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| **Minutes** |
| Meeting held: St Georges & Priorslee Parish Meeting |    |
| Date: Tuesday 16th July 2019 7pm at St Georges & Priorslee Parish Centre |
| Chairman: Cllr Richard Overton  |
| Minute Taker: Wendy Tonge ( Parish Clerk) |
| Present: |
| Councillors: | D Wright  | Mrs B Richards | S Handley |
| I Fletcher | Mrs M Warner | E Dabbs | R Cadman |
| Mrs V Fletcher | R Williams | S Handley | S Overton |
| In attendance: | 4 Members of the public |  |  |
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| 57/20 | Public Question time |  |
|  | Blocked drains New St/Albion StNotification was received that the roadside drains remained blocked – Cllr D Wright undertook to report the matter to Telford & Wrekin Council. |  |
| 58/20 | Apologies |  |
|  | None received. |  |
| 59/20 | Declarations of interest |  |
|  | Cllr D Wright and Mrs V Fletcher declared an interest on all planning matters, due to their Borough Council duties and reserved their right to comment on applications where appropriate. Cllr I Fletcher declared an interest on all planning matters. Members agreed that they would make any other declarations if they arose during the meeting. |  |
| 60/19 | Minutes of previous meeting |  |
| (a)(b) | Resolved: that the minutes of the following parish council meetings, having been circulated be signed by the Chairman as a true record.Parish Meeting held 16th June 2019Parish Plan Committee held 3rd July 2019 |  |
| 61/20 | Clerks update on matters arising |  |
|  | No matters arising. |  |
| 62/19 | Planning |  |
| (a)(b)(c) | **Planning Application received from Telford & Wrekin Council for consideration**1.Application number TWC/2019/0547Site address Land West of, Castle Farm Way, Priorslee, Telford, Shropshire, Description of proposal Variation of Condition 16c & 30 of Planning Permission TWC/2017/0941 (Erection of 395 dwellings with creation of accesses, internal roads, associated infrastructure, landscaping and open space) to introduce a phased construction approach to firstly allow a three arm junctionRecommendation: Comment – Members fully supported the provision of traffic lights, but wished to ensure T&WC give serious consideration to implementing 40mph speed limit along the whole length of CFW.2.Application number TWC/2018/0846Site address Ashtrees, Station Hill, St Georges, Telford, Shropshire, TF2 9ABDescription of proposal Erection of a first floor extension, two storey front extension, bay window to front and installation of 9no. dormer windows \*\*\*Amended plans received\*\*\*Recommendation: No objection3.Application number TWC/2018/0320Site address: Timber Yard, Dukes Street, St Georges, TelfordCllr Williams feedback the response from T&WC Planning Officer on the comments made by parish members at the previous parish meeting.Resolved: that the Clerk query the following points with the Planning Officer:* Why did the carpark area not appear in the original planning application?
* What is the current status of ownership of the land with regards to the boundary/car park area?

**Plans received and ‘Full Granted’ by Telford & Wrekin Council**1.Application number TWC/2019/0443Site address 12 Buttermere Drive, Priorslee, Telford, Shropshire, TF2 9REDescription of proposal Erection of a first floor side extension over existing garage and utility2.Application number TWC/2019/0228Site address Land adjacent The Shires, Shifnal Road, Priorslee, Telford, ShropshireDescription of proposal Erection of three storey 71 bedroom care home with landscaping, associated access and parking3. Application number TWC/2019/0492Site address 4 Lapwing Gate, Priorslee, Telford, Shropshire, TF2 9SUDescription of proposal Erection of a single storey rear extension4. Application number TWC/2018/0980Site address 64 Priorslee Road, St Georges, Telford, Shropshire, TF2 9EBDescription of proposal Erection of a front porch and a single storey side and rear extension \*\*\*Amended description and amended plans received\*\*\*5. Application number TWC/2019/0418Site address 7 Board Close, St Georges, Telford, Shropshire, TF2 9PPDescription of proposal Erection of a two storey rear extensionParish Planning ProcessA draft copy of the parish council planning process had been previously circulated to all members.Resolved: that on completion of the amendment to paragraph five ‘the council hold its parish meetings on every 3rd Tuesday (except August and January)’ it be approved and the process be received and adopted. |  |
| 63/20 | Finance - Accounts |  |
| (a)(b)(c) | **Resolved: that the following accounts due for payment in July 2019 be approved**

