

Minutes



Meeting held: St Georges & Priorslee Parish Council

Date: Tuesday 21st March 2017 7pm at

St Georges & Priorslee Parish Centre

Chairman: Cllr Richard Overton

Minute Taker: Wendy Tonge (Parish Clerk)

Present:

Councillors:	R Overton	S Malpass	I Fletcher
S Overton	Mrs B Richards	Mrs J Overton	R Williams
T Hoof	S Ali	Mrs V Fletcher	
In attendance:	4 Members of the public		

150/17	Public Question Time	
	<p>Mr Holl raised the long term issue of the line markings in Albert Street. The Chairman has been in contact Telford & Wrekin Council who have confirmed the work is programmed in for the new financial year and has been reassured it will be completed.</p> <p>Resident Ms Dempsey informed council of her role as an active member of the St Georges Community Group and shared details of her recent visit as a volunteer to attend a residential training weekend at the Eden Project and shared a 'Big Lunch' event is being planned in Albion Street for the local Community, the event will happen on Saturday 22nd April late afternoon. Members of the Council commended Mrs Dempsey for her work as a volunteer, the suggestion was made the group be put in contact with Telford & Wrekin Council's Locality working Team Manager, Rachael Jones. The Clerk undertook to link the volunteers with Rachael's team.</p>	
151/17	Apologies	
	<p>J Minor – Unwell J Overton - Unwell</p>	
152/17	Declarations of interest	
	<p>Councillors I Fletcher declared an Interest in all Planning Matters and undertook not to vote. Members agreed that they would make any other declarations if they arose during the meeting.</p>	
153/17	Guest Speakers – Amanda Roberts & Bobbie Hill Telford & Wrekin Council Highways Dept	
	<p>The Chairman welcomed Amanda and Bobbie. Footway Lighting Contract Bobbie Hill provided information regarding the changes to the T&WC Footway Lighting Maintenance Contract due to commence on the 1st April 2017. Bobbie provided figures and details outlining the scheme, including a projection of possible financial savings which the new service will have on the Parish Councils current budget for Lighting . The proposals were generally well received by the Council, however a number of queries were raised. Bobbie agreed to provide the Council with further details to ensure</p>	

	<p>Councillors were fully informed of the new arrangements, on receipt of the information Council will give consideration to reviewing annually the projected savings in future years.</p> <p>Speed Indicator Device Amanda Roberts provided information and 4 possible options that T&WC recommend in working with Parish & Town Councils regarding Speed Indicator Devices. Resolved: It was agreed that until the Council received compelling evidence demonstrating the effectiveness the use of SID's to stop speeding vehicles is made available, the existing scheme (option 1) to remain in place.</p>	
154/17	Minutes	
	Resolved: That the minutes of the meeting held on 21 st February 2017, having being previously circulated be signed by the Chairman as a true record.	
155/17	Clerks update on matters arising	
	No matters arising	
156/17	Clerks Report	
	<p>1. National Spring Clean Event The National Spring Clean UK Parish event went ahead as planned on Sunday 4th March. The Clerk was joined by the Chairman, 2 St Georges Parish Councillors and a very enthusiastic resident, Mr Cooper. Plenty of litter was collected with Mr Cooper conducting an additional litter pick the following day and collecting a further 4 bags! The Clerk suggested that a similar event be held during April or May in the Priorslee Area. Resolved: Priorslee Councillors to decide on a future event date and inform the Clerk</p> <p>2. Mining Industrial Heritage Monument The location for the possible siting of a Mining/Industrial Heritage Monument and benches has been suggested (map was provided) The Clerk has made an initial inquiry with the land owners regarding permission for the project to be sited on the land and will continue to liaise with Council on all matters. It was requested by Cllr I Fletcher that further consideration should be given to acknowledging the Mining/Industrial heritage in Priorslee in a similar way – this was noted.</p> <p>3. Easter Holidays The Easter Bank Holiday Monday falls on Monday 17th April, the day prior to the Annual Parish Meeting due to be held on Tues 18th April. Resolved: The Annual Parish Meeting date to remain on the 18th April 7pm at the Parish Centre.</p> <p>4. Official Council Photograph The Clerk presented quotes to produce an official group/full Council photograph. Including mount and fitted with either a Dark or Light wooden frame (size 20 x 16 inches) the following quotes were received: Resolved: Quote number 2 from S Handley be approved and the photo to be taken outdoors in May or June, the Clerk will confirm dates.</p> <p>5. Parish Website As previously agreed with Council, the Clerk and Cllr T Hoof have explored options with various companies to revamp and host our current website. The Clerk was pleased to inform Council they had negotiated with Telford & Wrekin Council Web-site Services to improve and host the website at zero cost to the Council. The Clerk requested Council to inform her of any specific requirements they wish to see on the new website in the future. Resolved: that the above agreement with Telford & Wrekin Council Web Services Team be adopted.</p> <p>6. Councillors Black Folders The Clerk reminded Councillor's to return their Black Folder to allow her to update contents.</p>	
157/17	Grants Allocation Fund	
(a)	<p>A draft copy of the new Grant allocation Application Form and Policy provided in advance of the meeting for Councils consideration was debated.</p> <p>Resolved: It was agreed that Cllr T Hoof will work with the Clerk to simplify the form and amend the policy</p>	
(b)	Deferred Grant Application for Priorslee Pre-School – £300 Grant Awarded Cheque No 011261	

