

Minutes



Meeting held: St Georges & Priorslee Parish Meeting
Date: 7 p.m. on Tuesday 16th March 2021
Venue: A remote meeting by Zoom videoconference

Chairman: Cllr Richard Overton

Minute Taker: Vicky Brain (Parish Clerk/Responsible Finance Officer)

Present:

Councillors:	R Overton (Chairman)	R Cadman	E Dabbs
	I Fletcher	Mrs V Fletcher	S Handley
	Mrs B Richards	Mrs M Warner	R Williams
	D Wright		
In attendance:	J Ellis, Parish Support Officer		

121/21	Public Question time	
	<p>There were two members of the public present. The following matters were raised:</p> <p><u>The Gower Refurbishment Project</u></p> <ul style="list-style-type: none">• Louise Bremner commented that there have not been any recent updates about the project posted on the Nuplace website.• Louise Bremner repeated the comments that she had made at previous meetings that the Gower Heritage & Enterprise Foundation had been successful in obtaining potential funding for a part refurbishment of the building but that it was not acknowledged in the recent Telford & Wrekin Council letter to local residents. She said that Telford & Wrekin Council had not engaged with her when she tried to raise this with the Council.• Louise Bremner informed the parish council that there is an online petition to ask for the play area and community allotment to be reopened in time for the Easter holidays. At the time of the meeting 220 people had signed the petition.• Louise Bremner asked how the community could be represented on the Gower working group. The response was that the Chair of the Gower Heritage & Enterprise Foundation is a member of the Gower working group.• Alan Gaut said that residents who live opposite the Gower site have noticed that visitors to the site are not wearing appropriate PPE for a construction site. <p>The Chairman responded that the above-mentioned concerns would be passed on to Telford & Wrekin Council.</p>	
122/21	Apologies	
	There were no apologies.	

123/21	Declarations of interest
	<ul style="list-style-type: none"> • Cllr I Fletcher declared an interest because of his position on the Borough Council Planning Committee and said that he would take no part in discussions about planning matters, nor would he take part in discussions about the Gower project. • Cllr Mrs V Fletcher declared an interest as a substitute member of the Borough Council Planning Committee and reserved her right to speak and/or vote on planning matters. • Cllr D Wright declared a non-pecuniary interest as Telford & Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters. • Cllr D Wright declared an interest as a co-signatory of a letter from Telford & Wrekin Council that had been sent to residents regarding the proposed expansion of Holy Trinity Academy (this refers to Agenda Item 13 – Correspondence). <p>Members agreed that they would make any other declarations if they arose during the meeting.</p>
124/21	Minutes of previous meetings
	<p>Resolved: that the minutes of the Parish Council Meeting held on 16th February 2021, having been circulated, be agreed and signed by the Chairman as a true record.</p>
125/21	Notice of Casual Vacancy
	<p>The casual vacancy was advertised for the statutory notice period but no requests for a by-election to be held were received. Applications will now be sought from any qualified person who wishes to stand for co-option onto the parish council.</p> <p>Resolved: to adopt the following timetable: Written applications to be made to the Clerk to the Council by midday on Tuesday 13th April 2021 and that these will be considered and voted upon at the Parish Council Meeting to be held on 20th April 2021.</p>
126/21	Clerks Update Report
	<p>The Clerk's update was received and noted.</p> <p><u>Telford & Wrekin Council Public Rights of Way Strategy</u> An e-mail had been received from Andrew Careless, Senior Rights of Way Officer, regarding the review of the Definitive Map, stating that the review is based on events relating to specific issues rather than an investigation of the whole map. This was discussed and it was felt that this differed from information given by Telford & Wrekin Council on a previous occasion.</p> <p>Resolved: to invite Andrew Careless to a Parish Council Meeting in order to clarify the process for reviewing the Definitive Map.</p> <p><u>Streetlighting</u> The Clerk had contacted the Telford & Wrekin Streetlighting team to ask whether there had been any research into whether the contrast between brightly lit and unlit areas with LED streetlighting had caused any accidents to vehicles or pedestrians. The local Traffic Engineer had replied to say that she was not aware of any research. This was a disappointment to councillors since they had been led to believe that some research would be done.</p> <p>Resolved: to ask the Police if they are aware of any problems caused by LED lighting.</p> <p><u>Remote Meetings after 6th May 2021</u> Information had been received from the National Association of Local Councils (NALC) reminding councils that the legislation allowing for remote meetings will</p>

