



St Georges & Priorslee Parish Council  
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TO ALL MEMBERS OF ST GEORGES & PRIORSLEE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of St Georges & Priorslee Parish Council to be held at 7.00 p.m. on Tuesday 17<sup>th</sup> October 2023.

**The meeting will be held in the School Hall, St Georges C of E Primary School**, London Road, St Georges, Telford, TF2 9L. Please access the School Hall via the Parish Centre

Yours faithfully

Kate Southgate (Mrs)  
Parish Clerk

#### AGENDA

- 1) Welcome from the Chair
- 2) Apologies
- 3) Declarations of Interest: a) Personal, b) Prejudicial
- 4) Public question time: 15 minutes is allowed for members of the public to raise their concerns
- 5) Representatives from the Safer Neighbourhood Team will be attending the meeting to update the Council on how they work in the local Community to prevent crime and tackle anti-social behavior in St Georges & Priorslee.
- 6) A representative from Telford & Wrekin Council will be attending the meeting to speak about the Community Action Team Proposal for April 2024. Proposal and report ([attached](#))
- 7) Minutes:
  - a) To approve the minutes of the Parish Council Meeting held on 19 September 2023 ([attached](#))
  - b) To approve the minutes for the Staffing Committee Meeting held on 12 September 2023 ([attached](#))
- 8) Clerk's update on any matters arising from the previous meeting: ([attached](#))
  - a) Tree Topping Update following concerns on Albion Bank ([Policy attached](#))
  - b) Dog Poo Bags
  - c) Publishing of Working Group Notes
  - d) Traffic Regulation Order
  - e) Councillor Photographs & Wards

- f) Overflowing Bins
- g) Dropped Curbs

9) Planning:

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

- a) Planning Applications & Decisions for October 2023 ([schedule attached](#)) – to consider

10) Finance:

- a) To approve payments of accounts due in October 2023 ([schedule attached](#))
- b) Budget comparison report for the six months to 30 September 2023 ([attached](#))
- c) Contribution to the St Georges Partnership Christmas Lights event
- d) Internal Audit – quotation for 2024 ([attached](#))
- e) Approval of expenditure for Chester coach trip ([attached](#))
- f) Review of Financial Regulations ([attached](#))
- g) Additional Bank Account ([attached](#))

11) Environment/Public Realm:

- a) Community Action Team (Enforcement) Report ([attached](#))
- b) Community Action Team (Public Realm) Verbal Update

12) Councillors to contribute topics of discussion for the Police & Crime Commissioner visit to the November Parish Council Meeting

13) Christmas Lights:

- a) Update from the Christmas Lights Working Group
- b) Delegated powers for the group – To agree that the Working Group is delegated to spend up to the budget in dealing with the issues and installation for the Christmas lights 2023

14) Gower Project:

Update on project

15) Community Projects & Events:

- a) Report from the Community Projects & Events Officer ([attached](#))
- b) Plastic Free ([attached](#))
  - Council will lead by example and remove single-use plastic items from its premises and operations.
  - Council will encourage plastic-free initiatives in the area, promoting the campaign and supporting events.
  - Name a representative of the council to sit on the Plastic Free Community Steering Group

16) Correspondence received:

- a) Telford & Wrekin Council – Winter Service Policy Statement ([attached](#))
- b) Email from Mrs K Lord ([attached](#))

17) Date of Next Meeting - Tuesday 21 November 2023

18) **Private session**

Public Bodies (Administrations to Meetings) Act 1960 – To Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw.

Staffing Committee

Update from the meeting on Tuesday 10<sup>th</sup> October 2023 to discuss the staffing changes due to the resignation of the Deputy Clerk

