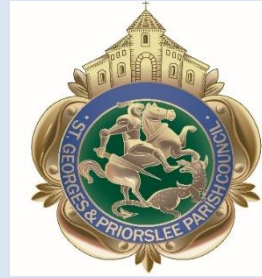


## Minutes



Meeting held: St Georges & Priorslee Parish Council Meeting  
Date: 7.00 p.m. on Tuesday 18 October 2022  
Venue: The School Hall, St Georges C of E Primary School, London Road, St Georges, Telford TF2 9LJ

Chairman: Cllr Richard Overton

Clerk and Responsible Finance Officer: Vicky Brain  
Deputy Clerk: Beverley Partridge (taking minutes)

### Present:

Councillors:	R Overton (Chairman)	R Cadman	E Dabbs
	I Fletcher	V Fletcher	S Handley
	A Harrison	B Richards	M Warner
	R Williams	D Wright	
In attendance:	J Ellis, Parish Support Officer	C Lane, Community Projects and Events Officer	

69/23	<b>Public Question Time</b>	
	<p>There were four members of the public present. The following matters were raised:</p> <p>A member of public living in Priorslee updated the Parish Council on the following matters:</p> <ol style="list-style-type: none"><li>Discussions and meetings are currently taking place regarding a community centre in Priorslee;</li><li>Shropshire Homes have agreed to donate a de-fibrillator which will be located at and maintained by Lakeside Plant Centre;</li><li>The Highgrove Residents' Macmillan coffee morning which took place on Saturday 1 October raised £1100;</li></ol> <p>Another member of the public wished to bring to the Council's attention that there is a lack of amenities on the Cloisters Estate - for example there is an absence of a bus route, shop or post box and free newspapers are not delivered to households on the Estate. She was also concerned about the poor lighting and the undergrowth encroaching onto the footpath to St Georges. Cllr Wright and Cllr Overton offered to come and meet residents and walk around the area but explained that as yet, the Estate has not yet been adopted by Telford and Wrekin Council.</p> <p>The flower beds in the square in St Georges were mentioned as they require attention. Residents had done some planting themselves.</p> <p>Trees are overhanging on both sides of the alleyway from Regent Drive.</p>	

70/23	Apologies	
	There were no apologies.	
71/23	Declarations of interest	
	<ul style="list-style-type: none"> <li>• Cllr I Fletcher declared an interest because of his position on the Borough Council Planning Committee and said that he would take no part in discussions about planning matters.</li> <li>• Cllr Mrs V Fletcher declared an interest as a substitute member of the Borough Council Planning Committee and reserved her right to speak and/or vote on planning matters.</li> <li>• Cllr R Overton declared a non-pecuniary interest as Telford &amp; Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters.</li> <li>• Cllr R Cadman declared ownership of the tree considered in Planning Application TWC/2022/0711</li> </ul> <p>Members agreed that they would make any other declarations if they arose during the meeting.</p>	
72/23	Safer, Stronger Communities	
	<p>Jas Bedesha, Service Delivery Manager, spoke about the work of Telford and Wrekin Council's Safer, Stronger Communities in the St Georges &amp; Priorslee area. St Georges is an area which has been identified as meeting the criteria for additional funding from Telford and Wrekin Council following the evaluation of data and intelligence about the area and a new project is being launched for St Georges.</p> <p>The project will build on Safer Streets 1, 2 and 4, CCTV investment and Community Action Teams and will be driven by dedicated Neighbourhood Co-Ordinators. Six priorities had been identified and will be consulted upon:</p> <ul style="list-style-type: none"> <li>• Education and Skills;</li> <li>• Housing Standards;</li> <li>• Crime Reduction;</li> <li>• Environmental Crime and Anti-Social Behaviours;</li> <li>• Community Resilience and</li> <li>• Health Inequalities</li> </ul> <p>A Community Engagement launch is scheduled for 23 November 2022 in the School Hall in St Georges where the Safer, Stronger Communities Team, together with partners, will provide further information about the project to members of the community.</p>	
73/23	Minutes of previous meetings	
	<b>Resolved:</b> that the minutes of the Parish Council Meeting held on 27 September 2022, having been circulated, be agreed and signed.	
74/23	Clerk's Update	
	The Clerk's update was received and noted.	
75/23	Planning	
a).	<p><b>Planning Applications – Report for Parish Meeting on 18 October 2022</b></p> <p><b>Planning applications to consider</b>  <b>TWC/2022/0841</b>  Site address: Flat, 15 Church Street, St Georges, Telford, Shropshire, TF2 9JU</p>	

