



St Georges & Priorslee Parish Council  
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NOTICE OF A PARISH COUNCIL MEETING to be held at **7.30 p.m. on Tuesday 17<sup>th</sup> May 2022** or following the closure of the Annual Meeting of the St Georges & Priorslee Parish Council, whichever is earlier.

**The meeting will be held in the School Hall, St Georges C of E Primary School**, London Road, St Georges, Telford, TF2 9LJ

If you wish to attend please contact the Clerk in advance, using the contact details above, to book a place.

**Note:** please access the School Hall via the Parish Centre

#### AGENDA

- 1) Election of Chairman
  - a) Declaration of Acceptance of Office
- 2) Election of Vice-Chairman
- 3) Public Question Time: 15 minutes is allowed for members of the public to raise their concerns
- 4) Apologies
- 5) Declarations of Interest:
  - a) Personal
  - b) Prejudicial
- 6) Minutes
  - a) To approve the minutes of the Parish Council Meeting held on 19<sup>th</sup> April 2022
- 7) Appointment of Members to Standing Committees for 2022/23
  - a) Staffing Committee
  - b) Parish Plan Committee
- 8) Affiliation to Other Organisations
  - a) Shropshire Association of Local Councils (SALC)
  - b) Society of Local Council Clerks (SLCC)
- 9) To Appoint Members as representatives to Outside Bodies
- 10) To approve the Meeting Schedule for 2022/23

- 11) Clerk's Update on any matters arising from the previous meeting
- 12) Planning
  - a) Planning Applications for May 2022 – to consider
  - b) Planning Decisions notified by Telford & Wrekin Council – to note
- 13) Finance
  - a) Fixed Asset Register for 2022/23 – to approve
  - b) Signatories for Bank Account – to confirm
  - c) Payments by On-line Banking – to confirm continuation of existing arrangements
  - d) Payments by Debit Card – to confirm continuation of existing arrangements
  - e) Quarterly Finance Checks – to appoint a member to conduct a check of finances every quarter throughout the financial year
  - f) Chairman's Allowance for 2022/23 – to approve
  - g) To approve payments of accounts due in May 2022
- 14) Update from the Staffing Committee
  - a) Appointment of a Deputy Clerk – to approve
- 15) Environment/Public Realm
  - a) Community Action Team (Enforcement) Report and Action Plan
  - b) Community Action Team (Public Realm) Update
  - c) To approve the installation of new brackets for the hanging baskets in St Georges
  - d) To consider taking on responsibility for the maintenance of a skate park at the Teece Drive play area
  - e) Holyhead Road, Snedshill, notice of Highways work to investigate ground conditions – to note
- 16) Update on the Gower Project
  - a) Appointment of a surveyor
- 17) Health & Safety
  - a) Damage to play equipment
- 18) Community Projects & Events
  - a) Report from the Community Projects & Events Officer
  - b) Update from the Queen's Platinum Jubilee working group
- 19) Correspondence received:
  - a) Archdeacon of Salop – invitation to a public meeting about the proposed closure of Priorslee St Peter's Church building
  - b) Arriva – response regarding the bus service to Shifnal
- 20) Date of Next Meeting – Tuesday 21<sup>st</sup> June 2022

Yours faithfully



Parish Clerk/Responsible Finance Officer