

## Minutes



Meeting held: St Georges & Priorslee Parish Council Meeting  
Date: 7.00 p.m. on Tuesday 15 November 2022  
Venue: The School Hall, St Georges C of E Primary School, London Road, St Georges, Telford TF2 9LJ

Chairman: Cllr Richard Overton

Clerk and Responsible Finance Officer: Vicky Brain  
Deputy Clerk: Beverley Partridge (taking minutes)

### Present:

|                |                                 |            |  |
|----------------|---------------------------------|------------|--|
| Councillors:   | R Overton (Chairman)            | S Handley  |  |
|                | I Fletcher                      | V Fletcher |  |
|                | A Harrison                      | B Richards |  |
|                | R Williams                      | D Wright   |  |
| In attendance: | J Ellis, Parish Support Officer |            |  |

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| 84/23 | <b>Public Question Time</b>   |  |
|       | <p>There were four members of the public present.<br/>The following matters were raised:</p> <p>The Methodist Church in St Georges has been put up for sale and a member of the public asked whether the Parish Council would be interested in purchasing it as she felt that the building could provide an alternative to leasing the Gower, as it is ready to move into now.</p> <p>In view of the amount of work relating to the Gower already undertaken by the Parish Council, and the associated costs, the Parish Council was too committed now to consider alternative accommodation at this time.</p> <p>A resident on the Cloisters Estate thanked Cllr David Wright for meeting her and her husband and accompanying her on a walk around the Estate. The resident would like to see lighting provided for the footpaths on and around the Estate but was pleased that part of the footpath behind the hockey pitch had been improved.</p> <p>It was raised that trees were leaning very badly on Gower Street, but it was agreed that nothing could be done to straighten them and that they did not appear to be causing a safety concern.</p> |  |

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| 85/23 | Apologies   |  |
|       | Apologies were received from the following Members:<br>Cllr Warner: unwell<br>Cllr Dabbs: unable to drive to the meeting<br>Cllr R. Cadman: unwell.   |  |
| 86/23 | Declarations of interest  |  |
|       | <ul style="list-style-type: none"> <li>• Cllr I Fletcher declared an interest because of his position on the Borough Council Planning Committee and said that he would take no part in discussions about planning matters.</li> <li>• Cllr Mrs V Fletcher declared an interest as a substitute member of the Borough Council Planning Committee and reserved her right to speak and/or vote on planning matters.</li> <li>• Cllr R Overton declared a non-pecuniary interest as Telford &amp; Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters.</li> </ul> <p>Members agreed that they would make any other declarations if they arose during the meeting.</p>   |  |
| 87/23 | Minutes of previous meetings  |  |
|       | <b>Resolved:</b> that the minutes of the Parish Council Meeting held on 18 October 2022, having been circulated, be agreed and signed.  |  |
| 88/23 | Clerk's Update  |  |
|       | The Clerk's update was received and noted.  |  |
| 89/23 | Planning  |  |
|       | <p><b>Planning Applications – Report for Parish Meeting on 15 November 2022</b></p> <p>a). <b>Planning applications to consider</b></p> <p><b>TWC/2022/0411</b><br/> Site address: Cottage Spring 39 &amp; Flat 39 Church Street, St Georges, Telford, Shropshire, TF2 9JY<br/> Description of proposal: Erection of a ground floor rear extension and the re-opening of 1no. door and 1no. window to front elevation and creation of an additional flat at first floor level ***Amended application form and plans received and amended description***</p> <p><b>Resolved: No objection</b> with submission of the following comment:</p> <p><i>The Parish Council does not have any objection to the proposed extension as a planning application. However, on reading the comments from neighbours of the Cottage Spring, it appears that drinking outside in the 'beer garden' is causing a noise nuisance, both in terms of volume and also offensive language. The neighbours are concerned that the erection of a new more substantial smoking shelter will encourage outdoor drinking all year round and increase the disturbance, and the Parish Council supports them with these concerns.</i></p> <p>The Clerk was asked to raise this with the Licensing Officer.</p> |  |

