

Minutes



Meeting held: St Georges & Priorslee Parish Meeting			
Date: Tuesday 20th June 2017 7pm at St Georges & Priorslee Parish Centre			
Chairman: Cllr Richard Overton			
Minute Taker: Wendy Tonge (Parish Clerk)			
Present:			
Councillors:	R Overton	S Malpass	I Fletcher
S Overton	Mrs B Richards	S Ali	R Williams
J Minor	T Hoof		
In attendance:	6 Members of the public		

31/18	Public Question time	
(a)	Albion Hill A complaint was received regarding the poor state of the road leading from the Bus stop on Albion Hill to the Old Chapel, and from the alternative direction from Laburnums to Willows Road, the road surfacing appears to be sinking with a number of potholes appearing – the Clerk undertook to report it to T & W Council.	
(b)	30 MPH markings on Willows Road A complaint was received regarding the original 30MPH road markings on Willows Road, these are no longer visible, and require re-painting – the Clerk undertook it to report to T & W Council	
(c)	Parking on Pavements- End of Albion Street A complaint was received regarding the number of cars constantly parking on the pavement at the end of Albion Street and also cars parking outside the Wrekin Housing development in Gower Street. It was stated that this is primarily a Police matter. Councillor Overton undertook to once again speak to the Highways Department to press for double yellow lines to be installed, and to the Police for enforcement. The Clerk undertook to contact the Wrekin Housing Trust to request they remind tenants and visitors not to park their vehicles along the pavement.	
d)	Surface dressing – Albion Street A complaint was received regarding the number of potholes on Albion Street, it was felt this was primarily due to the final road coating not being applied - the Clerk undertook to report this to T & W Council.	
32/18	Apologies	
	Cllr Mrs J Overton - unwell Mrs V Fletcher – Indisposed Resolved: that Cllr Mrs V Fletcher be granted a 6 months leave of absence, whilst recovering from her recent accident.	
33/18	Declarations of interest	
	Councillor I Fletcher declared an Interest in all Planning Matters and undertook not to vote. Members agreed that they would make any other declarations if they arose during the meeting.	
34/18	Minutes	
	Amendment to Minute19/18, to amend that Cllr I Fletcher’s name be removed as a representative on the Granville Management Group, and amendment to Minute 22/18 be amended from £4948.57 to £5938.28 Resolved: that subject to the above amendment, the minutes of the meeting held on Tuesday 16 th May 2017, having been previously circulated be signed by the Chairman as a true record.	

