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| **Minutes** | | | | | |
| Meeting held: St Georges & Priorslee Parish Meeting | | | | |  |
| Date: Tuesday 18th June 2019  7pm at St Georges & Priorslee Parish Centre | | | | |
| Chairman: Cllr Mrs Brenda Richards | | | | | |
| Minute Taker: Wendy Tonge ( Parish Clerk) | | | | | |
| Present: | | | | | |
| Councillors: | | D Wright | Mrs B Richards | S Handley | |
|  | | Mrs M Warner | E Dabbs | R Cadman | |
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| In attendance: | | 5 Members of the public | Mrs A Atkinson (Community projects & events officer) | Ms J Ellis (Parish Support Officer) | |
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| 37/20 | Public Question time | | | |  |
|  | Blocked drains New St/Albion St  Notification was received that the roadside drains remained blocked – Cllr D Wright undertook to report the matter to Telford & Wrekin Council. | | | |  |
| 38/20 | Apologies | | | |  |
|  | R Overton - Holiday  R Williams – Holiday  S Overton – Indisposed  I Fletcher – Borough Duties  Mrs V Fletcher – Borough Duties | | | |  |
| 39/20 | Declarations of interest | | | |  |
|  | Cllr D Wright declared an interest on all planning matters due to his Cabinet responsibility for Telford & Wrekin Councils Local Development Plan, and reserved his right to comment on applications where appropriate. Members agreed that they would make any other declarations if they arose during the meeting. | | | |  |
| 40/19 | Minutes of previous meeting | | | |  |
|  | Resolved: that the minutes of the parish council meeting held on 21st May 2019, having been circulated be signed by the Chairman as a true record | | | |  |
| 41/20 | Clerks update on matters arising | | | |  |
|  | Policies & Procedures  Draft copies of a Bullying & Harassment Policy and amended Communication Policy, have been previously distributed to members for comment. | | | |  |
| 42/19 | Planning | | | |  |
| (a)  (b) | **Planning Application received from Telford & Wrekin Council for consideration**  1.Application number TWC/2019/0418  Site address7 Board Close, St Georges, Telford, Shropshire, TF2 9PP  Description of proposal Erection of a two storey rear extension  Recommendation made under delegated powers: No objection  2. Application number TWC/2019/0443  Site address:12 Buttermere Drive, Priorslee, Telford, Shropshire, TF2 9RE  Description of proposal: Erection of a first floor side extension over existing garage and utility  Recommendation made under delegated powers: No objection  3.Application numberTWC/2019/0457  Site addressTelecommunications Mast, Canongate Depot, Canongate, Oakengates, Telford, Shropshire  Description of proposal:Replacement of the existing 15.0m monopole with a 20.0m high slimline lattice mast supporting 6no. antenna apertures, 4no. dishes and installation of 8no. ground-based equipment cabinets  Recommendation made under delegated powers: Objection – concerns for the height of the proposed Mast, possible intrusion on neighbouring properties.  4. Application number TWC/2018/0980  Site address: 64 Priorslee Road, St Georges, Telford, Shropshire, TF2 9EB  Description of proposal: Erection of a front porch, single storey side and rear extension and a detached garage \*\*\*Amended description and amended plans received\*\*\*  Recommendation: No objection  5. Application number TWC/2019/0480  Site address 85 Coniston Drive, Priorslee, Telford, Shropshire, TF2 9QZ  Description of proposal Erection of a single storey side and rear extension  Recommendation: No objection  6.Application number TWC/2019/0492  Site address 4 Lapwing Gate, Priorslee, Telford, Shropshire, TF2 9SU  Description of proposal Erection of a single storey rear extension  Recommendation: No objection  **Plans received and ‘Full Granted’ by Telford & Wrekin Council**  1.Application number: TWC/2019/0335  Site address: 20 Cover Drive, St Georges, Telford, Shropshire, TF2 9NL  Description of proposal:Garage conversion  2.Application number:TWC/2019/0279  Site address:Eyton House, Snow Hill, St Georges, Telford, Shropshire, TF2 9LA  Description of proposal:Conversion of first floor of existing garage into living accommodation and the installation of a rear dormer window and skylights \*\*\*Amended plans received\*\*\*  3.Application number TWC/2019/0280  Site address Elephant And Castle, Stafford Street, St Georges, Telford, Shropshire, TF2 9JQ  Description of proposal:Installation of no.1 condenser and 2no. air conditioning units within the first floor external plant compound  4.Application number TWC/2019/0237  Site address: Land West of, Castle Farm Way, Priorslee, Telford, Shropshire,  Description of proposal: Installation of a temporary access and sales car parking (12 months) | | | |  |
| 43/20 | Finance - Accounts | | | |  |
