|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Minutes** | | | | | |
| **Meeting held: St Georges & Priorslee Annual Parish Meeting** | | | | |  |
| **Date: Tuesday 15th May 2018**  **7pm at St Georges & Priorslee Parish Centre** | | | | |
| **Chairman: Cllr Richard Overton** | | | | | |
| **Minute Taker: Wendy Tonge ( Parish Clerk)** | | | | | |
| **Present:** | | | | | |
| **Councillors:** | | R Overton | R Williams | I Fletcher | |
| S Overton | | Mrs B Richards | Mrs J Overton | D Wright | |
| S Ali | | Mrs V Fletcher | J Minor | T Hoof | |
| **In attendance:** | | 4 Members of the public | Mrs A Atkinson (Community projects & events officer) |  | |
|  | | | | | |
| **01/19** | **Public Question time** | | | |  |
|  | No matters were raised. | | | |  |
| **02/19** | **Apologies** | | | |  |
|  | None received | | | |  |
| **03/19** | **Declarations of interest** | | | |  |
|  | Councillor Ian Fletcher declared an Interest in all Planning Matters and undertook not to vote. Members agreed that they would make any other declarations if they arose during the meeting. | | | |  |
| **04/19** | **Minutes** | | | |  |
|  | **Resolved**: that the minutes of the meeting held on 20th March 2018, having been previously circulated be signed by the Chairman as a true record. | | | |  |
| **05/19** | **Clerks update on matters arising** | | | |  |
| **(a)**  **(b)**  **(c)** | **Footpaths – Gower St/Dukes Way**  The Clerk met with the environmental locality officer, Mrs Kay Grice to discuss the matters Mr Carter had raised at the previous meeting. Mrs Grice had agreed to ensure the matters were reported to T&WC and agreed the area will receive a ‘clean-up’. Cllr R Overton confirmed he had worked with T&WC to resolve the issue of the drainpipe above the hairdressers.  **Priorslee Clock**  The Clerk reported that she had contacted the resident in Priorslee regarding his offer to potentially supply some building materials for a new Clock Tower.  **PET Team**  The Clerk confirmed that the Parish Council’s concerns regarding the possible changes in the new T&WC Grounds & Cleansing Contract, which could possibly result in the Parish Council no longer having a PET Team, had been reported directly to Dave Hanley. A possible replacement for the current apprenticeship vacancy may have been resolved, with a new worker hopefully taking up the post at the end of April.  **Resolved:** that the Parish carryout no further action on the matter, until T&WC are able to clarify the new contract arrangements. | | | |  |
| **06/19** | **Parish Centre Signs** | | | |  |
|  | Quotes received for new signs on and around the parish centre was discussed.  **Resolved**: that SJ Design be appointed to provide 3 signs for the Parish Centre, and the Clerk to arrange for them to fitted at an additional cost. | | | |  |
| **07/19** | **The Flash Footbridges** | | | |  |
|  | Concern for the poor condition and deterioration of the footbridges was discussed – Cllr R Overton reported that T&WC had recently carried out a full inspection on their condition and was pleased to confirm a successful Pride in our community bid has resulted in T&WC committing £42,000 of repairs to renew the bridges. The Clerk agreed to contact Dave Hanley to request details of the improvements. Cllr I Fletcher agreed to forward the Clerk a photograph of an additional area that both himself, and Cllr Mrs V Fletcher were concerned about and required attention. | | | |  |
| **08/19** | **Community Projects & Events Officer: Update to Members** | | | |  |
|  | A written update on the main areas of work and progress carried out during March was distributed.  It was agreed that formal permission be sought from ‘The Priorslee’ regarding use for the Summer Fete in June.  It was agreed that the Priorslee Community Clean- up event be held in May, and St Georges be held in September, Audrey agreed to confirm the exact dates with members within the next week. | | | |  |
| **09/19** | **Planning** | | | |  |
| (a)  (b)  (c)  (d) | **Planning Application for consideration**  **1. Application number** TWC/2018/0242  **Site address** 15 Yellowstone Close, St Georges, Telford, Shropshire, TF2 9UG  **Description of proposal** Erection of a single storey side extension  **Recommendation given under delegated responsibility:** No objection  **2. Application number** TWC/2018/0287  **Site address** 28 Blackstone Drive, St Georges, Telford, Shropshire, TF2 9UZ  **Description of proposal** Conversion of existing garage into additional living accommodation and the insertion of a bay window  **Recommendation:** No objection  **3. Application number** TWC/2018/0293  **Site address** 1 Cloisters Way, St. Georges, Telford, TF2 9FY  **Description of proposal** Erection and installation of pitched roof to existing bay windows, Front porch and the conversion of existing garage into a games room  **Recommendation:** No objection. Cllr V Fletcher wished it to be noted, she abstained from voting.  **4.Application number** TWC/2018/0844  **Site address** Land junction of, Church Road/Furnace Road/Holyhead Road, Snedshill, Telford, Shropshire  **Description of proposal** Outline application for the erection of 5 no. market dwellings with the creation of new vehicular access and all other matters reserved \*\*\* Amended description, plans and information \*\*\***Amended plans received.