35/18	Clerks update on matters arising	
	No matters arising	
36/18	Clerks Report	
(a)	<p>St Georges & Priorslee Parish Council Senior Citizens Outing to Llandudno, Monday 14th August 2017.</p> <p>Dates of the ticket sales to Llandudno had been previously circulated. The dates are to be advertised in the next edition of the Parish Newsletter, and posted on the Parish Noticeboards and Facebook Page.</p> <p>Coach Departing 9.15am from The Co-op, Priorslee Avenue or at 9.30am from The Parish Centre, Grove Street, St Georges. Return coach departing Llandudno at 4.30pm.</p> <p>Own arrangements for lunch with a £7 contribution from the Parish Council plus return of £3 deposit.</p> <p>Tickets available from:</p> <ol style="list-style-type: none"> 1.Tuesday 1st August '9.30am – 11.30am' at The Parish Centre, Grove Street, St Georges 2.Wednesday 2nd August '9.30 am – 11.30am' at The Parish Centre, Grove Street, St Georges 3.Thursday 3rd August '10am to 12 Noon' at The Lakeside Nursery Café, Priorslee 4.Monday 7th August '9.30am – 11.30 am' at The Parish Centre, Grove Street, St Georges 5.Tuesday 8th August '9.30 – 11.30 am' at The Lakeside Nursery Café, Priorslee 6.Wednesday 9th August '9.30 am – 11.30 am' at The Parish Centre, Grove Street, St Georges <p>Resolved: that the allocated ticket times be approved and Councillors R Overton, S Overton, S Malpass, T Hoof and resident volunteer Mr E Dabbs are available to assist the Clerk on the day with the supervision of coaches and allocation of lunch money.</p>	
(b)	<p>Parish Centre</p> <p>A quote has been provided following a recent fixed wiring inspection by JCE Electrical & Sons Ltd, where a total number of 4 faults were found in the Green Room.</p> <p>Resolved: that the quote from JCE Electrical & Sons Ltd for £240 be accepted and a request for the timer on the outside light be extended to 10pm.</p> <p>The Clerk was pleased to report the new meeting room tables are now in place at the Parish Centre, the old tables have been delivered to Donnington & Muxton Parish Council.</p> <p>The Clerk informed Council that all of the Parish Centre PAT – Electrical Testing to all appliances has now been completed.</p>	
37/18	Planning	
(a)	<p>Planning application dealt with under delegated Powers during June 2017</p> <p>Resolved: that the following decisions taken under delegated powers be approved:</p> <ol style="list-style-type: none"> 1.Application number TWC/2017/0439 Site address The Co-operative Food, Priorslee Avenue, Priorslee, Telford, Shropshire, TF2 9NR Description of proposal Installation of glazed panel above existing automatic doors Resolved: No objection 2.Application number TWC/2017/0419 Site address Clovelley, Church Street, St Georges, Telford, Shropshire, TF2 9NA Description of proposal Continuation of use of part of dwelling (Use Class C3) to a childminders (Use Class D1) Resolved: No objection 	
(b)	<p>Planning Application for consideration</p> <ol style="list-style-type: none"> 1.Application number TWC/2016/0812 – request made to extend closing date. Site address Site of Greenacres and The Bungalow, Church Street, St Georges, Telford, Shropshire Description of proposal Outline application for layout, appearance, scale and access for the erection of 4no. semi detached dwellings following demolition of existing 2no. bungalows with landscaping reserved ***Additional Information Received*** Resolved: Objection – Original call in application for Cllr T Hoof to remain. 2.Application number TWC/2016/1037 – request made to confirm closing date. Site address Garage, New Street, St Georges, Telford, Shropshire, TF2 9AW Description of proposal Change of use from car repairs (Class B2) to car sales and car repairs (Class B2 and sui generis) erection of a double garage, fencing, gates and retaining wall Resolved:Objection – concern for car sales plans and negative impact on local residents 3.Application number TWC/2017/0465 Site address Wesley House, 4 Station Hill, St Georges, Telford, TF2 9AA Description of proposal Conversion of former Homeless Hostel into 12no. residential units with associated landscaping and parking Resolved:No objection, but concern for vehicles exiting the site to be raised 4.Application number TWC/2017/0470 Site address 30 Kesworth Drive, Priorslee, Telford, Shropshire, TF2 9TE Description of proposal Erection of a single storey front extension Resolved: No Objection 5.Application number TWC/2017/0887 Shifnal Road, Care Home 	

