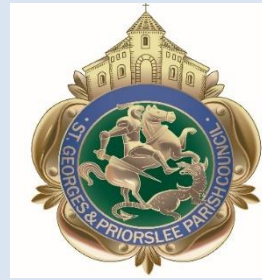


Minutes



Meeting held: St Georges & Priorslee Parish Council Meeting
Date: 7.00 p.m. on Tuesday 21 June 2022
Venue: The School Hall, St Georges C of E Primary School, London Road, St Georges, Telford TF2 9LJ

Chairman: Cllr Richard Overton

Clerk and Responsible Finance Officer: Vicky Brain
Minute Taker: Beverley Partridge (Deputy Clerk)

Present:

Councillors:	R Overton (Chairman)	D Wright	E Dabbs
	I Fletcher	V Fletcher	S Handley
	A Harrison	B Richards	M Warner
	R Williams		
In attendance:	J Ellis, Parish Support Officer		

21/23	Public Question Time There were two members of the public present. Paul Thomas asked about repairs to Holyhead Road which are included in the capital programme for this year. He was advised that Telford and Wrekin Council have undertaken some testing works and confirmed that the road is falling away into Central Park. He also enquired about the Fixed Assets Register and the ownership of CCTV cameras and was advised that cameras were owned by the Parish but are not monitored by the Parish. However, the Police can access film recordings as and when required.	
22/23	Apologies Resolved: to accept the apologies from Cllr. R. Cadman - on holiday.	
23/23	Declarations of interest <ul style="list-style-type: none">Cllr I Fletcher declared an interest because of his position on the Borough Council Planning Committee and said that he would take no part in discussions about planning matters.Cllr Mrs V Fletcher declared an interest as a substitute member of the Borough Council Planning Committee and reserved her right to speak and/or vote on planning matters.Cllr R Overton declared a non-pecuniary interest as Telford & Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters.	

	Members agreed that they would make any other declarations if they arose during the meeting.	
24/23	Minutes of previous meetings	
	Resolved: that the minutes of the Parish Council Meeting held on 17 May 2022, having been circulated, be agreed and signed.	
25/23	Clerk's Update	
	The Clerk's update was received and noted, and thanks were expressed by Members for the Council to all councillors and staff at the Parish Council who were involved in the Jubilee Event, which was hugely successful and very well attended. It was further noted that the Footpath at the Miller Homes site will be closed for a further year until July 2023 due to heavy machinery working on the site.	
26/23	Planning	
(a)	<p style="text-align: center;">Planning Applications received from Telford & Wrekin Council for consideration at Parish Council meeting on 21 June 2022</p> <p>TWC/2022/0481 Site address: 15 Ely Close, Priorslee TF2 9UW Description of proposal: Erection of two storey side and rear extension Resolved: No objection</p> <p>TWC/2022/0488 Site address: 81 Derwent Drive, Priorslee TF2 9QR Description of proposal: Erection of single storey rear extension Resolved: No objection</p> <p>TWC/2022/0508 Site address: Land between, Castle Farm Way and A5 (Phase 2b), Priorslee, Telford Description of proposal: Reserved matters application for the erection of 153no dwellings, public open space and associated infrastructure in pursuant to outline application TWC/2014/0980 including details for access, appearance, landscaping, layout and scale Resolved: to object to the proposed layout for phase 2b of development for the following reasons:</p> <ul style="list-style-type: none"> • In the development as a whole, too many houses are being built before the construction of a new school, community centre and play area for children; • The proposed layout is bland; • The proportion of affordable housing is only 17%, not the recommended 25%; • There are no single storey dwellings in this phase of development, which disadvantages people who cannot climb stairs <p>TWC/2022/0506 Site address: Site of Granville Lodge, Church Street, St Georges Description of proposal: Conversion of existing coach house into 1no. dwelling Resolved: No objection</p>	

(b)	<p>Responses made under Delegated Authority</p>
	<p>None</p>
	<p>Results of Planning Applications notified by Telford & Wrekin Council</p>
	<p>TWC/2022/0351 Site address: 12 Hayward Avenue, St Georges TF2 9EU Description of proposal: Erection of a single storey rear extension, conversion of loft and extension of hallway entrance Full granted</p>
	<p>TWC/2022/0254 Site address: 19 Finsbury Drive, Priorslee, Telford TF2 9GU Description of proposal: Erection of a first-floor rear extension Full refused</p>
	<p>TWC/2022/0345 Site address: 16 Swallowfield Close, Priorslee TF2 9TG Description of proposal: Erection of a first-floor side extension Full granted</p>
	<p>TWC/2021/0960 Site address: Land between, Castle Farm Way and A5, Priorslee, Description of proposal: Reserved matters application pursuant to outline planning permission TWC/2014/0980 (Residential development of up to 1100 dwellings) including details for access, appearance, landscaping, layout and scale for phase 2A of development consisting of 151no. dwellings Reserved Matters Granted</p>
	<p>TWC/2022/0144 Site address: Land between, Castle Farm Way and A5 (Phase 1), Priorslee, Telford Description of proposal: Variation of conditions 4 & 8 of planning permission TWC/2019/0864 (erection of 455no. dwellings, associated infrastructure and public open space) to facilitate amended layout and house designs to plots 272 to 455 (S.73 Application) **Amended Description** Reserved Matters Granted</p>
	<p>TWC/2022/0312 Site address: Land between, Castle Farm Way and A5, Priorslee Description of proposal: Reserved matters application for the installation of a substation and associated landscaping (revised positioning of substation to approved permission TWC/2019/0864) pursuant to outline planning permission (TWC/2014/0980) Reserved Matters Granted</p>
	<p>TWC/2022/0365 Site address: 23 York Road, Priorslee TF2 9UU Description of proposal: Erection of a two-storey side and rear extension with part over existing garage and loft conversion into a habitable space Full Granted</p>