	expire on 6 th May 2021. NALC is campaigning for this to be extended so that councils can continue to meet remotely. Noted.	
127/21	Planning	
(a)	<p>Planning Applications received from Telford & Wrekin Council for consideration at Parish Council Meeting on 16th March 2021:</p> <p>TWC/2020/0824 Site address: Land adjacent to 'The Trees' bungalow, The Nabb, St Georges, Description of proposal: Erection of two storey detached dormer dwelling and associated parking access. Amended plans received. Resolved: No Objection</p> <p>TWC/2020/0905 Site address: 22 Finchale Avenue, Priorslee, TF2 9YE Description of proposal: installation of first floor balcony on front elevation Notification of an appeal. Noted</p> <p>TWC/2021/0182 Site address: 8 Lark Rise, St Georges, TF2 9TP Description of proposal: crown reduction up to 2.5m and overall branch end reduction up to 3m to 1no Turkey Oak tree Resolved: No Objection</p> <p>TWC/2021/0223 Site address: Redhill Clay Pit, Redhill Way, St Georges Description of proposal: Variation of Conditions 14 (development carried out in accordance with the deposited plans) of planning permission TWC/2010/0152 (erection of 337 dwellings, NEAP, Balancing pond, associated highway and landscaping works) to allow amendments to previously submitted plans Resolved: to comment as follows - The St Georges & Priorslee Parish Council has no objection to the proposed amendments to the previously submitted plans. However, given that the original planning consent for the site was ten years ago, the Parish Council wants to be assured that current environmental and climate change policies will be taken into account when developing the site. For example, if any trees or hedges are removed, will they be replaced elsewhere within the development.?</p> <p>Having declared an interest in planning matters, Cllr I Fletcher did not take part and Cllr V Fletcher reserved the right to speak and/or vote.</p>	
(b)	<p>Results of Planning Applications notified by Telford & Wrekin Council</p> <p>TWC/2020/1044 Site address: 2 Powell Road, Priorslee, TF2 9RU Description of proposal: erection of first floor side extension, conversion of existing garage to habitable room, replacement of existing conservatory roof and alterations to existing driveway. Full Granted</p> <p>TWC/2021/0023 Site address: 2 The Sutherlands, School Street, St Georges, Tf2 9LW Description of proposal: erection of single storey rear extension Full Granted</p>	

TWC/2021/0037
 Site address: Lawn House, 32 Priorslee Village, TF2 9NW
 Description of proposal: crown lift to achieve a 4m height clearance from highway/footpath, 2m clearance from end elevation of neighbouring property and removal of dead wood & branches to 1 no. Turkey Oak tree.
 Tree Preservation Order Granted

128/21 Finance

(a) Expenditure Approvals List

It was noted that the St Georges Partnership would not be organising the usual St Georges Day event, but that they had decided to order bunting and a banner to decorate the centre of St Georges. A request had been submitted to the parish council for a contribution towards the cost of the bunting (£360.72 including VAT) and the banner (£30.00). Given that the parish council has a budget for supporting community events, it was **Resolved**: to contribute £390.72 towards the cost of the bunting and the banner.

Resolved: that the following expenditure for March 2021 be approved.

Name	Particulars	Amount	Detail
Staff Salaries	Salaries and wages for March	£1,896.83	Standing Orders
HMRC	NI and Income Tax	£373.18	Bank Transfer
Shropshire County Pension Scheme	Pension contribution	£466.85	Bank Transfer
Zoom	Videoconference fee	£14.39	Debit Card
Telford & Wrekin Council	Domain Renewal	£73.20	Bank Transfer
Aldi	Provisions for breakfast packs 22/2/21	£85.95	Debit Card
Aldi	Provisions for breakfast packs 1/3/21	£95.88	Debit Card
Aldi	Provisions for breakfast packs 8/3/21	£101.42	Debit Card
Aldi	Provisions for breakfast packs 15/3/21	£87.30	Debit Card
I&A Publishing Ltd	March parish newsletter	£964.42	Bank Transfer
Telford & Wrekin CVS	Grant approved at February meeting	£370.00	Bank Transfer
St Georges Partnership	Contribution towards the cost of bunting and the banner for St Georges Day	£390.72	Bank Transfer
Wrockwardine Wood & Trench Parish Council	Hire of idverde Added Value Operative	£3,882.00	Bank Transfer
Total		£8,802.14	