|                | <p><b>TWC/2022/0898</b><br/> Site address: Abbey House, Whitechapel Way, Telford, Shropshire, TF2 9SP<br/> Description of proposal: Change of use from commercial offices (Use Class E) to place of worship (Use Class F1)</p> <p><b>Resolved: No objection</b> with submission of the following comment:</p> <p><i>There is some concern regarding parking provisions and whether there would be enough spaces for the congregation.</i></p> <p><b>Responses made under delegated authority</b></p> <p><b>TWC/2022/0859</b><br/> Site address: 1 The Hollies, Priorslee Village, Priorslee, Telford, Shropshire, TF2 9NW<br/> Description of proposal: Erection of a detached garage, Installation of 2no windows to garage conversion, and installation of a 1.8m automatic gate<br/> <b>No objection</b></p> <p><b>TWC/2021/0101</b><br/> Site address: Yard 5, Rookery Road, Telford, Shropshire, TF2 9BW<br/> Description of proposal: Removal of conditions 1-5 and variation of condition 6 on planning application TWC/2015/0742 to allow proposed changes to conditions relating to noise mitigation, appearance, ground conditions and site layout ***NOISE IMPACT ASSESSMENT AND MANAGEMENT PLAN &amp; DUST ASSESSMENT AND MANAGEMENT PLAN RECEIVED***<br/> <b>Comment:</b> <i>This site does not lie within the parish, but the St Georges and Priorslee Parish Council has concerns that it will adversely affect residential properties on the Timbers estate and along Gower Street and Stafford Street which are within the parish. Given the proximity to residential areas, the Parish wants to retain conditions relating to noise and dust abatement. There is also concern that skip lorries will travel to the site along Stafford Street and Gower Street resulting in noise and dust nuisance.</i></p> <p>b). <b>Results of Planning Applications notified by Telford &amp; Wrekin Council</b></p> <p><b>TWC/2022/0794</b><br/> Site address: Danescourt, Church Street, St Georges, Telford, Shropshire, TF2 9NA<br/> Description of proposal: Erection of a first-floor side extension ***Amended description***<br/> <b>Full Granted</b></p> |           |                 |        |        |                |                                 |           |                 |
|----------------|---|-----------|-----------------|--------|--------|----------------|---------------------------------|-----------|-----------------|
| 90/23          | Finance   |           |                 |        |        |                |                                 |           |                 |
| a)             | <p><u>Expenditure Approvals List</u></p> <p><b>Resolved:</b> that the following expenditure for November 2022 be approved:<br/> Note: all these amounts include VAT where applicable, but this can be reclaimed.</p> <table border="1" data-bbox="268 1877 1299 2011"> <thead> <tr> <th>Name</th> <th>Particulars</th> <th>Amount</th> <th>Detail</th> </tr> </thead> <tbody> <tr> <td>Staff Salaries</td> <td>Salaries and wages for November</td> <td>£4,884.89</td> <td>Standing Orders</td> </tr> </tbody> </table>   | Name      | Particulars     | Amount | Detail | Staff Salaries | Salaries and wages for November | £4,884.89 | Standing Orders |
| Name           | Particulars   | Amount    | Detail          |        |        |                |                                 |           |                 |
| Staff Salaries | Salaries and wages for November   | £4,884.89 | Standing Orders |        |        |                |                                 |           |                 |

|                                      |   |                   |               |
|--------------------------------------|---|-------------------|---------------|
| HMRC                                 | NI and Income Tax in November   | £858.53           | Bank Transfer |
| Shropshire County Pension            | Pension contributions in November   | £1,275.28         | Bank Transfer |
| Telford & Wrekin Council             | Licence for erecting Christmas lights                                       | £42.00            | Debit Card    |
| Telford & Wrekin Council             | Street lighting maintenance for Q1 2022/23                                  | £6,205.16         | Bank Transfer |
| Ocean Fish Bar                       | Fish & Chips  | £99.00            | Debit Card    |
| C Lane – reimbursement re Aldi       | Supplies for Fish & Chip/Bingo Night  | £35.88            | Bank Transfer |
| Smyths Toystore                      | Play sand (to mix with wildflower seeds)                                    | £2.99             | Debit Card    |
| Timpson                              | Cutting keys to give to Business Watch                                      | £56.00            | Debit Card    |
| Amazon                               | Office Supplies   | £43.84            | Debit Card    |
| Nobridge Ltd                         | Replacement of handles on multi play equipment at Freeston Avenue play area | £622.80           | Bank Transfer |
| Co-op                                | Supplies for hospitality  | £14.70            | Debit Card    |
| Lakeside Plant Centre                | Plant supports  | £9.99             | Debit Card    |
| Co-op                                | Cleaning supplies   | £0.95             | Debit Card    |
| Telford & Wrekin Council             | Two laptop computers  | £1,531.54         | Bank Transfer |
| St Johns Ambulance                   | First Aid service for Jubilee event   | £115.20           | Bank Transfer |
| Telford Visually Impaired Group      | Grant   | £100.00           | Bank Transfer |
| Turnpike Court Residents Association | Grant   | £350.00           | Bank Transfer |
| St Georges Partnership               | Contribution towards Christmas Lights event                                 | £2,500.00         | Bank Transfer |
| I&A Publishing                       | Printing and distribution of newsletter                                     | £951.20           | Bank Transfer |
| C Lane re Co-op                      | Milk  | £1.35             | Bank Transfer |
| <b>Total</b>                         |   | <b>£19,701.30</b> |               |

Budget comparison report for the seven months to 31 October 2022

b). **Noted.**

Finance check for the quarter ended 30 September 2022

c). **Noted** and thanks were expressed to Cllr Rob Cadman for his work on this finance check.

