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| **Minutes** |
| **Meeting held: St Georges & Priorslee Parish Meeting** |    |
| **Date: Tuesday 16th October 2018** **7pm at St Georges & Priorslee Parish Centre** |
| **Chairman: Cllr Richard Overton**   |
| **Minute Taker: Wendy Tonge ( Parish Clerk)** |
| **Present:** |
| **Councillors:** | R Overton | R Williams | D Wright |
| S Overton | Mrs B Richards | T Hoof | I Fletcher |
| S Ali | Mrs V Fletcher |  |  |
| **In attendance:** | 3 Members of the public | Mrs A Atkinson (Community projects & events officer) |  |
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| **106/19** | **Public Question time** |  |
|  | **Drains – St Georges**It was reported that the drains across the St Georges area required clearing – the Clerk agreed to contact T&WC to report the problem. |  |
| **107/19** | **Apologies** |  |
|  | Mrs J Overton - indisposedJ Minor – indisposed |  |
| **108/19** | **Declarations of interest** |  |
|  | Cllr I Fletcher declared an interest in all planning matters and undertook not to vote, Cllr R Overton declared interest in the Grant Application for St Georges Partnership and undertook not to vote. Members agreed that they would make any other declarations if they arose during the meeting. |  |
| **109/19** | **Minutes of previous meeting** |  |
|  | **Resolved:** that the minutes of the parish council meeting held on 18th September 2018, having been circulated be signed by the Chairman as a true record |  |
| **110/19** | **Clerks update on matters arising** |  |
| **(a)****(b)** | Freestone Avenue Play Area NettingThe Clerk was in receipt of a note containing confirmation from T&WC Officer Derek Owen outlining and a proposed solution to the redesign of the play area netting and potential S106 funding available.Resolved: that Derek be invited to attend the next parish meeting to present to members his proposals.The Clerk informed members the local policing team have visited the young person identified as having contributed to damage to the play area netting, the police have requested the parish council support them by endorsing they carry out a community resolution on the young person.Resolved: that the Parish Council support the police’s request for a community resolution to be carried out with the young person.Timber Yard - Dukes StreetThe Clerk read out a response the Chairman had received from T&WC Planning Enforcement Officer Mr Dave Jones, outlining his findings following his onsite visit with the Landowner of the land to the rear of Dukes Street.Resolved: the Clerk undertook to contact Mr Dave Jones to discuss the matter further, that Cllr Hoof forward the video evidence capturing the damage being carried out to the pub wall. |  |
| **111/19** | **St Georges Community Group** |  |
|  | The Clerk was in receipt of an apology from Group Member Louise Bremner who unfortunately due to a family bereavement was unable to attend the meeting.Resolved: that the parish council send its condolences to Ms Bremner and the agenda item be cancelled. |  |
| **112/19** | **Planning** |  |
| (a)(b)(c)(d) | Resolved; that Agenda item 7/ Planning/ (c) To share with members concerns regarding Nuplace Housing Development, Holyhead Road, St Georges, Cllr V Fletcher: be cancelled and allow Cllr Fletcher to speak under item (a) To consider any planning applications for October 2018Planning Application received from Telford & Wrekin Council for consideration1. Application number TWC/2018/0780Site address Land corner of, Holyhead Road/Telford Way, Snedshill, Telford, Shropshire, Description of proposal Erection of 76no. dwellings, garages with landscaping and associated accessesRecommendation: Objection – the following concerns were discussed:* A pedestrian safety barrier needs to be installed on either side of the pathway to the entrance/exit of the site.
* The speed limit on Holyhead Road is not clear to drivers, it requires immediate improvement.
* A pedestrian crossing needs to be installed along the Holyhead Road to ensure pedestrians are safe when crossing the road.
* Implementation of a right turn only traffic management system is needed at the Aldi/Wickes turning.
* Concern that ground works has commenced on the site prior to planning permission being granted and the planning process has been flouted, it appears that site visitors and utility companies visiting the site have been inconsiderate when parking their vehicle, creating issues for local residents.
* There appears to be no plans for a children’s play area in the vicinity.
* Concern that full consideration has not been given to finding an alternative exit/entrance to the planned site.

2.Application number TWC/2018/0795Site address Aldi Foodstore Ltd, Holyhead Road, Snedshill, Telford, Shropshire, TF2 9NHDescription of proposal Installation of refrigeration plant and plant cage Recommendation: Objection - Concern regarding the impact of the noise on nearby properties, propose that an environmental noise assessment be carried out.3. Application number TWC/2018/0852Site address 16 Ely Close, Priorslee, Telford, Shropshire, TF2 9UWDescription of proposal Erection of a two storey side and rear extension and conversion of garage into habitable spaceRecommendation: No Objection5.Application number TWC/2018/0846Site address Ashtrees, Station Hill, St Georges, Telford, Shropshire, TF2 9ABDescription of proposal Erection of a first floor extension, two storey front extension, bay window to front and installation of 9no. dormer windowsRecommendation: Refusal to comment until the recent/revised plans are availablePlans received and ‘Full Granted’ by Telford & Wrekin Council Application number TWC/2018/p0588Site address 40 Church Street, St Georges, Telford, Shropshire, TF2 9JZDescription of proposal Conversion of existing detached garage into residential one bedroom annexPlans received and ‘Full Refusal’ given by Telford & Wrekin CouncilApplication number TWC/2018/0684Site Address: 12 Leveson Close, St Georges, Telford TF2 9PWDescription of proposal: Erection of a two storey side extension and detached garageNuplace Development Holyhead RoadAgenda item resolved under Agenda item 7 (a).Street naming Castle Farm Way DevelopmentCopies of a proposal received from T&WC to use the names of the fallen on the St Georges & Priorlsee Roll of Honour (1914- 1918) had been previously circulated to members.Resolved: that the Clerk & Cllr R Williams continues to liaise on the matter and inform T&WC the parish council agree to the proposal, ensuring the names on the Roll of honour at St Peters Church are considered. |  |
| **113/19** | **Finance - Accounts** |  |
| (a)(b)(c)(d)(e)(f) | **Resolved: that the following accounts due for payment in October be approved**

