



St Georges & Priorslee Parish Council
Parish Centre, Grove Street
St Georges, Telford, TF2 9LJ
Tel: 01952 567700

E-mail: clerk@stgeorgesandpriorslee-pc.gov.uk

Website: www.stgeorgesandpriorslee-pc.gov.uk

NOTICE OF A PARISH COUNCIL MEETING to be held at 7.00 p.m. on Tuesday 19 September 2023.

The meeting will be held in the School Hall, St Georges C of E Primary School, London Road, St Georges, Telford, TF2 9LJ

Note: please access the School Hall via the Parish Centre

AGENDA

- 1) Welcome from the Chair
- 2) Apologies
- 3) Declaration of Acceptance of Office
- 4) Declarations of Interest:
 - a) Personal
 - b) Prejudicial
- 5) Public question time: 15 minutes is allowed for members of the public to raise their concerns
- 6) Minutes
 - a) To approve the minutes of the Parish Council Meeting held on 18 July 2023
 - b) To approve the minutes for the Staffing Committee Meeting held on 8 August 2023
- 7) Clerk's update on any matters arising from the previous meeting
- 8) Delegated Authority Decisions since the last meeting
 - a) Rocker bike repair
 - b) Annual service contract for the clock
- 9) Planning

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

 - a) Planning Applications for September 2023– to consider
 - b) Planning Decisions notified by Telford & Wrekin Council– to note

- 10) Finance
 - a) To approve payments of accounts due in September 2023
 - b) Budget Comparison Report for the 2 months ended 31st August 2023
 - c) Clerk banking authorisation
 - d) Investment Policy and Annual Investment Strategy for 2023/24
 - e) Approval of expenditure for Chester coach trip
 - f) Review of Coach Trip Terms and Conditions
 - g) Purchase of Remembrance Sunday Poppies
- 11) Grant Applications:
 - a). Crucial Crew - towards the running of the event for Primary School children
- 12) Review of Standing Orders and Financial Regulations
- 13) Environment/Public Realm
 - a) Community Action Team (Enforcement) Report
 - b) Community Action Team (Public Realm) Update
- 14) Christmas Lights
 - a) Update from the Christmas Lights Working Group
 - b) Purchase of artificial Xmas tree at Priorslee Clock
- 15) Staff Gifts and Hospitality Policy – to approve
- 16). Gower Project
Update on project
- 17) Health & Safety
- 18) Community Projects & Events
 - a) Report from the Community Projects & Events Officer
 - b) Allotments

19) Correspondence received

Date of Next Meeting

The next meeting will be on Tuesday 17 October 2023

20) **Private session**

Public Bodies (Administrations to Meetings) Act 1960 – To Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw.

21) Staffing Committee

- a. Update from the meeting on Tuesday 12th September 2023 to discuss the staffing changes due to the resignation of the Deputy Clerk

Future Meetings:

14 September - Christmas Lights Working Group

Yours faithfully

Kate Southgate

Parish Clerk/Responsible Finance Officer