	<p>Correspondence has been received from Ian Lowe, Telford & Wrekin Council Senior Planning Officer notifying Cllr Roy Williams the application will be presented to Planning Committee on 28th June 2017. Cllr Williams is required to register with Democratic Services a week in advance if he intends speaking at the meeting.</p> <p>Resolved: Objection – original Call-in application to remain, Cllr R Williams to speak to Plans Board on 28th June 2017 and raise objections for the development.</p> <p>6. Provisional enquiry application – 37no swellings at Snedshill</p> <p>Resolved: No objection – request to be made regarding revisiting the proposal for an improved traffic management scheme.</p> <p>Plans received and 'Full Granted' by Telford & Wrekin Council</p> <p>1.Application number TWC/2017/0351</p> <p>Site address The Co-operative Food, Priorslee Avenue, Priorslee, Telford, Shropshire, TF2 9NR</p> <p>Description of proposal Installation of 1no. Internally illuminated projector, 1no. Internally illuminated fascia sign, 1no. Non-illuminated acrylic text, 5no. Non-illuminated wall mounted panels and 1no. non-illuminated post mounted sign</p>																																																																																															
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(d)	<p>Pre-Application Advice Plans received by Telford & Wrekin</p> <p>Cllr R Williams confirmed he is in receipt of the plans on a weekly basis - no matters were raised.</p>																																																																																															
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(b)	To confirm receipt of half yearly precept payment 2017/18 from T&W Council for £75,000 and receipt for the 2016/17 VAT return for £12,402.																																																																																															
39/18	Grant allocation Fund																																																																																															
	<p>A schedule of Grant Applications had been previously circulated to all members for consideration.</p> <p>Resolved: that the following grants be made:</p> <p>(a) Turnpike court residents association – £250 Cheque number 011274</p> <p>(b) Telford Chin-Woo – No grant awarded</p>																																																																																															
40/18	Parish Matters Newsletter July 2017																																																																																															
	<p>A copy of the July Parish Matters Newsletter had been previously circulated to all Members.</p> <p>Resolved: Future editions of the newsletter needs to highlight to residents the key areas of concern they have raised, and how the Council are responding to address the concerns –'you said, we did' .</p>																																																																																															

41/18	Parish Environmental Team Report	
	<p>A copy of the of the PET Management meeting had been previously circulated to all Members: St Georges & Priorslee Parish Council PET Meeting held Thursday 8th June 10.00am at TWS site Granville, Donnington Present: Wendy Tonge (Parish Clerk), Phil Pritchard (T&WC) Derek Carr (TWS)</p> <p>1.Litter Bins Church Street: The open top concrete and metal bin outside the post office have been replaced. The new bin due to be installed outside the Shop is currently on order, and should be in place very soon. The new bins have been funded by Telford & Wrekin Council and will be emptied by TWS. Bargain Booze shop, St Georges: Phil confirmed the open top concrete bin outside the Bargain Booze shop will be replaced as part of the replacement programme scheme. Telford Way (A5): The Clerk reported she had recently met with a local resident who raised ongoing littering and dog fouling issues. Action: Derek to add the new bin on Church Street located directly outside of the shop on to the TWS programme, and also arrange for regular emptying of the new bin recently installed at Gatcombe Way. Phil to organise replacement bins outside the Bargain Booze Shop on Gower Street. Derek to add the A5/ Telford Way on the PET fortnightly programme of litter picks and ask Adrian Banham to monitor for litter and dog fouling, with future consideration that a new bin/Anti dog fouling sign maybe installed half way between the 2 Islands along the A5. General: The Clerk reiterated concern for the ongoing reports the Parish Council were receiving from residents for overflowing bins around Priorslee, she asked for reassurance that the operatives responsible for the emptying were carrying out the work as designated on their schedule. Action;Derek to investigate and monitor closely that the operative is carrying out the schedule, particularly in the Priorslee Area. Hotspots include: The Lay-by at the side of the Lake, Bin at the end of the lane (Old Shifnal Road,Priorslee Village) Bins outside Redhill School, Bromley Way Play Area, the bottom of Teece Drive and around The Flash.</p> <p>2.Dog Fouling Signs The signs are now in place, and will remain until the end of August 2017. Action: It was agreed to monitor the effectiveness of the trialling of signs, prior to the Parish purchasing them permanently.</p> <p>3.Hanging Basket & Plants for Parish Centre The Clerk requested a Hanging basket and summer plants for the Parish Centre Action: Derek to organise with Mark Seabrook.</p> <p>4.Information Boards – The Flash Progress had been slow in developing the work with Shropshire Wildlife Trust. Action; The Clerk to contact Becky Eade at T&WC for advice.</p> <p>5.Christmas Trees Permission to plant 2 additional Christmas Trees along Gatcombe needs to be explored, also the planting of a new tree in Snedshill Way Green. Action: The Clerk to contact Amanda Roberts at T&WC. Derek to ask Mark Seabrook regarding a slow growing tree for Snedshill Way Green.</p> <p>6.Staff Cover during holiday and sick leave The Clerk expressed concern that adequate cover was being provided in the absence of the PET Operative during holiday and sickness cover. Derek gave reassurance that if given adequate notice, cover is always provided in during any absence.</p> <p>7.Walkway – St Georges Sports & Social Club The Clerk shared a request from Cllr Roy Williams to organise the cutting back of overhanging shrubs on the perimeter of the Sports & Social Club field. Action: Phil P to arrange for the Community Payback Service to carry out the work, and to contact Cllr Williams to clarify the exact location before the work commences.</p> <p>7.Apprentice Phil confirmed Jake's leaving date is 7th August 2017, and provided verbal feedback on his performance. Action; The Clerk to add The Apprentice as an Agenda item for discussion at the next Parish Meeting.</p> <p>Meeting ended 11.30am Matters raised The concrete rubbish bin located near the Wooden Footbridge, at the entrance to The Flash is in poor condition. Resolved: that the Clerk makes a request to T&W Council for the bin to be replaced.</p>	
42/18	Dog Fouling signs	
	Cllr T Hoof informed Members the matter he originally wished to raise was now resolved. Resolved: that the dog fouling signs agenda item be cancelled.	
43/18	Holyhead Road	
	As previously raised, the Parish Council continue to have serious concerns for the speeding of traffic and safety for both drivers and pedestrians along this stretch of road. Following a number of complaints recently	