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| **Name** | **Particulars** | **Amount**  | **Cheque No/SO/BT** |
| Staff Salaries | Wages | £2,475.17 | Standing Order |
| Inland Revenue | NI & Income Tax October 2018 | £671.70 | Bank Transfer |
| Shropshire County Pension | October 2018Contribution | £528.22 | Bank Transfer |
| Bloomsbury Nursery Ltd | Hanging baskets & plants for PC  | £48.00 | Credit Card |
| Donnington Community Hub | Refreshments for parish event | £45.00 | Bank Transfer |
| Telford & Wrekin Council | Contribution to PET scheme for 2018/19 | £25,000 | Bank Transfer |
| Telford & Wrekin Council | PC maintenance & water testing fees | £746.18 | Bank Transfer |
| Telford & Wrekin Council | Grit bins | £2,671.75 | Bank Transfer |
| S Handley  | Anniversary mugs | £150.00 | Bank Transfer |
| SJF Design | Copy paper | £54.00 | Bank Transfer |
| Broxap | Repair to netting | £180.00 | Bank Transfer |
| British Telecom | Phone line to PC | £116.28 | Bank Transfer |
| Window & Door Services | Repairs at PC | £164.74 | Bank Transfer |
| Birchall | Bi-annual boiler service at PC | £76.50 | Bank Transfer |
| JCE & sons Ltd | PC external lights repairs | £160.37 | Bank Transfer |
| SJF Design | Supply and installation of noticeboards | £5933.16 | Bank Transfer |
| Sainsburys | kettle and provisions for PC and coffee morning | £62.95 | Credit Card |
| Curry’s PC World | Computer items  | £29.98 | Credit Card |
| PKF Accountant & business advisers | External Auditor fees | £480.00 | Bank Transfer |
| KRM Decorating & Building | Painting of memorial gates | £1176.00 | Bank Transfer |
| Lakeside Plant Centre | Voucher for 30th celebration event | £25.00 | Bank Transfer |
| ASDA | Provisions for 30th Anniversary Celebration event | £12.99 | Credit Card |
| Dunelm | Equipment for PC | £5.00 | Credit Card |
| Sainsburys | Refreshments for 30th Anniversary Celebration event | £43.55 | Credit Card |
| Office Outlet  | Printing goods & stationery | £290.93 | Credit Card |
| Badger Print | Banner | £87.60 | Bank Transfer |

To confirm receipt of the second half of the annual precept for 2018/2019 from T&W Council for £75,000.00Copies of the bank reconciliation up to 30th September 2018 and copies of Cllr Ian Fletchers Internal Finance Check Report were circulated to members.Resolved: that the half yearly bank reconciliation be approved.The Clerk was in receipt of notice from RBS regarding a slight increase in their management fees for financial year 2019/2020.Resolved: that the increase in RBS Management fees 2019/2020 be acceptedThe Clerk was in receipt of an email and grant agreement from T&WC Officer Fran Bache regarding the Borough Members Fund. Councillors Ian & Mrs Veronica Fletcher have requested their allocation of £4,000 be transferred to the parish council and earmarked to support the replacement of the Priorslee Clock and landscaping of the surrounding area.Resolved: that the Clerk sign the grant agreement on behalf of the parish council and arrange for the transfer of £4,000. The Chairman thanked both members for their support.A copy of the Annual Return Inspection for year ended March 2018 had been previously circulated to all members.Resolved: that the Annual Return Inspection for year ended March 2018 be approved. |  |
| **114/19** | **Community Projects & Events Officer: Update to Members** |  |
|  | Members were given a verbal update on the following events:* The St Georges Community Litter pick went well, with a further 4 residents signing up to become Street Champions.
* The Mc Millan Coffee morning raised £107 and was supported by residents who not only attended but made cakes.
* The 30th Anniversary Event was well attended and really well received by all in attendance.
* Ticket sales for the pre-Christmas senior citizens trip to Chester are due to commence on Tuesday 22nd October.

‘Members thanked staff for their hard work and effort in making the community events a success. |  |
| **115/19** | **Grant Allocations** |  |
|  | A schedule of Grant Applications had been previously circulated to all members for consideration.Resolved: that the following grants be made:

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| S.T.A.B.L.E | Grant allocation | £300.00 | Cheque No:011330 |
| St Georges Partnership **(Cllr R Overton left the room)** | Grant allocation | £1,000.00 | Bank Transfer |
| The Gower Heritage & Enterprise Foundation | Grant allocation | £500.00 | Cheque No:011362 |
| Telford & Wrekin Arthritis Support Group | Grant allocation | £200.00 | Bank Transfer |
| St Georges Community Group | Grant allocation | £500.00 | Bank Transfer |

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| **116/19** | **Correspondence** |  |
| (a)(b) | **Correspondence received:**Thank you letter from Councillor Roy Williams for the gift he received in recognition of 30 years of service as a parish councillor.T&WC Grounds & Cleansing Services Contract – Open Session with Idverde on Tuesday 13th November 2018 at The Wakes in Oakengates from 14.00 to 16.30.Resolved: that Councillors R Williams and Mrs B Richards attend the session and feedback to council. |  |
|  | Chairman………………………………………………………….Date…………………………………………… |  |