b).	<p>Description of proposal: Change of use of commercial use land to residential use land. <b>Resolved:</b> No objection</p> <p><b>Results of Planning Applications notified by Telford &amp; Wrekin Council</b></p> <p><b>TWC/2022/0711</b>  Site address: 60 Cadman Drive, Priorslee, Telford, Shropshire, TF2 9SD  Description of proposal: Crown reduction by up to 3m on 1no. Oak Tree (T1)  Tree Preservation Order Granted.</p>																																																												
76/23	Finance																																																												
a)	<p><u>Expenditure Approvals List</u></p> <p><b>Resolved:</b> that the following expenditure for October 2022 be approved:  Note: all these amounts include VAT where applicable, but this can be reclaimed.</p> <table border="1" data-bbox="268 719 1299 1984"> <thead> <tr> <th>Name</th> <th>Particulars</th> <th>Amount</th> <th>Detail</th> </tr> </thead> <tbody> <tr> <td>Staff Salaries</td> <td>Salaries and wages for October</td> <td>£3,276.31</td> <td>Standing Orders</td> </tr> <tr> <td>HMRC</td> <td>NI and Income Tax in October</td> <td>£359.01</td> <td>Bank Transfer</td> </tr> <tr> <td>Shropshire County Pension</td> <td>Pension contributions in October</td> <td>£837.57</td> <td>Bank Transfer</td> </tr> <tr> <td>Anthony's Garden Services Invoice 10497</td> <td>Grass cutting service</td> <td>£629.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Taylor's Mechanical</td> <td>Blending valve service</td> <td>£86.40</td> <td>Bank Transfer</td> </tr> <tr> <td>Taylor's Mechanical</td> <td>Boiler service</td> <td>£78.00</td> <td>Bank Transfer</td> </tr> <tr> <td>AVT Communication Systems Ltd</td> <td>Hearing loop check</td> <td>£74.94</td> <td>Bank Transfer</td> </tr> <tr> <td>Granville Construction</td> <td>Front door repair</td> <td>£172.32</td> <td>Bank Transfer</td> </tr> <tr> <td>JCE Electrical</td> <td>Call out for circuit board tripping out</td> <td>£43.20</td> <td>Bank Transfer</td> </tr> <tr> <td>Information Commissioners Office</td> <td>Annual fee</td> <td>£40.00</td> <td>Debit Card</td> </tr> <tr> <td>C Lane reimbursement re Co-op</td> <td>Milk</td> <td>£1.85</td> <td>Bank Transfer</td> </tr> <tr> <td>J Ellis reimbursement re Co-op</td> <td>Milk</td> <td>£1.35</td> <td>Bank Transfer</td> </tr> <tr> <td>PKF Littlejohn LLP</td> <td>External audit fee</td> <td>£720.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Telford &amp; Wrekin Council</td> <td>Contribution to Timbers Play Area refurbishment</td> <td>£3,000.00</td> <td>Bank Transfer</td> </tr> </tbody> </table>	Name	Particulars	Amount	Detail	Staff Salaries	Salaries and wages for October	£3,276.31	Standing Orders	HMRC	NI and Income Tax in October	£359.01	Bank Transfer	Shropshire County Pension	Pension contributions in October	£837.57	Bank Transfer	Anthony's Garden Services Invoice 10497	Grass cutting service	£629.00	Bank Transfer	Taylor's Mechanical	Blending valve service	£86.40	Bank Transfer	Taylor's Mechanical	Boiler service	£78.00	Bank Transfer	AVT Communication Systems Ltd	Hearing loop check	£74.94	Bank Transfer	Granville Construction	Front door repair	£172.32	Bank Transfer	JCE Electrical	Call out for circuit board tripping out	£43.20	Bank Transfer	Information Commissioners Office	Annual fee	£40.00	Debit Card	C Lane reimbursement re Co-op	Milk	£1.85	Bank Transfer	J Ellis reimbursement re Co-op	Milk	£1.35	Bank Transfer	PKF Littlejohn LLP	External audit fee	£720.00	Bank Transfer	Telford & Wrekin Council	Contribution to Timbers Play Area refurbishment	£3,000.00	Bank Transfer
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St Georges Partnership	Contribution to Christmas Lights event	£2,500.00	Bank Transfer
BT	Quarterly phone bill	£122.00	Bank Transfer
Cartridge People	Drum and black toner for printer	£127.80	Debit Card
Boultons of Shropshire	Coach hire for Worcester trip	£1,140.00	Bank Transfer
Cartridge People	Multi pack of toner	£129.42	Debit Card
<b>Total</b>		<b>£13,339.17</b>	

Budget comparison report for the six months to 30 September

**Noted.**

b).

Payment to solicitor for additional work on the Gower Project

c).

The Clerk advised that extra legal work has been completed by the Parish's solicitor in respect to the Gower project.