	<p>received from concerned residents regarding speeding, specifically following a collision which occurred on the 12th May 2017 near the Aldi/Wickes access point, involving a female pedestrian who was hit by an oncoming car and sustained serious injuries. The Clerk confirmed she has been in correspondence with Adam Brookes, T&WC Highways Team Leader who has agreed to contact the Police for details and had forwarded options for possible solutions.</p> <p>Resolved: that the Clerk contacts Adam Brookes to raise the matters discussed and request the following action be taken:</p> <ul style="list-style-type: none"> • T&W Council undertake a pedestrian assessment to establish what facilities are required at this location • T&W Council undertake a full traffic assessment of the road stretching from Priorslee Island to the Greyhound Island. • T&W Council produce a full report of the findings and present back to Members. 	
44/18	The Parish Plan	
	<p>A copy of the Parish Plan had been previously circulated, Council considered the formation of Themed Task and Finish Groups to take responsibility for the implementation of the Parish Plans key objectives.</p> <p>Resolved: that the following members form a Parish Plan Committee to act and carry out under delegated powers the delivery of the key objectives as set out in the Parish Plan within the allocated Community Projects budget, an agreed maximum of £10,000 can be allocated to a single project without approval from Full Council. Committee to be comprised of: Councillors R Overton, R Williams, I Fletcher, B Richards and T Hoof</p> <p>Vote:5:4</p>	
45/18	Staffing Committee – date of next meeting	
	Resolved: The next Staffing Committee Meeting will be held on Thursday 29 th June 6pm at the Parish Centre.	
46/18	Correspondence	
(a)	Telford University Training Events (previously circulated)	
(b)	<p>Dave Hanley, Service Delivery Manager - Environment & Neighbourhood Services meeting to discuss the future grounds and cleansing service.</p> <p>Resolved: that the Clerk request Dave attends a future meeting as Guest Speaker with an allocated time of no more than 30 minutes for this Agenda item.</p>	
(c)	Telford & Wrekin Highways Dept :Speed indicator devices, Church Street, St Georges	
(d)	Thank you letter & photo: Priorslee Pre-School	
(e)	Invitation from the East Telford Benefice – Inauguration of a new ministry 24/07/17 7pm at Holy Trinity Oakengates	
(f)	Invitation from Wellington Town Council – Mayors Civic Sunday 25 th June 6.30pm	
	Chairman.....Date.....	