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| **Minutes** |
| **Meeting held: St Georges & Priorslee Parish Meeting** |    |
| **Date: Tuesday 16th April 2019** **7pm at St Georges & Priorslee Parish Centre** |
| **Chairman: Cllr Richard Overton**   |
| **Minute Taker: Wendy Tonge ( Parish Clerk)** |
| **Present:** |
| **Councillors:** | R Overton | R Williams | S Ali |
|  | Mrs B Richards | S Overton | I Fletcher |
|  | Mrs J Overton | J Minor | T Hoof |
| **In attendance:** | 2 Members of the public | Mrs A Atkinson (Community projects & events officer) | Ms J Ellis (Parish Support Officer) |
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| **01/20** | **Public Question time** |  |
|  | None raised |  |
| **02/20** | **Apologies** |  |
|  | D Wright – work commitmentMrs V Fletcher - Indisposed |  |
| **03/20** | **Declarations of interest** |  |
|  | Cllr I Fletcher declared an interest in Agenda item 8(a). Members agreed that they would make any other declarations if they arose during the meeting. |  |
| **04/20** | **Minutes of previous meeting** |  |
|  | **Resolved:** that the minutes of the parish council meeting held on 19th March 2019, having been circulated be signed by the Chairman as a true record. |  |
| **05/20** | **Clerks update on matters arising** |  |
|  | CCTV – Church StreetThe Clerk was in receipt of correspondence from T&WC Community Safety Manager, Mr Jas Bedesha, confirming he would be arranging a date in April/May to visit the parish council and discuss the Borough Wide CCTV Report.Grove Street Estate- No parkingA site meeting is planned for Wednesday 1st May 10am at The Grove Estate with T&WC Highways Team Leader, Mr Adam Brookes. The meeting is to look at the problem of parking on the grass verge and identify possible options to prevent the issue from continuing.Bin Request – PriorsleeThe Clerk was in receipt of an email from T&WC Environmental Officer, Mrs Kay Grice, responding to the litter bin request on Shifnal Road, Priorslee, explaining there was already a bin within the requested location, only 40 metres away, and therefore in her view the request did not comply with current protocol of issuing new bins – Cllr Fletcher undertook to explain the situation to the resident. |  |
| **06/20** | **Planning** |  |
| (a)(b) | **Planning Application received from Telford & Wrekin Council for consideration**1.Application number TWC/2019/0283Site address 2 Windermere Drive, Priorslee, Telford, Shropshire, TF2 9RADescription of proposal Erection of a two storey side extension and new porch to front elevation**Recommendation**: No Objection2. Application number TWC/2019/0280Site address Elephant and Castle, Stafford Street, St Georges, Telford, TF2 9JQDescription of proposal Installation of no.1 condenser and 2no. air conditioning units within the first floor external plant compound**Recommendation**: Objection due to concerns regarding the impact the noise of the units will have on neighbouring properties.3. Application number TWC/2019/0279Site address Eyton House, Snow Hill, St Georges, Telford, Shropshire, TF2 9LADescription of proposal Conversion of first floor of existing garage into living accommodation and the installation of a rear dormer window and skylights**Recommendation:** No objection4. Application number TWC/2018/0180Site address Site of Unit 1 Redland Industrial Estate, Station Hill, St Georges, Telford, ShropshireDescription of proposal Variation of Condition 6 of planning permission TWC/2016/0903 to reduce the number of units from 5 to 4 **Recommendation made under delegated powers**: No objection5. Application number TWC/2019/0237Site address Land West of, Castle Farm Way, Priorslee, Telford, Shropshire, Description of proposal Installation of a temporary access and sales car parking (12 months**Recommendation made under delegated powers**: Objection, there does not appear to be any traffic management proposals for entering /leaving the site, plus concerns it will not be able to cope with traffic entering or exiting the site (show homes)? The position is situated on a very fast section of Castle Farm Way.6. Application number TWC/2019/0228Site address Land adjacent The Shires, Shifnal Road, Priorslee, Telford, ShropshireDescription of proposal Erection of three storey 71 bedroom care home with landscaping, associated access and parking**Recommendation**: Objection on the following grounds: The sewerage disposal scheme would not cope, concern that the raised bank should be secure and guaranteed that it will not impact on the neighbouring properties. A robust traffic management scheme appears to be absent..7. Application number TWC/2019/0294Site address 36 Wharf Close, St Georges, Telford, Shropshire, TF2 9PXDescription of proposal Erection of a two storey side extension and rear conservatory**Recommendation**: Objection due to concerns for over development and the likely negative impact it will have to the neighbouring property.**Plans received and ‘Full Granted’ by Telford & Wrekin Council**1.Application number TWC/2019/0161Site address 9 Windermere Drive, Priorslee, Telford, Shropshire, TF2 9RADescription of proposal Conversion of Garage to self Contained Annexe (Retrospective**Notification of plans withdrawn**Application TWC/2019/0136 - Land opposite The Turf**Plans discussed from the weekly list applications by Telford & Wrekin Council**1.TWC/2019/0276 Description of proposal: Kyokuni siteRecommendation: Objection due to safety concerns for the installation of dangerous substance tank near a main road and residential area. |  |
| **07/20** | **Finance - Accounts** |  |
| (a)(b)(c)(d)(e) | **Resolved: that the following accounts due for payment in April 2019 be approved**