27/23	Finance																																																																																		
(a)	<p><u>Expenditure Approvals List</u> Resolved: that the following expenditure for June 2022 be approved: Note: all these amounts include VAT where applicable, but this can be reclaimed.</p>																																																																																		
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	Npower	Invoice for electricity for the 2020 Christmas lights	£427.14	Bank Transfer	
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	Total		£10,701		
(b)	<p>Purchase of office furniture for the Deputy Clerk</p> <p>Resolved: to order office equipment which includes an office chair, desk and drawer pedestal at a total cost of £352.00 plus delivery. Payment will be made from the Equipment budget currently standing at £450.00.</p>				
28/23	Annual Return 2021/22				
(a)	<p><u>Annual Internal Audit Report 2021/22</u> The audit was very thorough, and the auditor congratulated the Clerk/RFO for the Parish Accounts for 2021/22. The Fixed Asset Register requires more detail for next year's audit, with information included about the valuation of individual assets and the Clerk has commenced work on this.</p> <p>Resolved: to receive and note the Annual Internal Audit Report 2021/22</p>				
b)	<p><u>Annual Governance Statement 2021/22</u> A copy of the Annual Governance Statement 2021/22 had previously been circulated to all members.</p> <p>Resolved: To approve the Annual Governance Statement for 2021/22 and that it be signed by the Chairman and the Clerk.</p>				
(c)	<p><u>Accounting Statements 2021/22</u> Resolved: to approve the following documents which had previously been circulated to all members:</p> <ul style="list-style-type: none"> i) Balance Sheet and Income & Expenditure Account ii) Bank Reconciliation iii) Accounting Statements 2021/22 (Annual Return) – to be signed by the Chairman and the Clerk. 				
(d)	<p><u>Notice of Public Rights</u> A proposed Notice of Public Rights had previously been circulated to all members.</p> <p>Resolved: to accept the proposed Notice of Public Rights, to be announced by the Clerk on Thursday 23 June 2022, which will provide a public inspection period from Friday 24 June 2022 until Friday 5 August 2022.</p>				
29/23	Applications for Grant Funding				
	<p>a). PSG Football Club – equipment for new junior football club.</p> <p>Resolved to approve a grant of £500 to purchase equipment to help set up eight new football teams.</p>				

30/23	Environment/Public Realm	
a)	<u>Community Action Team (Enforcement) Update</u> A report on activities in May 2022 was received and noted.	
b)	<u>Community Action Team (Public Realm) Update</u> <ul style="list-style-type: none"> • Branches were reported as overhanging on the path between Willows Road and Cockshutt Road. It was also raised that the grass had not been cut in that area. These matters will be reported to the CAT team. • Parking problems on Station Hill have been reported to Highways for consideration to be given to TRO's. 	
c)	<u>Landscaping by the Priorslee Clock</u> Work is continuing on the planned landscaping around the Priorslee Clock and a further quotation will be sought for the creation of a new herbaceous border.	
d)	<u>Proposed Skate Park for Priorslee</u> The construction of a new skate park would subsequently require annual maintenance and inspection, which would be funded by the Parish Council. It may also increase the insurance premium. Resolved: to defer this item to the next meeting of the Parish Council in order to allow time for further information to be gathered.	
31/23	Gower Project Update	
	The surveyor has contacted the solicitor with a number of comments regarding the Agreement for Lease which have subsequently been raised with Telford and Wrekin Council. A response from the Council is awaited.	
32/23	Health & Safety	
	Nothing to report.	
33/23	Community Projects and Events	
	<u>Report from the Community Projects & Events Officer</u> The Community Projects and Events Officer's update report was received and noted, and thanks were extended to all involved with the planning of the Jubilee event. The children really enjoyed the activities, particularly the entertainment provided by Paul Hand. Resolved: to hold the Macmillan coffee morning on Thursday 29 th September which is when the usual coffee morning takes place, and that a fish, chips and bingo evening will be planned for the Autumn.	
34/23	Correspondence	
	<u>A letter from Donnington and Muxton Parish Council concerning the Bus User Group meetings</u> The correspondence concerned Donnington and Muxton Council's disappointment at that its views and responses at meetings regarding bus route consultations were being disregarded. Resolved: that membership of the Bus Users Group would continue in order to contribute to discussions concerning bus service provision, particularly in view of new housing developments being built in Priorslee and that the Clerk will reply to the letter.	

35/22	Next Meeting
	<p>The next meeting will be held at 7.00 p.m. on Tuesday 19 July 2022</p> <p>The meeting closed at 8:15 p.m.</p>

Signed by Chairman..... Date.....