**Resolved;** that an additional payment of £1500 plus VAT be made to Lanyon Bowdler LLP in recognition of the extra work that has been undertaken.

Quotation for Christmas lights

d).

A quotation has been received for the installation and dismantling of the Christmas lights from the contractor that completed the work last year; JW Electrical (UK) Ltd. Requests from the Clerk for the company to reconsider the significant increase to the quotation compared to last year were made, but the quotation was not reduced. Thanks were expressed to the Clerk for her efforts in arranging this year's decorations, which has been far from straight forward.

**Resolved:**

- a) Given the proximity to Christmas, to accept the quotation of £20,720.37 from JW Electrical (UK) Ltd for the installation and removal of the Christmas lights, including the installation of new lamp post features for Gower Street, and the purchase of new lights for the Christmas trees in Priorslee.
- b) To undertake a virement of £2000 from the Street Furniture budget to cover the extra cost of Christmas lighting this year;
- c) To set up a working group to plan for next year's Christmas light installation.

Contribution to the St Georges Partnership Christmas Lights event

e).

Cllrs Richard Overton, Stephen Handley and David Wright declared an interest in this item because of their positions in the St Georges Partnership and left the meeting whilst discussion on this item took place. They also took no part in the vote.

**Resolved;**

- a) that a contribution of £2,500 be made to the St Georges Partnership towards the Christmas event 2022;
- b) that the Partnership be requested to report back to the Parish Council with regard to the arrangements and spend to run the Christmas event.

f).	<p><u>Quotations for a cut Christmas Tree to be installed by the Priorslee Clock</u>  <b>Resolved:</b> to accept the quotation of £797 plus VAT from Nobridge for the supply, delivery, installation and removal of a twenty-foot Norway display grade cut Christmas tree at the Priorslee Clock site. This will subsequently be lit by JW Electrical.</p>	
77/23	Applications for Grant Funding	
	<p>a) Turnpike Court residents Association  <b>Resolved:</b> to award a grant of £350 in support of the Residents' Christmas lunch;</p> <p>b) Telford Visually Impaired Group  <b>Resolved:</b> to award a grant of £100 to support group outings.</p>	
78/23	Environment/Public Realm	
a)	<p><u>Community Action Team (Enforcement) Update</u>  A report on activities in October 2022 was received and noted.</p>	
b)	<p><u>Community Action Team (Public Realm) Verbal Update</u>  Noted.  The following matters were raised and will be followed up by the Clerk:</p> <ul style="list-style-type: none"> <li>• Concerns about traffic management problems at St Georges Social Club Firework event;</li> <li>• Need to visit Teece Drive at the weekends as despite the car park being open, drivers are still parking on the grass verge at the times that football matches take place</li> <li>• Poppies to be put up in the week beginning 24 October</li> </ul>	
c)	<p><u>Christmas Tree for the corner of Salisbury Avenue</u>  Lakeside Plant Centre have very generously offered to purchase and put up an artificial Christmas tree for 2022 on the corner of Salisbury Avenue.</p> <p>Sincere thanks were expressed by the Parish Council to Lakeside Plant Centre for their generosity and the Clerk was requested to write to the Plant Centre.</p>	
79/23	Gower Project Update	
	<p>Thanks were given to the Clerk for her continued arduous work on the Gower Project and also to the Gower Working Group. Work is progressing slowly and the planned completion of works is now anticipated for May 2024. Monthly meetings will be taking place with project officers at Telford and Wrekin Council and the Parish's working group.  <b>Resolved</b> that the Notes from the above meetings will be circulated to the Parish Council.</p>	
80/23	Health & Safety	
a).	<p><u>Replacement of car park floodlights</u>  The floodlights which illuminate the car park in front and alongside the Parish Centre have not been working for some time. Quotations were sought to replace the light bulbs. As this work would require the cost of hiring a 'cherry picker', it would be a good time to consider replacing the floodlight heads with ones that can accommodate LED lighting, bulbs for which which will be longer lasting and better for the environment.</p>	

	<b>Resolved:</b> to accept the quotation of £990 plus VAT for the the floodlight heads to be replaced with LED alternatives in order to help with the safety of staff and visitors to the Parish Centre.	
81/23	<b>Community Projects and Events</b>	
a)	<u>Report from the Community Projects &amp; Events Officer</u> The Community Projects and Events Officer's report was received, and the dates of forthcoming events were noted.	
82/23	<b>Correspondence</b>	
	a) The adoption of the Town and Parish Partnership Agreement by Telford and Wrekin Council was noted.	
83/23	<b>Next Meeting</b>	
	The next meeting will be held at 7.00 p.m. on Tuesday 15 November 2022  The meeting closed at 9.05 p.m.	

Signed by Chairman..... Date.....