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| d).   | <p><u>Amended order for Christmas lights</u></p> <p>A quotation from JW Electrical (UK) Ltd for the installation and dismantling of the Christmas was reconsidered following some minor changes to the specification of the work.</p> <p><b>Resolved:</b></p> <p>a) To accept the amended quotation of £23,123.37 from JW Electrical (UK) Ltd for the installation and removal of the Christmas lights.</p>  |  |
| 91/23 | <u>Environment/Public Realm</u>  |  |
| a)    | <p><u>Community Action Team (Enforcement) Update</u></p> <p>A report on activities in November 2022 was received and noted.</p>  |  |
| b)    | <p><u>Community Action Team (Public Realm) Verbal Update</u></p> <p>Noted.</p> <p>The following matters were raised:</p> <ul style="list-style-type: none"> <li>• That the poppies that had been installed around the Parish looked very good.</li> <li>• That wildflower seeds had been sown with assistance provided by Angela Collier.</li> <li>• Thanks were expressed to CAT team for clearing up the leaves in time for Remembrance Sunday event in St Georges and Priorslee.</li> </ul>   |  |
| 92/23 | <u>Gower Project Update</u>  |  |
|       | <p>The Chairman of the Gower Working Group advised that a joint virtual meeting had taken place on Tuesday 8<sup>th</sup> November. This meeting was attended by Officers from Telford and Wrekin Council and the Working Group was provided with a project update. Cllr Richards advised the Parish Council that a Note of this meeting would be circulated to the Parish Council as agreed, as would Notes for future meetings.</p> <p>The Clerk advised that it was hoped that the signing of the Agreement to Lease by both parties was now very imminent as all necessary work and queries by the Parish Council were now complete.</p> |  |
| 93/23 | <u>Health &amp; Safety</u>   |  |
|       | There were no matters to report.   |  |
| 94/23 | <u>Community Projects and Events</u>   |  |
| a)    | <p><u>Report from the Community Projects &amp; Events Officer</u></p> <p>The Community Projects and Events Officer's report was received, and the dates of forthcoming events were noted. The Fish &amp; Chip Supper with Bingo was very much enjoyed by members of the Community.</p>   |  |
| b).   | <p>The creation of a Warm Place at the Parish centre where members of the community could drop in on a Monday from December 22 to March 2023 was discussed. This would involve providing a welcoming space during the cold winter months where board games, puzzles, magazines and a simple hot meal would be available. Leaflets signposting to other services would also be made available. Attendance would be entirely free of charge.</p>   |  |

|       |   |  |
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|       | <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the Parish Council establishes a Warm Space</li> <li>2. That a grant application for £2,000 is submitted to Telford &amp; Wrekin Council, with the Parish Council providing £900 matched funding.</li> <li>3. That, if the grant application is unsuccessful, the Parish Council should still provide a Warm Place on Mondays but scaled down to reduce the cost. This could be done by reducing the hours of opening and/or offering simpler refreshments.</li> </ol> |  |
| c).   | <p>Creation of a new Working Group for the Christmas lights 2023<br/> <b>Resolved:</b> That a Working Group is set up to consider Christmas Lights in the Parish for 2023. Meetings will commence in January 2023 and Cllrs A. Harrison, B. Richards, S. Handley and R. Overton were nominated.</p>   |  |
| d).   | <p>Coronation Event – reconvening the Jubilee event working group<br/> <b>Resolved:</b> That the Jubilee Working Group be restarted to consider plans for the Coronation in May 2023.</p>   |  |
| 95/23 | Correspondence  |  |
|       | Telford and Wrekin Council Consultation about Polling Places, Districts and Polling Stations (circulated by e-mail). It was noted that TWC is already aware that there will need to be a replacement location for the Polling Station previously located in the Methodist Church.   |  |
| 96/23 | Next Meeting  |  |
|       | <p>The next meeting will be held at 7.00 p.m. on Tuesday 20 December 2022 with Christmas refreshments available from 6.15 pm : members of the public welcome.</p> <p>The meeting closed at 7:57 p.m.</p>  |  |

Signed by Chairman..... Date.....