(b)	<p><u>Budget Comparison Report</u> The budget comparison report for the eleven months ended 28th February 2021, together with a report explaining why the Superannuation and Wages budgets were overspent was received. Noted.</p>	
(c)	<p><u>Quarterly Finance Checks for Q2 and Q3 of 2020/21</u> Cllr I Fletcher presented a report on the Quarterly Finance Checks for the second and third quarters of 2020/21. There were no open matters. Resolved: to note the report and to thank Cllr I Fletcher for carrying out the checks.</p>	
129/21	Environment/Public Realm	
(a)	<p><u>Community Action Team</u> The Clerk gave a verbal report regarding the new Community Action Team which will start on 1st April 2021. The Public Realm team will consist of the current Added Value Operative plus an apprentice (subject to successful recruitment). They will have a new electric vehicle, branded with the Community Action Team logo and the parish council logo. The Public Realm team will be shared with the Wrockwardine Wood & Trench Parish Council – 3 days a week for WWTPC and 2 days a week for SGPPC. Jobs will be logged via a new My Telford account. There will be the equivalent of 2 days per week of Enforcement Officer time. This will not be a specific Enforcement Officer but will be a buy-in to the Telford & Wrekin Council Enforcement Officer team. Enforcement Officers will log in to the online system to show which road they are working on. The Clerk will have monthly meetings with Richard Walmsley, the Enforcement lead point of contact. Photographs of the CAT team at work will be shared on Twitter. Resolved: to set up a Parish Council Twitter account. Concern was expressed as to whether the parish council will receive its fair share of Community Action Team time and whether all areas of the parish will be covered. Resolved: to ensure that regular monitoring reports are received.</p>	
130/21	Gower Project Update	
	<p>The Chairman of the Gower working group gave an update. The internal layout of the building has been discussed in detail. There are constraints because of the shape of the building and the rigorous requirements of the Conservation Officer. However, the working group has reached a point where they are happy with the proposed layout. The plans and elevations will be shared with the parish council as a whole before the planning application is submitted towards the end of May. Resolved: to have a meeting separate to the Parish Council Meeting to look at the plans and elevations, with attendance optional. Community engagement, via the Nuplace website, should be starting within the next week or so.</p>	
131/21	Health & Safety	
	This is standing item on the Agenda, nothing to report on this occasion.	
132/21	Community Projects and Events	
	<p><u>Recruitment of a new Community Projects & Events Officer (CPEO)</u> The schedule for recruiting a new CPEO was shared for information. The closing date for applications will be 19th March 2021.</p> <p><u>Parish Council Events in 2021</u> Given the uncertainty over the dates on the roadmap for coming out of lockdown, it was Resolved: that the Priorslee Summer Fair, usually held in June, will be postponed.</p>	

133/21	Correspondence	
(a)	<u>Carers Centre – Thank you letter</u> An e-mail thanking the parish council for the £379 grant towards their ‘Carers Me-Time’ creative project was received. The grant had been acknowledged in the Carers Centre newsletter. Noted.	
(b)	<u>Telford & Wrekin Council – Public Notice</u> regarding the proposed expansion of Holy Trinity Academy from 900 to 1200 pupils. Local residents have received a letter from Telford & Wrekin Council and have been given an opportunity to register their interest or make a comment online. The consultation ends on 23 rd April 2021. It was noted that there is going to be a separate planning application regarding the installation of fencing around the Teece Drive playing fields. Cllr Mrs V Fletcher said that the original proposal for the school was for 1200 pupils and that the original planning permission allowed for the playing fields to be fenced off, with a Community Use Agreement in place. Noted.	
134/21	Next Meeting	
	The next meeting will be a Parish Council Meeting to be held at 7.00 p.m. on Tuesday 20 th April 2021. The meeting closed at 8.28 p.m.	

Signed by Chairman..... Date.....