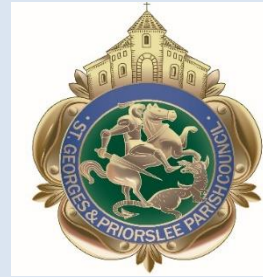


## Minutes



Meeting held: St Georges & Priorslee Parish Council Meeting  
Date: 7.00 p.m. on Tuesday 16<sup>th</sup> November 2021  
Venue: The School Hall, St Georges C of E Primary School, London Road, St Georges, Telford

Chairman: Cllr Richard Overton

Minute Taker: Vicky Brain (Parish Clerk/Responsible Finance Officer)

### Present:

Councillors:	R Overton (Chairman)	R Cadman	E Dabbs
	I Fletcher	Mrs V Fletcher	S Handley
	A Harrison	Mrs B Richards	R Williams
	D Wright		
In attendance:	C Lane, Community Projects & Events Officer	J Ellis, Parish Support Officer	

The meeting began with the Chairman saying that the Parish Council would like to express their best wishes and thanks to Taxi Driver David Perry whose prompt actions may well have saved others from serious harm on Remembrance Sunday.

95/22	Public Question Time	
	<p>There were eight members of the public present. Alan Gaut expressed concern that although the Gower Heritage and Enterprise Foundation (GHEF) had registered a request to speak at the Planning Committee meeting on 17<sup>th</sup> November 2021, when the application for the Gower project was going to be considered, only one person had been selected to speak on behalf of the community. He felt that this was unfair to the Gower Group. The Chairman said that he would contact Planning on the following morning to clarify the rules for registering to speak and would ask an officer to respond to the GHEF. In any case, members of the Planning Committee would be made aware of the objections made by the GHEF.</p>	
96/22	Apologies	
	<p><b>Resolved:</b> to accept the apologies from: Cllr M Warner – recovering from an operation.</p>	
97/22	Declarations of interest	
	<ul style="list-style-type: none"><li>• Cllr I Fletcher declared an interest because of his position on the Borough Council Planning Committee and said that he would take no part in discussions about planning matters.</li><li>• Cllr Mrs V Fletcher declared an interest as a substitute member of the Borough Council Planning Committee and reserved her right to speak and/or vote on planning matters.</li></ul>	

	<ul style="list-style-type: none"> <li>Cllr D Wright declared a non-pecuniary interest as Telford &amp; Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters. Members agreed that they would make any other declarations if they arose during the meeting.</li> </ul>	
98/22	Minutes of previous meetings	
	<b>Resolved:</b> that the minutes of the Parish Council Meeting held on 19 <sup>th</sup> October 2021, having been circulated, be agreed and signed by the Chairman as a true record.	
99/22	Clerk's Update	
	The Clerk's update was received and noted. It was clarified that it was intended to plant two trees for the Platinum Jubilee, one in Priorslee and another in St Georges. One would be provided free by Telford & Wrekin Council and the other would be purchased by the St Georges Partnership. It was suggested that the Priorslee Village Green would be a good place to plant a tree because it will never be built on.	
100/22	Planning	
(a)	<p><b>Planning Applications received from Telford &amp; Wrekin Council for consideration at the Parish Council meeting on 16<sup>th</sup> November 2021</b></p> <p><b>TWC/2021/1043</b> Site address: 32 Highgrove Meadows, Priorslee, TF2 9RJ Description of proposal: erection of part single and part two storey rear extension <b>Resolved:</b> No Objection</p> <p><b>TWC/2021/1056</b> Site address: land adjacent to Fleur, 1 The Hollies, Priorslee Village Description of proposal: erection of 1no dwelling with associated works <b>Resolved:</b> to object to the planning application for the following reasons: That the volume of the building (because of its height) constitutes an over-development of the site. That apart from the proposed photovoltaic panels for the roof there are no climate change mitigation measures. That there is no plan for managing drainage on the sloping plot of land.</p> <p><b>TWC/2021/1096</b> Site address: 15 Abelia Way, Priorslee, TF2 9TJ Description of proposal: erection of two storey side extension and single storey side and rear extension <b>Resolved:</b> No Objection</p>	
(b)	<p><b>TWC Response to comments about TWC/2021/0969, Wrockwardine Villa, Cappelquin Drive</b></p> <p>I am emailing in response to the comments the Parish Council submitted on the above application. I must advise that the LPA are unable to consult the Council's Conservation Officer on schemes unless they have a formal designation (local interest building, listed building, conservation area or where the scheme would potentially impact one of these). The Conservation Officers do not have capacity to comment on non-designated schemes due to their significant workload and it is considered Planning Officers have sufficient knowledge to assess these types of schemes without the Conservation Officer's input. In this instance, I have assessed the scheme and consider it can be supported. Kind regards, Amy Howells, Senior Planner</p>	

