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| **Minutes** | | | | | |
| **Meeting held: St Georges & Priorslee Parish Meeting** | | | | |  |
| **Date: Tuesday 19th March 2019**  **7pm at St Georges & Priorslee Parish Centre** | | | | |
| **Chairman: Cllr Richard Overton** | | | | | |
| **Minute Taker: Wendy Tonge ( Parish Clerk)** | | | | | |
| **Present:** | | | | | |
| **Councillors:** | | R Overton | R Williams | S Ali | |
| D Wright | | Mrs B Richards | Mrs V Fletcher | I Fletcher | |
| **In attendance:** | | 3 Members of the public | Mrs A Atkinson (Community projects & events officer) |  | |
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| **180/19** | **Public Question time** | | | |  |
|  | None raised | | | |  |
| **181/19** | **Apologies** | | | |  |
|  | Mrs J Overton – Indisposed  Cllr S Overton – Indisposed  Cllr T Hoof (Late apologies received)  Cllr J Minor - Indisposed | | | |  |
| **182/19** | **Declarations of interest** | | | |  |
|  | Cllr I Fletcher declared an interest in all planning matters and undertook not to vote. Members agreed that they would make any other declarations if they arose during the meeting. | | | |  |
| **183/19** | **Minutes of previous meeting** | | | |  |
|  | **Resolved:** that the minutes of the parish council meeting held on 19th February 2019, having been circulated be signed by the Chairman as a true record | | | |  |
| **184/19** | **Clerks update on matters arising** | | | |  |
|  | CCTV – Church Street  A copy of quotes to provide a CCTV camera on Church Street was circulated to members.  **Resolved**: that a camera should not be installed on Church Street until there is clarity regarding the deadline for the completion of the Borough-wide review of CCTV, which is currently being conducted by Telford & Wrekin Council/West Mercia police. The Clerk agreed to keep members updated. | | | |  |
| **185/19** | **Planning** | | | |  |
| (a)  (b) | **Planning Application received from Telford & Wrekin Council for consideration**  1. Application number TWC/2019/0136  Site address Land opposite The Turf Inn, Grove Street, St Georges, Telford, Shropshire  Description of proposal Outline application for the erection of 5no.flats and 1no. studio flat with all matters reserved  Recommendation made under delegated powers: Over development of site, Insufficient parking provision, creating overspill on to Grove Street which already has parking problems. Concern for existing trees.  2.Application number TWC/2019/0138  Site address 12 Calluna Drive, Priorslee, Telford, Shropshire, TF2 9TS  Description of proposal Erection of single storey side and rear extension  Recommendation made under delegated powers: No objection  3.Application number TWC/2019/0142  Site address 15 Ullswater Close, Priorslee, Telford, Shropshire, TF2 9RB  Description of proposal Erection of a first floor side extension  Recommendation made under delegated powers: No objection  4.Application number TWC/2019/0161  Site address 9 Windermere Drive, Priorslee, Telford, Shropshire, TF2 9RA  Description of proposal Conversion of Garage to Self Contained Annexe (Retrospective)  Recommendation made under delegated powers: No objection  **Plans received and ‘Full Granted’ by Telford & Wrekin Council**  1.Application number TWC/2019/0050  Site address 8 Woodhouse Lane, Priorslee, Telford, Shropshire, TF2 9SX  Description of proposal Erection of a single storey rear extension  2.Application number TWC/2018/0964  Site address Land adjacent, The Trees Bungalow, The Nabb, St Georges, Telford, Shropshire  Description of proposal Erection of detached dwelling with integral garage, parking area and creation of new access  3.Application number TWC/2019/0071  Site address Elephant and Castle, Stafford Street, St Georges, Telford, Shropshire, TF2 9JQ  Description of proposal Installation of ATM, single sliding entrance door, erection of two pole mounted satellite dishes, 4no. Sheffield cycle stands and 4 no. louvre vents ## AMENDED PLANS ##  4. Application number TWC/2018/0533  Site address Greenways, Grove Street, St Georges, Telford, Shropshire, TF2 9JJ  Description of proposal Erection of a single storey front and two storey rear extension, erection of a garage and installation of a dropped kerb  5.Application number TWC/2019/0142  Site address 15 Ullswater Close, Priorslee, Telford, Shropshire, TF2 9RB  Description of proposal Erection of a first floor side extension  6.Application number TWC/2019/0138  Site address 12 Calluna Drive, Priorslee, Telford, Shropshire, TF2 9TS  Description of proposal Erection of single storey side extension  **Advertising/signs**  Concern that the Borough Council will no longer be consulting Parish & Town Councils on planning applications to erect advertising/signage was discussed.  Resolved: on receipt of the official notification from T&WC that Parish & Town Council are no longer consultees on signage and advertising planning applications, the clerk will share the details with parish members. | | | |  |
| **186/19** | **Finance - Accounts** | | | |  |