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| **Name** | **Particulars** | **Amount**  | **Detail** |
| Staff Salaries | April’s Salaries & Wages | £2591.09 | Standing Order |
| HMRC | NI & Income Tax | £436.42 | Bank Transfer |
| Shropshire County Pension Scheme | April contributions | £445.62 | Bank Transfer |
| JCE Electricals | Repairs to external lights at PC | £175.75 | Bank Transfer |
| SALC | Affiliation Fees | £1,899.01 | Bank Transfer |
| TWS Services Ltd | Bollard – The Flash | £761.24 | Bank Transfer |
| British Telecom | Phone line to PC | £114.84 | Bank Transfer |
| D Austin | Gift | £24.50 | Credit Card |
| Lidl | Gift | £5.00 | Credit Card |
| Telford & Wrekin Council | Footway lighting maintenance Qtr 4 2018/19 | £7,629.46 | Bank Transfer |
| Tesco | Stationery | £26.50 | Credit Card |

Notice was given for the receipt of £75,000 of the first half of the annual precept 2019/2020.Notice was given for the receipt of £4,000 of The T&WC Pride Ward Members Fund for Priorslee Clock.Notice was given for the overpayment of £131.74 to HMRC for March 2019.**Quarterly statement of account**The Clerk had circulated a copy of the Bank Reconciliation to 31st March 2019 and a copy of the quarterly statement of account. The Clerk confirmed the quarterly internal check had been carried out by Cllr I Fletcher, a copy of his report was circulated to members.Resolved: that the quarterly statement of account be received and adopted and signed by the Chairman. |  |
| **08/20** | **Community Projects & Events Officer: Update to Members** |  |
| **(a)** | A verbal update on the following events and activities in the community was given to members, they included:* Easter craft activity with local Brownies
* Community litter pick with St Georges Community Group and residents
* Members were reminded the St Georges Day Easter Egg Hunt is planned for Saturday 20th April at The Gower 12-3pm– all welcome to attend.
* A summer book swap scheme will be starting based at the Parish Centre.

**Lawn Cutting Service**Details of the quotations received to deliver the lawn mowing service were circulated to members.Resolved: that the scheme be fully subsidised by the parish council for up to 20 households, that Anthony’s Gardening Service be awarded the contract for Summer 2019 at a cost of £17.50 per cut, per household. |  |
| **09/20** | **Freestone Avenue Play Area** |  |
|  | Members were informed that residents have been experiencing a high number of anti- social behaviour incidents from young children using the play area. Following an on-site meeting the following actions have been carried out:* Request made to T&WC for a temporary CCTV camera to be installed overlooking the park.
* Request made to T&WC to leave the grassed area uncut and therefore too long to play ball games on.
* Request made to contractors for quotes to provide additional fencing to neighbouring properties.

The Clerk agreed to continue to keep members updated on the situation. |  |
| **10/20** | **Request for Grit bin** |  |
|  | The Chairman read out a request received from a resident for a grit bin to be supplied on the junction of Freestone Terrace/Priorlsee Road.Resolved: that the Clerk confirms the exact location and liaise with T&WC for a bin to be delivered on site. |  |
| **11/20** | **Priorslee Village Green Signage** |  |
|  | Members discussed the request from a Priorslee resident, for the parish council to provide road signage to direct visitors to Priorslee Village Green.Resolved: that the Clerk explore if a sign can be installed in liaison with Telford & Wrekin Council Highways. |  |
| **12/20** | **Presentation to retiring members** |  |
|  | The Chairman presented Cllr J Minor and Mrs J Overton with a thank you card and gift for their years of service on the parish council, members joined the Chairman in thanking Cllr Minor and Cllr Mrs Overton. |  |
| **13/20** | **Correspondence** |  |
|  | None received |  |
|  | Signed by Chairman………………………………………………Date……………………………………. |  |