**  **Recommendation:** No objection. Cllr V Fletcher wished it to be noted, she abstained from voting.  **Notice of application withdrawn received for:** TWC/2018/0155, Site of 40 Church Street,St Georges.  **Plans received and ‘Full Granted’ by Telford & Wrekin Council**  **1. Application number** TWC/2017/0367  **Site address** Units 7 - 9, Gower Street Trading Estate, Gower Street, St Georges, Telford, Shropshire, TF2 9HW  **Description of proposal** Demolition of existing building, and outline application for proposed residential development with all matters reserved  **Pre- applications received**  None received.  **Grit/litter/bins**  The need for a co-ordinated approach on the requirements and locations of Grit and litter bins was discussed.  **Resolved:** that the Clerk write to T&WC Planning Department to initiate a process and policy to assist in the future management of the installation and siting of both litter and grit bins across the parish/borough. | | | |  |
| **10/19** | **Parish Environmental Team** | | | |  |
| (a) | A copy of the PET Management meeting had been previously circulated to members.  **Resolved**: that the notes of the meeting held on be adopted.  St Georges & Priorslee Parish Council PET Meeting held Tuesday 27th March 2018, 10.00am at the Parish Centre Present: Wendy Tonge (Parish Clerk), Phil Pritchard (T&WC)  Apologies: Derek Carr (TWS)  1.**Priorslee Village Green**  The issue of vehicles accessing the Green and churning the grass on the village green was discussed  Action agreed: the Clerk to ask Council to consider a quote to install a collapsible bollard to be installed to prevent this reoccurring. Quote provide by T&WC to carry out the work - £625 + VAT  **Resolved**: that in principle the work can be carried out pending on the outcome of the T&WC Green Guarantee initiative.  **2.Litter bins**  Phil confirmed the locations for 2 new bins on Church Road.  **3.PET**Apprentice vacancy  The matter of the PET apprenticeship vacancy was discussed. Phil clarified T&WC may have a replacement apprentice.  **Action agreed**: Phil to inform the Clerk of a possible replacement once references are in place.  **4.Grounds & Cleansing contract**  The Clerk reiterated the concerns for the potential loss of the current PET Team in the new contract.  **Action agreed**: Phil to raise the concerns with Dave Hanley  **5.Snow & Icy weather programme for PET Team**  The Clerk informed Phil of the new work programme the PET Team would carry out during snowy & ice conditions.  **6. Materials/Project Budget**  Phil confirmed there is currently £4,487.00 remaining in the budget, he will arrange for the underspend 2017/2018 and the new budget for 2018/2019 to be transferred into the Parish Council bank account.  **7.Priorslee Clock**  The Clerk informed Phil she had not yet received correspondence from T&WC regarding the future plans for the Clock.  **Actions agreed**: Phil to speak to Dave Hanley regarding the matter and report back to the Clerk.  Meeting ended 11.30am | | | |  |
| **11/19** | **Accounts** | | | |  |
| (a) | **Resolved**: that the following accounts due for payment in April 2018 be approved:   |  |  |  |  | | --- | --- | --- | --- | | **Name** | **Particulars** | **Amount** | **Cheque No/SO/**  **BT/VDC** | | Staff salaries | Wages | £2,117.86 | Standing Order | | Inland Revenue | NI & Income Tax April 2018 | £420.34 | Cheque No 011324 | | Shropshire County Pension | April 2018  Contribution | £398.18 | Bank Transfer | | Telford & Wrekin Council | Election costs | £1,285.53 | Bank Transfer | | DM Payroll services Ltd (MAAT) | Data Protection services | £700.00 | Bank Transfer | | SALC | Affiliation fees for 2018-19 | £1,863.79 | Bank Transfer | | Granville Construction | Repairs to bus shelter | £384.94 | Bank Transfer | | Granville Construction | Repairs to leaking urinals at PC | £91.20 | Bank Transfer | | Office Outlet | Office Stationery | £325.79 | Visa Debit Card | | BT | PC Phoneline | £131.44 | Cheque No:011325 | | Telford & Wrekin Council | Street lighting fees Qtr 4 | £8006.93 | Bank Transfer | | N Power | Electricity supply | £92.10 | Bank Transfer |   The Clerk highlighted the damage to the bus shelter on Priorslee Road had happened for the second time in a matter of weeks, resulting in an emergency repair being carried out by Granville Construction.  **Resolved**: that the payment be made to Granville Construction and the Clerk contact the School to identify which School Buses are using the lay-by and possibly creating the damage. Arriva have already been contacted on the matter. | | | |  |
| **12/19** | **Correspondence** | | | |  |
|  | 1. Town & Parish Council Conference organised by the Parish Charter Group to be held on   Wednesday 6th June 2018  **Resolved**: that the Clerk book 5 places at a cost of £10 per delegate.   1. Grit bin request: Priorslee Road/Freestone Avenue   **Resolved**: that the Clerk speak to T&WC Officer regarding the possible location of the grit bin.        . | | | |  |
|  | Chairman………………………………………………………….Date…………………………………………… | | | |  |