| (a)  (b) | **Resolved: that the following accounts due for payment in March 2019 be approved**   |  |  |  |  | | --- | --- | --- | --- | | **Name** | **Particulars** | **Amount** | **Detail** | | Staff Salaries | Wages | £2,256.58 | Standing Order | | Inland Revenue | NI & Income Tax March 2019 | £473.54 | Bank Transfer | | Shropshire County Pension | March 2019 contribution | £505.83 | Bank Transfer | | W M Tonge | Petty Cash payment | £182.00 | Bank Transfer | | A Atkinson | Petty Cash payment | £ 90.30 | Bank Transfer | | Telford & Wrekin Council | Phone charges for PC | £ 18.72 | Bank Transfer | | I & A Publishing Ltd | Parish magazine | £844.42 | Bank Transfer | | J Ellis | Reimbursement of supplies for PC | £10.98 | Bank Transfer | | PP Electrical | PAT Testing for PC | £42.00 | Bank Transfer | | Baker Ross | Craft materials for event | £125.62 | Credit Card | | JCE Electricals | Kitchen light for PC | £252.00 | Bank Transfer | | ASDA | Gift voucher and stamps | £108.00 | Credit Card |   **Notice for financial end of year closedown and internal auditor**  The Clerk shared with members the dates for RBS to conduct the end of year closedown of accounts for 2019/2020, and annual Internal audit check with D Malley.  Resolved: agreed, that visits by RBS and D Malley be carried out with the Clerk/RFO. | | | |  |
| **187/19** | **Community Projects & Events Officer: Update to Members** | | | |  |
| **(a)**  **(b)**  **(c)**  **(d)**  **(e)** | A copy of the CP&EO report had been previously circulated to members.  **Silent Soldiers**  Staff confirmed following a meeting with Rev D Loughran, she is happy to have one of the soldiers sited within the Church grounds, but also happy for it to be displayed somewhere that may be more visible on a daily basis, e.g alongside or near to the proposed new clock.  Recommendation: that the parish council confirm the two locations in liaison with T&WC  **Easter Cross**  Rev Loughran has kindly agreed to put up the cross for Easter again this year. It will be erected on Good Friday and taken down on the Bank Holiday Monday.  **Great British Spring Clean**  The Great British Spring Clean 2019 will run from 22nd March – 23rd April. Parish staff are liaising with Chad Addison (T&WC Street Champions) to explore the possibility of an event in our area. One suggestion is around the Teece Drive area in Priorslee. Still awaiting further information and details.  **Proposed Lawn Cutting Service**  Posters have been displayed on the notice boards for several weeks and has also been advertised in the latest Parish Newsletter. To date 9 people have contacted the Parish Council to express an interest in the service. A breakdown of ages and area was provided.  Resolved: that the Clerk proceed in developing the service with staff and tender for the work from interested companies. It was agreed the frequency of the mowing would be approximately on a fortnightly basis, this would mean approximately 12 mows per householder each year. (Starting after Easter and ending at the end of October or thereabouts).  **Summer Fete 2019 – Community Events Grant**  Staff were very pleased to find out this week that the parish council had been granted £1,282.50 towards the summer fete this June from T&W Community Events Grant. They had received over 50 applications requesting a total of over £75,000. T&W reduced the amount of every grant by 5% due to demand and also decided not to fund certain elements (food, publicity). The funds are very welcome and will be used to pay for attractions to make the day special. | | | |  |
| **188/19** | **Annual parish meeting 2019** | | | |  |
|  | The format of the annual parish meeting in April was discussed.  Resolved: that the Clerk books a guest speaker for the meeting, and delivers a presentation of highlighting the key areas of work delivered by the parish council during 2018/2019. | | | |  |
| **189/19** | **Play area weekly safety checks** | | | |  |
|  | Details of the quotation received from Nobridge Nurseries, to conduct weekly safety checks at Freestone Avenue play area had been previously circulated. The cost was £1,560 (inc VAT).  Resolved: that Nobridge Nurseries be awarded the contract for a 12 month period starting from the 1st of April 2019 to 31st March 2020 at the above price. | | | |  |
| **190/19** | **Parking at The Grove Estate** | | | |  |
|  | Members discussed the ongoing issue of vehicles parking on the grassed area to the front of the Grove Estate.  Resolved: that the Clerk explore a potential solution in liaison with Telford & Wrekin Council Highways and Environmental Services Department. | | | |  |
| **191/19** | **Request for litter bin- Shifnal Road** | | | |  |
|  | Members received details of a request from a resident of Orchard Gardens Priorslee for an additional litter bin to be installed adjacent to the Stone House B&B.  Resolved: that the Clerk make enquiries to Telford & Wrekin Council to ascertain the current situation regarding the provision of additional litter bins, and request for the bin to be installed. | | | |  |
| **192/19** | **Correspondence** | | | |  |
|  | None received | | | |  |
| **193/19** | **Exclusion of press and public** | | | |  |
|  | Resolved: that in view of the confidential nature of the business about to be conducted, which will involve the likely disclosure of exempt information as defined in the Public Bodies Admission to Meetings Act 1960, the public and press be temporarily excluded from the meeting and they are instructed to withdraw. | | | |  |
| **194/19** | Staffing proposal | | | |  |
|  | Resolved: that the recommendation made to provide additional hours to the current parish centre booking clerks contract, be agreed and implemented as from 1st April 2019. | | | |  |
|  | Signed by Chairman………………………………………………Date………………………………………. | | | |  |