158/17	Annual Parish Meeting																																	
	<p>It is a statutory requirement that every Parish holds an Annual Parish Meeting in order for members of the public to express their concerns on local matters, the Clerk proposed a date for the meeting to be held.</p> <p>Resolved: The Annual Parish Meeting will be held on Tuesday 18th April 7pm at the Parish Centre. Notices will be put on Parish noticeboards encouraging residents to attend. Items may be placed on the agenda by contacting the Clerk. It was suggested the Clerk invites Mr R Grice (or a suitable representative) Chairman, of The Gower Heritage & Enterprise Foundation to be the Guest Speaker.</p>																																	
159/17	Transport to local Schools - Cllr T Hoof																																	
	<p>A resident whose children are not eligible for support with free school transport to local schools has complained to Cllr Hoof. The matter was discussed as was the concerns for speeding and parking along Priorslee Avenue during school drop off and pick up times.</p> <p>Resolved: The Clerk to send a letter of support on behalf of the Parents of local children who fall out of the catchment for free transport to Telford & Wrekin Council Leader Cllr Shaun Davies requesting him to consider reviewing the current free school transport policy. It was agreed that Cllr I Fletcher would raise all matters raised during a planned meeting with T&WC Head of Education Mr Jim Collins, which he is due to attend at the end of the week .</p>																																	
160/17	Planning																																	
	<p>Applications for Consideration</p> <p>(a)</p> <p>1.Application number TWC/2017/0169 Site address 32 Stafford Street, St Georges, Telford, Shropshire, TF2 9JQ Description of proposal Conversion of former cheque shop to 1no. ground floor flat Resolved: No objection</p> <p>2.Application number TWC/2017/0362 Site address 7 Turberville Close, St Georges, Telford, Shropshire, TF2 9UP Description of proposal Erection of single storey side and rear extension. Garage Conversion Resolved: No objection</p> <p>3.Application number TWC/2017/0231 Site address 5 Pavilion Grove, St Georges, Telford, Shropshire, TF2 9PN Description of proposal Erection of a single storey side and rear extension Resolved: No objection</p> <p>(b)</p> <p>Plans received and 'Full Granted' by Telford & Wrekin Council</p> <p>1.Application number TWC/2017/0059 Site address The Co-Operative Food, Priorslee Avenue, Priorslee, Telford, Shropshire, TF2 9NR Description of proposal Installation of new mechanical plant in the rear service yard including new external cold room with a timber framed canopy **Amended Plans and Description**</p> <p>2.Application number TWC/2017/0065 Site address Site of Ambleside, Stafford Street, St Georges, Telford, Shropshire Description of proposal Outline application for the erection of 1no. detached dwelling and detached garage with all matters reserved</p>																																	
	Accounts & Audit Visit																																	
	<p>Resolved: that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Particulars</th> <th>Amount</th> <th>Cheque No</th> </tr> </thead> <tbody> <tr> <td>Parish Employees</td> <td>Salary & Wages</td> <td>£1506.29</td> <td>011248 011249</td> </tr> <tr> <td>Inland Revenue</td> <td>Tax & NI</td> <td>£404.80</td> <td>011250</td> </tr> <tr> <td>Shropshire Pension Fund</td> <td>Pension Contribution</td> <td>£394.37</td> <td>011251</td> </tr> <tr> <td>Parish Clerk</td> <td>Petty Cash</td> <td>£192.97</td> <td>011252</td> </tr> <tr> <td>Booking Clerk</td> <td>Cleaning products</td> <td>£19.79</td> <td>011253</td> </tr> <tr> <td>SDH Accounting</td> <td>Internal Audit</td> <td>£224.00</td> <td>011254</td> </tr> <tr> <td>Telford & Wrekin Council</td> <td>PET Scheme Oct to March 2017</td> <td>£12,500</td> <td>011255</td> </tr> </tbody> </table>	Name	Particulars	Amount	Cheque No	Parish Employees	Salary & Wages	£1506.29	011248 011249	Inland Revenue	Tax & NI	£404.80	011250	Shropshire Pension Fund	Pension Contribution	£394.37	011251	Parish Clerk	Petty Cash	£192.97	011252	Booking Clerk	Cleaning products	£19.79	011253	SDH Accounting	Internal Audit	£224.00	011254	Telford & Wrekin Council	PET Scheme Oct to March 2017	£12,500	011255	