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| **Name** | **Particulars** | **Amount**  | **Detail** |
| Staff Salaries | Wages | £2,256.58 | Standing Order |
| HMRC | NI & Income Tax July 2019 | £473.54 | Bank Transfer |
| Shropshire County Pension | July 2019 contribution | £505.83 | Bank Transfer |
| CO-OP | Refreshments for summer fete | £13.90 | Credit Card |
| Anthony’s Gardening Service | Lawn Cutting | £280.00 | Bank Transfer |
| Wem Town Council | Training Session for parish clerk | £84.00 | Bank Transfer |
| Nobridge Ltd | Play area inspections | £120.00 | Bank Transfer |
| I&A Publishing Ltd | Parish Newsletter | £749.42 | Bank Transfer |
| Hobbycraft | Craft material | £4.00 | Credit Card |
| B&Q | Canes for Fete | £4.90 | Credit Card |
| Sainsburys | Refreshments for Fete | £8.50 | Credit Card |
| Amazon | Litter pickers/staff uniform | £122.53 | Credit Card |
| Telford & Wrekin Council | Phone charges for PC | £23.59 | Bank Transfer |
| Leepo Sports Limited | Go-karts for Fete | £300.00 | Bank Transfer |
| Animals in Hand | Summer Fete | £455.00 | Bank Transfer |
| Rainbow Faces Ltd | Summer Fete | £288.00 | Bank Transfer |
| M Rowley | Summer Fete  | £100.00 | Bank Transfer |
| Mrs E Irving | Craft for Fete | £250.00 | Bank Transfer |
| British Telecom | Phone-line for PC | £121.38 | Bank Transfer |
| St John Ambulance | Summer Fete | £115.20 | Bank Transfer |
| Anthony’s Gardening Service | Lawn Cutting | £262.50 | Bank Transfer |
| Telford & Wrekin Council | Elections Charges | £9,079.00 | Bank Transfer |

Quarterly Finance ReportA copy of the quarterly internal finance report and a bank reconciliation was circulated to members.Resolved: that the quarterly statement and report by received and adopted.Cllr I Fletcher requested it be noted that the new bank mandate was not yet resolved. The Clerk confirmed the matter was being dealt with.Financial arrangements for annual outing to LlandudnoResolved: that the Clerk be assisted by the CE&P Officer to withdraw the appropriate amount of cash in advance of the planned outing. |  |
| 64/20 | Priorslee Clock |  |
|  | A copy of the final design and quoted supplied by Smiths of Derby had been previously circulated to all members.Resolved: that Smiths of Derby be awarded the contract to provide the replacement clock, at a cost of £17,592 (net price +vat). That the Clerk continues to work with Telford & Wrekin Council to procure the Contractor for all additional ground/civil works. |  |
| 65/20 | Community Projects & Events Officer: Update to Members |  |
|  | A written update was provided by the CP&E Officer on the following :* Parish Newsletter – recommendation to alter the current newsletter to A4.

Resolved: that the next parish newsletter be A4 size and staff explore alternative providers to ascertain if the current provider is value for money.* The Parish Council Summer Fete held on Saturday 29th June was well attended, with around 300 Adults and Children taking part in the day. Members asked that staff be thanked for their hard work and support in the organisation of the day.
* Reminder on the 19th July – Bingo/Fish & Chip Supper night 5-pm at the Parish Centre, places still available.
* Reminder for the Llandudno Outing on 6th August – Ticket sales going well. Coach escorts on the day will be Wendy, Audrey, Jess and Cllr R Overton, Cllr S Handley to confirm if he is available.
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| 66**/**20 | Parish Environmental Team |  |
|  | Details of an email received from Cllr S Davies, Leader of Telford & Wrekin Council had been previously circulated to all members.Resolved: due to a lack of information and detail, the parish council agreed it is not in a position to pursue any of the T&WC/Idverde ‘packages’ outlined in the email, and wished to continue with its previous decision to review how the first 12 months of the new contract has gone before making any further decisions. The Clerk was asked to clarify with T&WC what is the current Grounds and Cleansing programme for the parish. |  |
| 67/20 | T&WC Councillor Pride Fund 2019 |  |
|  | The Chairman provided members with an overview of the Fund including the Criteria for allocation of the fund - Section 8, relating to Town or Parish Council’s contributing through match funding.Resolved: that on the provisio that the parish council be fully consulted on all proposals before implementation of any scheme, the parish council provide match funding where appropriate. |  |
| 68/20 | Grit bin request |  |
|  | Resolved: that the Clerk identify the exact location and place an order for a grit bin to be placed in Urban Villas, St Georges. |  |
| 69/20 | Correspondence |  |
|  | The following notice of thanks have been received:* Hope House – parish grant
* Shropshire Playing Fields Association –parish grant
* 1st St Georges Rainbows and Brownies – parish grant
* Provision of Summer Fete – Resident from The Cloisters
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| 70/20 | Delegated Powers |  |
|  | Resolved: that the Chairman and the Clerk have delegated powers on all parish council matters during the August recess until the September meeting, that Cllr Roy Williams and the Clerk have delegated powers on all planning matters.Signed by Chairman………………………………………………Date…………………………………. |  |