to adopt the Gower Working group terms of reference.

(c) Christmas Lights Working Group

Resolved to adopt the Christmas Lights Working group terms of reference.

(d) Coronation Working Group

Resolved to amend the Coronation Working group terms of reference so that it is generic to any community event.

(e) Parish Climate Change Action Plan

Resolved to merge with Plastic Free Steering Group for terms of reference.

153/24 Community Projects & Events:

(a) Report from the Community Projects & Events Officer – An update was given on current room bookings. Members were invited to attend a community litter pick taking place on 28th February between 4pm – 6pm meeting at Priorslee Academy. They were also reminded that there would be a Volunteering Pop up Event tomorrow in the School Hall where residents could sign up for various clubs and groups operating in the local area.

(b) Priorslee Clock Proposed Footpath – The Council were still waiting for further quotes for the footpath to come in. Cllr R. Tyrrell reported that she and Cllr P. Thomas had been able to contribute £594.75 from their Pride fund towards it.

(c) Flower beds in St Georges Square – The suggestion to have spring, summer and winter bedding plants in the square was still being looked into. The council also discussed extending the flower beds at the Clock in Priorslee.

154/24 Correspondence received:

(a) Problems with lack of footpath from New Build “Roman Croft” into Priorslee – Council discussed the issue facing residents of the new build having no footpath off the estate other than to walk along the A5 road, and the abuse some residents have been receiving while walking to school. It seems that a footpath off the estate was an oversight of the planners.

Resolved to write a letter to TWC to expedite the installation of a footpath.

Staffing Meeting:

(a) Verbal update from meeting of 23rd January 2024 – The Clerk has successfully passed her probation and the CPEO had taken on additional hours.

155/24 Date of Next Meeting: – Tuesday 19th March 2024

The Meeting closed at 8:30pm

Chairman.....16.04.24