

Minutes



Meeting held: St Georges & Priorslee Parish Council Meeting
Date: 7.00 p.m. on Tuesday 18 April 2023
Venue: The School Hall, St Georges C of E Primary School, London Road, St Georges, Telford TF2 9LJ

Chairman: Cllr Richard Overton

Clerk and Responsible Finance Officer: Vicky Brain (taking minutes)

Present:

Councillors:	R Overton (Chairman)	R Cadman	E Dabbs
	I Fletcher	V Fletcher	S Handley
	A Harrison	B Richards	M Warner
	R Williams	D Wright	
In attendance:	J Ellis	C Lane	

This was the last meeting before the local council elections on 4 May 2023. The Chairman began by thanking all the members for their support and work over the past four years. He gave particular acknowledgement and thanks to the members who were not standing for re-election after a long time of serving the parish council as councillors. He wished them well in their retirement.

152/23	Public Question Time
	<p>There were five members of the public present. The following matters were raised and will be passed on to the appropriate Telford & Wrekin Council officers:</p> <ul style="list-style-type: none">• Albion Street – people parking in the hammer head that is intended for vehicles turning around at the end of the road.• Albion Street – the trees on the bank need to be pollarded.• When will the footpath from the St Georges hockey pitch towards the Cloisters Estate be reopened? (It was closed in order to build a retaining wall for a new housing development.)• The improved footpath around the hockey pitch was commended although it would be helpful to have handrails for the steps.• New footpath signs installed during the Silken Way improvement works have been turned to face in the wrong direction.• The potholes in Cockshutt Road have been marked for repair, but the work has not yet been done.• There is water coming down from the Eastern Primary onto the footpath under the Station Hill bridge (this is in the Highways Capital Programme for repair)• The Clerk was asked to circulate any information received about planned

	<p>Highways work.</p> <ul style="list-style-type: none"> The poor condition of the community beds in the centre of St Georges was raised – this was an Agenda item. 	
153/23	Apologies	
	There were no apologies.	
154/23	Declarations of interest	
	<ol style="list-style-type: none"> Cllr R Overton declared a non-pecuniary interest as Telford & Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters. Cllr. R. Overton declared a non-pecuniary interest in item 6 (a) – planning application TWC/2023/0099 and said he would take no part in the discussions. Cllr R Cadman declared a non-pecuniary interest in item 6 (a) – planning application TWC/2023/0197 and said that he would take no part in the discussions. Cllrs I and V Fletcher declared a non-pecuniary interest in item 13 a) since they are members of St Peter’s Church. <p>Members agreed that they would make any other declarations if they arose during the meeting.</p>	
155/23	Minutes of previous meetings	
	Resolved: that the minutes of the Parish Council Meeting held on 21 st March 2023, having been circulated, be agreed and signed.	
156/23	Clerk’s Update	
	<p>The Clerk’s update was received and noted.</p> <p>The Clerk’s update mentioned that there had been a suggestion that the remaining money from the Cllrs Pride grant for landscaping by the Priorslee Clock could be used to purchase a Coronation planter or additional plants. There is only £625 left of the grant money, which would not be adequate to purchase an adequately substantial planter, so therefore it was Resolved: to use the money for additional plants, including shrubs, for the flower bed by the Priorslee Clock.</p> <p>It was noted that the flower bed needs to be weeded – the CAT team will be asked to do this.</p>	
157/23	Planning	
a).	<p>Planning Applications – Report for Parish Meeting on 18 April 2023</p> <p>Planning applications to consider:</p> <p>TWC/2023/0217 Site address: 1 The Hollies, Fleur, Priorslee Village, Priorslee, Telford, Shropshire, TF2 9NW Description of proposal: Erection of a detached garage, installation of 2no. windows to garage conversion and installation of a 1.8m high automatic sliding gate. Resolved: Objection because of overdevelopment and because the proposed new automatic sliding gate would be out of keeping with nearby listed buildings and the old wall.</p> <p>TWC/2023/0227 Site address: Danescourt, Church Street, St Georges, Telford, TF2 9NA Description of proposal: Change of brickwork finish to render finish on the single storey rear extension and first floor side extension</p>	