(c)	<p>This was discussed and the Clerk was asked to obtain and circulate the register of buildings of interest in the parish so that councillors could consider whether any other buildings should be proposed to be added to the register.</p> <p><b>Results of Planning Applications notified by Telford &amp; Wrekin Council</b></p> <p><b>TWC/2021/0907</b>          Site address: 1 Freeston Terrace, Priorslee Road, St Georges, TF2 9HD          Description of proposal: Crown lift by up to 6m on 1no. sycamore tree          Tree Preservation Order granted</p> <p><b>TWC/2021/0837</b>          Site address: Redhill Primary School, Gatcombe Way, TF2 9GZ          Description of proposal: erection of nursery and dedicated external teaching/play space including associated car park extension following demolition of existing prefabricated nursery.          Full Granted</p>
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101/22	Finance
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(a)	<p><u>Expenditure Approvals List</u>  <b>Resolved:</b> that the following expenditure for November 2021 be approved.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 30%;">Particulars</th> <th style="width: 15%;">Amount</th> <th style="width: 35%;">Detail</th> </tr> </thead> <tbody> <tr> <td>Staff Salaries</td> <td>Salaries and wages for November</td> <td style="text-align: right;">£2,551.72</td> <td>Standing Orders</td> </tr> <tr> <td>HMRC</td> <td>Ni and Income Tax</td> <td style="text-align: right;">£408.22</td> <td>Bank Transfer</td> </tr> <tr> <td>Shropshire County Pension Scheme</td> <td>Pension contribution</td> <td style="text-align: right;">£654.79</td> <td>Bank Transfer</td> </tr> <tr> <td>Zoom</td> <td>Videoconference fee</td> <td style="text-align: right;">£14.39</td> <td>Debit Card</td> </tr> <tr> <td>St Georges Public Rec Committee</td> <td>Grant</td> <td style="text-align: right;">£510.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Age UK Shropshire Telford &amp; Wrekin</td> <td>Grant</td> <td style="text-align: right;">£500.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Little Dragons Childcare Centre</td> <td>Grant</td> <td style="text-align: right;">£1,000.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Friends of Granville Country Park</td> <td>Grant</td> <td style="text-align: right;">£100.00</td> <td>Bank Transfer</td> </tr> <tr> <td>Midland Lifting Solutions</td> <td>LOLER inspection of Christmas lights fixing points</td> <td style="text-align: right;">£720.00</td> <td>Bank Transfer</td> </tr> <tr> <td>I&amp;A Publishing Ltd</td> <td>Printing and distribution of the newsletter</td> <td style="text-align: right;">£944.00</td> <td>Bank Transfer</td> </tr> <tr> <td>JCE Electrical Contractors</td> <td>High level bulb replacement</td> <td style="text-align: right;">£90.48</td> <td>Bank Transfer</td> </tr> <tr> <td>Cartridge People</td> <td>Toner for the printer</td> <td style="text-align: right;">£124.59</td> <td>Debit Card</td> </tr> </tbody> </table>	Name	Particulars	Amount	Detail	Staff Salaries	Salaries and wages for November	£2,551.72	Standing Orders	HMRC	Ni and Income Tax	£408.22	Bank Transfer	Shropshire County Pension Scheme	Pension contribution	£654.79	Bank Transfer	Zoom	Videoconference fee	£14.39	Debit Card	St Georges Public Rec Committee	Grant	£510.00	Bank Transfer	Age UK Shropshire Telford & Wrekin	Grant	£500.00	Bank Transfer	Little Dragons Childcare Centre	Grant	£1,000.00	Bank Transfer	Friends of Granville Country Park	Grant	£100.00	Bank Transfer	Midland Lifting Solutions	LOLER inspection of Christmas lights fixing points	£720.00	Bank Transfer	I&A Publishing Ltd	Printing and distribution of the newsletter	£944.00	Bank Transfer	JCE Electrical Contractors	High level bulb replacement	£90.48	Bank Transfer	Cartridge People	Toner for the printer	£124.59	Debit Card
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M&G	Bingo tickets etc for events	£22.18	Debit Card
Priorslee Property Services	Construction of 'Percy the Snake' and installation of a polycarbonate sheet to protect it	£1,167.47	Bank Transfer
Boultons of Shropshire	Coach hire	£1,070.00	Bank Transfer
<b>Total</b>		<b>£9,877.84</b>	