| (a)  (b) | **Resolved: that the following accounts due for payment in June 2019 be approved**   |  |  |  |  | | --- | --- | --- | --- | | **Name** | **Particulars** | **Amount** | **Detail** | | Staff Salaries | Wages | £2,256.58 | Standing Order | | Inland Revenue | NI & Income Tax June 2019 | £473.54 | Bank Transfer | | Shropshire County Pension | June 2019 contribution | £505.83 | Bank Transfer | | Novascope | ID Badges | £33.00 | Bank Transfer | | DM Payroll Services Ltd | Audit Review | £210.00 | Bank Transfer | | Rialtas business solutions Ltd | Year- end closedown | £748.44 | Bank Transfer | | St Georges Primary School | Contribution to heating & lighting for Parish Centre | £1,000 | Bank Transfer | | A H Fong Shui David Chiu Ltd | Contribution towards CCTV siting | £50.00 | Cheque Number  011363 | | Anthony’s Gardening Service | Lawn Cutting | £280.00 | Bank Transfer | | Birchall Engineering | Bi-Annual Maintenance of boiler at PC | £44.25 | Bank Transfer | | S & E Irving | Bus Shelter repair | £84.00 | Bank Transfer | | Nobridge Nurseries | Play area inspections | £120.00 | Bank Transfer | | Nobridge Nurseries | Summer hanging baskets | £6,538.80 | Bank Transfer | | Anthony’s Gardening Service | Lawn Cutting | £280.00 | Bank Transfer | | SJF Design | Printing | £103.00 | Bank Transfer | | Telford & Wrekin Council | Telephone PC | £19.16 | Bank Transfer | | S & E Irving | Bus Shelter repair | £58.97 | Cheque Number  011363 | | Lanyards | Lanyards | £7.67 | Credit Card | | Telford & Wrekin Council | Summer Event Registration | £12.00 | Credit Card | | Bloomsbury Nursery Ltd | PC Hanging basket | £32.00 | Credit Card | | S Handley | Photo and Frame | £50.00 | Bank Transfer | | Amazon | Bunting | £3.98 | Credit Card |   **Grant Allocations**   |  |  |  |  | | --- | --- | --- | --- | | Hope House | Grant | £200.00 | Bank Transfer | | Shropshire Playing Fields Association | Grant | £50.00 | Cheque Number  011364 | | 1st St Georges Rainbows | Grant | £250.00 | Bank Transfer | | 1st St Georges Brownies | Grant | £250.00 | Bank Transfer | | | | |  |
| 45/20 | Internal Audit Report 2018/2019 | | | |  |
|  | A copy of the Internal Auditors Final Report on the Year end Accounts had been previously circulated to all Members.  Resolved: That the Internal Report be received and adopted,the Clerk was thanked for a successful Audit. | | | |  |
| 46/20 | Annual return/year end accounts 2018/2019 | | | |  |
|  | A copy of the Annual Return Governance Statement 2018/2019 had been previously circulated to all Members.  Resolved: that the Governance Statement and year end accounts be adopted and signed by the Chairman and Clerk.  A copy of the accounting statement 2018/2019 had been previously circulated to all Members.  Resolved: that the accounting statement 2018/2019 be adopted and signed by the Chairman and Clerk.  A copy of intention to display notice of Electors Rights was read out by the Clerk.  Resolved: that the display notice of Electors Rights be displayed by the Clerk. | | | |  |
| 47/20 | Community Projects & Events Officer: Update to Members | | | |  |
|  | A verbal update was provided by the CP&E Officer on the following events:   * 19th July – Bingo/Fish & Chip Supper night 5-pm at the Parish Centre, limited places available, tickets available from 3rd July from the parish office. * Summer Fete – Saturday 29t June, 11-2pm at Priorslee Village Green, posters, banners have been distributed. * Members were asked to give further to consideration to how they would like to see the parish participate in next years Armed Forces 75th Anniversary for VE Day. | | | |  |
| 48**/**20 | Freestone Avenue Play Area | | | |  |
|  | Details of the quotes received to install fencing to neighbouring properties near the play area, were circulated to members.  Resolved: that Priestwood Vision Ltd be awarded the contract at a cost of £5,520(inc VAT). | | | |  |
| 49/20 | Grant Funding Available | | | |  |
|  | A schedule of Grant Applications had been previously circulated to all members for consideration.  Resolved: that the following grants be made:  1. Hope House - £200  2. Wellington Brass Band - Unsuccessful    3. Ironbridge Gorge Brass Band Festival - Unsuccessful  4. Shropshire Playing Fields Association - £50.00  5. 1st St Georges Rainbows - £250.00  6. 1st St Georges Brownies - £250.00 | | | |  |
| 50/20 | Vice-Chairman’s Chain of office | | | |  |
|  | Resolved: that the Clerk explore the purchase of a replacement chain of office for Council to consider at a future meeting. | | | |  |
| 51/20 | Correspondence | | | |  |
|  | 1. Invitation to Wellington TC Mayor’s Civic Event on 30th June 2019. 2. SALC – Code of Conduct Training for Councillors on 18th July 2019. 3. Exploitation of Vulnerable Adults & Young People Training on 27th,28th June or 9th July 2019. 4. Fundamental for Councillors Training – details to be provided at a later date. 5. Pre-Application Consultation event on 10th July 2019. | | | |  |
|  | Signed by Chairman………………………………………………Date……………………………………. | | | |  |