Resolved: No Objection

TWC/2023/0200

Site address: Site of Woodhouse Farm, Woodhouse Lane, Priorslee, Telford

Description of proposal: Erection of a bat house garage

Resolved: Support

TWC/2023/0197

Site address: Priorslee Primary Academy, Priorslee Avenue, Priorslee, Telford, TF2 9RS

Description of proposal: Variation of Condition 1 of planning permission TWC/2020/0212 (demountable building) for the continued use of 1no. demountable building

Resolved: Support

TWC/2023/0205

Site address: Granville Landfill, Grange Lane, Redhill, Telford, Shropshire

Description of proposal: Variation of Conditions 6 and 13 of planning permission W2006/0232 (Extension to existing landfill site by deepening and raising contour profile by about 2m and restoration of the site with variation to conditions 7.13 and 20 of planning consent Ref: MW/94/0424/WR) to allow the disposal of permitted wastes within the landfill area to continue until 31st December 2030 and to reduce the permitted daily limit of waste to 1350 tonnes.

The parish council is not a statutory consultee because this is a planning application for a site outside of the parish boundary. However, because of the proximity to houses within the parish and the fact that Castle Farm Way is used as the route to transport waste from the M54 to the landfill site,

it was **Resolved:** to comment as follows: The St Georges & Priorslee Parish Council understands that the completion of the landfill site is needed. However, there are concerns about the lorries delivering the waste using Castle Farm Way over an extended period. Castle Farm Way passes through a developing residential area and these lorries cause additional traffic and nuisance.

Cllrs I and V Fletcher and Cllr R Overton did not comment and abstained from voting.

TWC/2023/0099

Site address: Site of 28, 30 & 32 Stafford Street, St Georges, Telford, Shropshire

Description of proposal: Erection of 2no. dwellings and creation of an new access off Rothwell Close ****AMENDED PLANS SUBMITTED****

Resolved: No Objection

TWC/2023/0242

Site address: 11 Silvermere, Priorslee, Telford, Shropshire, TF2 9RQ

Description of proposal: Erection of a single storey side and rear extension

Resolved: Objection because the proposed extension is very close to the boundary of the site. The parish council considers this to be over development and impinging on the amenity of neighbouring properties.

Responses made under delegated authority

None

Results of Planning Applications notified by Telford & Wrekin Council

TWC/2023/1036

Site address: Land between 13 and 14A Cappelquin Drive, St Georges, Telford

Description of proposal: Erection of 1no. dwelling and associated works

b)