- (b) Budget Comparison Report for the 7 months ended 31<sup>st</sup> October 2021  
This was not yet ready to share, since a VAT invoice for one of the payments was awaited.
- (c) Finance Checks for the quarter ended 30<sup>th</sup> September 2021  
Cllr I Fletcher had completed the finance checks for July – September 2021 and was satisfied that the accounts were being kept correctly. The report was noted and Cllr I Fletcher and the Clerk were thanked for their work on the accounts.
- (d) Quotation for Rialtas Business Solutions accounting software licence and support  
The Clerk reported that the Rialtas Finance software is easy to use and that the support provided by Rialtas is excellent.  
**Resolved:** to accept the quotation for 2022/23 as follows:
  - Annual fee for maintenance and support £129.00
  - Fee for the year-end close-down £600.00
- (e) Quotation for a replacement ceiling light  
The Clerk reported that having checked the buzzing ceiling light in the Parish Council office, JCE Electrical Contractors recommended replacement with a modern LED fitting at a cost of £250.00  
**Resolved:** to accept the quotation.
- (f) Revised Fixed Asset Register  
The Fixed Asset Register had been revised to include the new Christmas lights for Priorslee.  
**Resolved:** to adopt the revised Fixed Asset Register subject to the inclusion of the Priorslee Village Green sensory garden which cost £4,000.  
The Clerk was asked to find out whether depreciation should be taken into account when revising the Fixed Asset Register.

102/21 **Armed Forces Covenant**

Having adopted and signed the Armed Forces Covenant pledge at the previous meeting, it will be important to ensure that it is taken into account when planning and carrying out Parish Council activities.  
**Resolved:** to nominate Cllr R Cadman to be the Armed Forces Champion for the Parish Council.

103/22 **Environment/Public Realm**

- (a) Community Action Team (Enforcement) Update  
A report on activities in October and November 2021, including the number of parking tickets issued, will be obtained for the next meeting. The Clerk reported that the Enforcement Team are posting photographs on the whats app group so that she knows where they have been patrolling.

	<p>It was noted that there are again problems with motorists leaving their engines running while waiting for children to come out of Priorslee Academy which affect air quality near the school.  <b>Resolved:</b> to ask Cllr I Fletcher to raise this with the Health &amp; Well-being Scrutiny Committee.</p> <p><u>Community Action Team (Public Realm) Update</u>  The Clerk gave a verbal report.  <b>Resolved:</b> to thank the CAT team for making such a good job of putting up the lamp post poppies in the parish.</p> <p><u>Quotations for the Hanging Baskets in 2022</u>  This was deferred to the next meeting because one of the quotations had not yet been received.</p> <p><u>Grit Bin request – Blackstone Drive</u>  A request had been received from a resident of Blackstone Drive for another grit bin to be located at the top end of Blackstone Drive where the road surface becomes very slippery in icy conditions.  <b>Resolved:</b> to obtain another grit bin and to put it in the location suggested by the resident who had requested it.</p>	
104/22	<u>Gower Project Update</u>	
	The Chair of the Gower working group read out the notes of the working group meeting held on Thursday 11 <sup>th</sup> November 2021. Noted.	
105/22	<u>Health &amp; Safety</u>	
	Nothing to report.	
106/22	<u>Community Projects and Events</u>	
	<p>The Community Projects and Events Officer's update report was received and noted.  <u>Coach Trip to Chester, Wednesday 17<sup>th</sup> November 2021</u>  Three coaches will be going to Chester, with around 100 people attending the trip.</p> <p><u>Fish and Chip Supper with Bingo, Friday 19<sup>th</sup> November 2021</u>  This will be in the School Hall so that up to 30 people can be accommodated safely.</p> <p><u>Christmas Lights Event, Friday 3<sup>rd</sup> December 2021</u>  The Parish Council will be running a free children's craft stall linking in with the theme of 'Jack and the Beanstalk', since characters from the pantomime will be switching on the lights.</p>	
107/22	<u>Correspondence</u>	
	There was none.	
108/22	<u>Next Meetings</u>	
	<p>The next meeting will be a Parish Council Meeting to be held at 7.00 p.m. on Tuesday 14<sup>th</sup> December 2021 with Christmas refreshments afterwards.</p> <p>The meeting closed at 8.40 p.m.</p>	

Signed by Chairman..... Date.....