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	I & A Publishing	Newsletter	£214.42	011256	
	Lyreco	Stationery	£230.40	011257	
	Birchall	Boiler repair	£43.43	011258	
	Telford & Wrekin Council	Street Lighting	£13,532.06	011259	
	Telford & Wrekin Council	Telephone Charges	£26.52	011260	
	Priorslee Pre-School	Grant Fund	£300.00	011261	
	<p>Internal Audit The Clerk reported that the Auditor had not provided a written report from her last visit held on 1st March 2017, she had raised a small number of salient points with the Clerk of which would be covered in her end of year report in May 2017. Resolved: Council agreed the Clerk should seek alternative quotes for an Internal Auditor for the new financial year</p>				
161/17	Parish Environmental Team Report				
	<p>A copy of the report of the PET Management meeting had been circulated to all Members: St Georges & Priorslee Parish Council PET Meeting held Thursday 9th March 10.30am at the Parish Centre Present: Wendy Tonge (Parish Clerk), Phil Pritchard (T&WC) Apologies: Derek Carr (TWS)</p> <p>New Bins Replacements All new bins should be in place by end of March, with the exception of the one located outside the hairdressers on Gatcombe Way as this has been identified as not belonging to either the Parish or T&WC. Action: The Clerk to identify who owns the bin at Gatcombe Shops</p> <p>PET Agreement The PET agreement is due for renewal 31st March 2017. Action: Dave Hanley, T&WC to attend the Parish Meeting on Tuesday 21st March 2017 to discuss the renewal with Council. The Clerk will give consideration to any changes or additions the Parish Council may wish to consider.</p> <p>Dog Fouling Phil confirmed he has 12 'Angry eyes' signs currently available to assist the Parish Council in their campaign to stop Dog fouling. Action: It was agreed to trial the signs first before the Parish decided to buy them and review. The Clerk agreed to ask assistance from Councillors and residents to identify the hotspots for the signs to be installed.</p> <p>Hanging Baskets The Clerk raised an interest in conducting a value for money exercise regarding current Summer Basket and Watering providers. Action: Phil to provide the Clerk with details of the company T&WC currently use and details of purchase of cost implications should Council wish to consider purchasing their own watering system. Meeting ended 11.45am</p>				
162/17	Correspondence				
	<p>Telford & Wrekin Council: (a) Invitation to St Georges Day Service- Sunday 23rd April at St Georges Church – noted (b) Thank you letter from Age Uk St Georges Day Centre (c) Thank you letter from St Georges Cricket Club</p>				
163/17	Exclusion of Press and Public				
	<p>Resolved: that in view of the confidential nature of the business to be transacted which will likely involve the disclosure of exempt information as defined in the Public Bodies Admission to Meetings Act 1960, the public and press to be temporarily excluded from the meeting and will be instructed to withdraw.</p>				

164/17	PET Contract Renewal	
(a)	<p>Dave Hanley Telford & Wrekin Council Environmental Services Manager gave a brief overview of the cuts in Council services and acknowledged how appreciative the Council were to Town & Parish Councils for their support in providing the PET Teams across the Borough. The Councils current arrangement with TWS is due to end 31/03/19. Parish Councils will continue to be consulted once the procurement process is underway.</p> <p>Resolved: that the Parish Council PET contract agreement with Telford & Wrekin Council be extended for a two year period up to 31/03/2019</p>	
165/17 (b)	Pride in your High Street – Agenda item (b) cancelled	
166/17	NJC Salary Award	
(c)	<p>The new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above have been agreed with NALC and SLCC. These apply from 1 April 2017</p> <p>Resolved: To award the Parish Council Clerk and employee the NJC increase from 1 April 2017</p> <p>Chairman.....Date.....</p>	

DRAFT