	<p>Full Refused TWC/2022/0898 Site address: Abbey House, Whitechapel Way, Priorslee, Telford, TF2 9RG Description of proposal: Change of use from commercial offices (Use Class E) to place of worship (Use Class F1) Full Granted</p>																																																																																																																					
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	Total	19,315.64
b)	<p>Budget Comparison Report for the 12 months ended 31 March 2023</p> <p>The Clerk/RFO remarked that these were not the final year-end figures because year-end adjustments for accruals and pre-payments had not yet been done. In particular, the report did not include the Q4 Streetlighting invoice which was not received by 31 March. However, she was content that the year-end expenditure was generally within budget and that the year-end financial situation was satisfactory. Noted.</p> <p>The Clerk/RFO was thanked for her budgetary control throughout 2022/23.</p>	
c)	<p>Transfers to Earmarked Reserves</p> <p>As recommended by the Clerk/RFO it was Resolved: to create an Earmarked Reserve for the £2,000 grant received from Telford & Wrekin Council for the Coronation event to transfer the unspent portion of the Gower Project budget for 2022/23 (£31,720) into the Gower Project Earmarked Reserve</p>	
d)	<p>Contribution towards the cost of replacing two benches at the Gatcombe Way play area</p> <p>The Clerk presented a report in which she explained that if the parish council contributed £874 then Telford & Wrekin Council would order, install and maintain two new benches which would be made of recycled plastic with a 25 year construction guarantee. The benches would be installed onto grass, similar to the existing benches. If the parish council preferred to have the benches installed onto plinths, that would cost an additional £270 per bench (approximately). There was money available in the Parish Environmental Fund budget for 2023/24 to cover this expenditure.</p> <p>Resolved: to contribute £874 to Telford & Wrekin Council for the purchase of the benches, but also to request that they are mounted on plinths.</p>	
159/23	Review of the General Risk Assessment	
	<p>The reviewed General Risk Assessment had been circulated by e-mail before the meeting.</p> <p>Resolved: to adopt the General Risk Assessment</p> <p>The Clerk was asked to research whether the contractor for the grass cutting service should have a DBS check.</p>	
160/23	Environment/Public Realm	
a)	<p>Community Action Team (Enforcement) Update</p> <p>A report on activities in March 2023 was received and noted.</p>	
b)	<p>Community Action Team (Public Realm) Verbal Update</p> <p>The CAT team have dug over the school garden at St Georges CofE Primary School and laid wood chip paths. The school are delighted with the improvement.</p>	
c)	<p>Community beds in the centre of St Georges</p> <p>The Clerk was pleased to report that Gillian Denning of Safer and Stronger Communities has organised for Mark Seabury to dig out the community beds, put in new topsoil and a membrane and replant them with shrubs. The cost will be £581.50. This will be divided between the parish council (using the £250 of</p>	

d)	<p>Councillors Pride money that was allocated) and Safer and Stronger Communities that will pay the balance.</p> <p>Request for a grit bin for Fox Avenue The Clerk showed some photos of Fox Avenue and explained that although the street would not normally be eligible for a grit bin, there is a need because of the mobility difficulties of some of the residents. Nearby Haywood Avenue also needs a grit bin. Resolved: to provide two grit bins for that area, the best locations for the bins to be researched.</p>	
161/23	Gower Project Update	
	<p>The monthly catch up meeting with Telford & Wrekin Council meetings due to take place on 11 April 2023 was postponed. The next meeting will be on 9 May 2023. Pre-contract work is underway on site, with the main contract due to start on 19th June 2023. Cllr B Richards was thanked for her work as Chair of the Gower working group over several years.</p>	
162/23	Health & Safety	
	There was nothing to report.	
163/23	Community Projects and Events	
	<p>A Report from the Community Projects & Events Officer was noted. Plans are gathering momentum for the Coronation Event on Monday 8 May An Afternoon Tea for retiring members will be held at 3.30 p.m. on Tuesday 30 May at the Parish Centre. The opening event for the Teece Drive Skate Park will be on Saturday 27 May.</p>	
164/23	Correspondence	
	<p>A letter from the Diocese of Lichfield regarding the proposed closure for regular public worship of the church of Priors Lea St Peter was received. It was noted that the deadline for commenting on this or requesting a meeting with the Diocese was 11th May 2023. It was also noted that the congregation is meeting at the Holy Trinity Academy on Sundays and also using the St Georges Scout Hut for the Places of Welcome meetings on Thursdays.</p>	
165/23	Exclusion of Press and Public	
	Resolved: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting because publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.	
166/23	Staffing Committee Minutes and Recommendations	
	<p>The Staffing Committee Minutes for meetings on 28 March 2023 and 13 April 2023 were received and noted. Resolved: to agree the advertisement, job description, hours, pay and timetable for the recruitment of a new Clerk/Responsible Finance Officer that had been drawn up by the Staffing Committee.</p>	

167/23	Next Meeting	
	<p>The next meeting will be the Annual Parish Council Meeting held at 7.00 p.m. on Tuesday 16 May 2023</p> <p>The meeting closed at 8.40 pm.</p>	

Signed by Chairman..... Date.....