



St Georges & Priorslee Parish Council
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TO ALL MEMBERS OF ST GEORGES & PRIORSLEE PARISH COUNCIL

You are hereby summoned to attend the Parish Meeting of St Georges & Priorslee Parish Council, to be held at 7.00 p.m. on Tuesday 16 January 2024 in the School Hall, St Georges C of E Primary School, London Road, St Georges.

Yours faithfully

Kate Southgate (Mrs)
Parish Clerk

AGENDA

- 1) Public question time: 15 minutes is allowed for members of the public to raise their concerns
- 2) Apologies
- 3) Declarations of Interest:
- 4) Minutes ([attached](#))
 - a) To approve the minutes of the Parish Council Meeting held on 19th December 2023.
 - b) To re-approve October 17th and November 21st 2023 minutes for which the expenditure approvals lists had been omitted.
- 5) Clerk's update on any matters arising from the previous meeting ([attached](#))
 - a) TRO Albion Street
 - b) Cloisters New Grit Bin
 - c) Cloisters Damaged Grit Bin
 - d) Volunteering pop up
- 6) Planning
Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.
Planning Applications & Decisions notified by Telford & Wrekin Council.

TWC/2023/0827

Site address: 2 The Grove Estate, St Georges, Telford, Shropshire, TF2 9JH

Description of proposal: Replacement of a single storey side extension

Decision: Full Granted 19.12.23

TWC/2023/0836

Site address: 4 Lapwing Gate, Priorslee, Telford, Shropshire, TF2 9SU

Description of proposal: Erection of a replacement porch

Decision: Full Granted 21.12.23

7) Finance

- a) To approve payments of accounts due in January 2024 ([attached](#))
- b) Budget Comparison Report for the 9 months ended 31st December 2023 ([attached](#))
- c) To approve 24/25 CAT Team 5-year contract costing £33,445 per year ([attached](#))
- d) To sign TWC Precept request for 24/25 as agreed in December 23
- e) To approve Rialtas accounting software year end closedown ([attached](#))
- f) To approve additional bank account ([attached](#))

8) Environment/Public Realm

- a) Community Action Team (Enforcement) ([attached](#))
- b) Community Action Team (Public Realm) Verbal Update

9) Gower Project

- a) Update on project

10) Christmas Lights

- a) Update from the working group

11) Domestic Abuse Champion

- a) Update from the Domestic Abuse Champion

12) Policy Review

- a) Lone Working Policy review ([attached](#))
- b) Annual Leave Policy review ([attached](#))
- c) Sickness & Absence Policy review ([attached](#))
- d) Smoking Policy review ([attached](#))
- e) Fire Safety Policy review ([attached](#))

13) Community Projects & Events

- a) Report from the Community Projects & Events Officer (to follow)
- b) Priorslee Clock Proposed Footpath – verbal update
- c) War Memorial Remembrance Plaque's – verbal update
- d) Flower beds in St Georges Square – Council to discuss
- e) CCTV at Priorslee Skate Park – Council to discuss

14) Correspondence received:

- a) Proposed Christmas Meals for Pensioners

15) Date of Next Meeting – Tuesday 20th February 2024

Any items to be included in the agenda to notified to the Clerk by 12.02.24