



St Georges & Priorslee Parish Council  
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**NOTICE OF A PARISH COUNCIL MEETING to be held at 7.00 p.m. on Tuesday 21<sup>st</sup> September 2021**

**The meeting will be held in the School Hall, St Georges C of E Primary School, London Road, St Georges, Telford, TF2 9LJ**

If you wish to attend, please contact the Clerk in advance, using the contact details above, to book a place.

**Note:** please access the School Hall via the Parish Centre

#### AGENDA

- 1) Public question time: 15 minutes is allowed for members of the public to raise their concerns
- 2) Apologies
- 3) Declarations of Interest:
  - a) Personal
  - b) Prejudicial
- 4) Minutes
  - a) To approve the minutes of the Parish Council Meeting held on 20<sup>th</sup> July 2021
  - b) To approve the minutes of the Extraordinary Parish Council Meeting held on 17<sup>th</sup> August 2021
- 5) Clerk's update on any matters arising from the previous meeting
- 6) Planning
  - a) Planning Applications for August and September 2021 – to consider
  - b) Planning Decisions notified by Telford & Wrekin Council – to note
- 7) Finance
  - a) To approve payments of accounts due in September 2021
  - b) Budget Comparison Report for the 5 months ended 31<sup>st</sup> August 2021
  - c) Budget Virements – to agree
  - d) Creation of Earmarked Reserve for Councillor's Pride Christmas Lights funding – to agree
  - e) Review of Financial Risk Management Assessment
  - f) Completion of External Audit

- 8) Review of Policies:
  - a) Councillors' Code of Conduct
- 9) Environment/Public Realm
  - a) Community Action Team (Enforcement) Update
  - b) Community Action Team (Public Realm) Update
  - c) Permanent Christmas Trees
  - d) Lease for Priorslee Clock Land
  - e) CCTV Maintenance Contract
  - f) Notice Board Repair
  - g) Teece Drive Play Area
- 10) Communications from parish residents:
  - a) Appointments at TELDOC
  - b) Noise from The Lion at Priorslee
- 11) Gower Project
  - a) Update on project
- 12) Health & Safety
  - a) General Risk Assessment
  - b) Fire Risk Assessment
  - c) Renewal of Safety Surface at the Freeston Avenue Play Area
- 13) Community Projects & Events
  - a) Report from the Community Projects & Events Officer
  - b) Arrangements for Remembrance Sunday 14<sup>th</sup> November 2021
  - c) Christmas Lights Event, Friday 3<sup>rd</sup> December 2021
- 14) Correspondence received:
  - a) Police & Crime Commissioner Draft Safer West Mercia Plan 2021-2025
  - b) Telford & Wrekin Highways TRO-2021-08 A4620 Donnington – Priorslee
- 15) Date of Next Meeting – Tuesday 19<sup>th</sup> October 2021

Yours faithfully



Parish Clerk/Responsible Finance Officer